

## OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY, NAYAGARH

Tender Call Notice No. **397**

Dated: **30.08.2018**

### **TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT**

Sealed Tenders are invited by District Rural Development Agency, Nayagarh from reputed firms/agencies as per tender specification for **"Supply of Sports Equipment"** under Biju Yuva Vahini Programme for distribution to the Biju Yuva Vahinis formed at the G.Ps & ULBs Levels in the year 2018-19 having valid GST certificate, Dealership certificate, PAN card required test certificate in conformity with detailed tender call notice.

The bid document is available in the district portal ([www.nayagarh.nic.in](http://www.nayagarh.nic.in)) and can be downloaded of sale of bid documents. The bids documents must be submitted with the tender paper cost of **Rs. 10,000/- (Rupees Ten Thousand) Only** in shape of demand draft to be drawn from any Nationalized Bank in favour of PD, DRDA, Nayagarh payable at Nayagarh otherwise the bid will be rejected.

Interested bidders may submit their sealed tender documents in the prescribed format mentioning **"Supply of Sports Equipments"** on the cover of the envelope to the Project Director, District Rural Development Agency, Nayagarh by **17.09.2018 up to 5.00 P.M.** Bidders are required to submit technical bid and financial bid in separate envelope enclosed in a common envelope mentioning **"Supply of Sports Equipment" on the cover of the envelope** through **Regd. Post/Speed Post Only & the samples of the Sports Equipment** will be submitted by the tenderer or his authorized representative at the time of opening of tender.

The Technical Bid will be opened on **18.09.2018 at 11.00 A.M** in presence of the bidder or their authorized representative at the office chamber of the **Project Director, DRDA, Nayagarh**. The date and time opening of the Financial Bids will be intimated to the shortlisted bidders later.

Tender receive after due date and time will not be accepted. **District Rural Development Agency, Nayagarh** shall not be responsible for Postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any will be uploaded in the above mentioned website.

**District Rural Development Agency, Nayagarh** reserve all the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at Cell: **7978025099/9178190296**

Address for submission of tender documents:

**The Project Director,**

**Office of the District Rural Development Agency, Nayagarh**

**At/Po-Nabaghanapur, Nayagarh, Dist-Nayagarh, PIN-752070**

Email: [ori-dnayagarh@nic.in](mailto:ori-dnayagarh@nic.in)

  
Project Director  
District Rural Development Agency  
Nayagarh District

### Technical Evaluation Criteria

Bidders who fulfill all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

### **Technical Evaluation Criteria**

<b>SL. No.</b>	<b>Criteria</b>	<b>Supporting Documents to be submitted</b>
1	The Bidder Should be a proprietorship/company established in India	Bidder must submit the Proprietorship /Partnership/Company registration certificate incorporation details along with a copy of:- <ul style="list-style-type: none"><li>➤ PAN Card</li><li>➤ Income Tax Return of 3 Years Financial Year (FY 2014-15, 2015-16, 2016-17)</li><li>➤ GST Registration Certificate</li></ul>
2	The Bidder should have experience of executing supply of sports Equipments at least Rs.50 lakh order supplied in a single lot against a single work order in last three years	Copy of work order clearly specifying the date of award, contracting authority and the quantity and cost of sports equipments supplied.
3	Supply capacity	The Bidder must submit an undertaking stating that it has capacity of supplying sports Equipment up to Rs.1.5cr (Attached as Annexure-C)
4	Financial Details of the Bidder	The Bidder should have an average annual turnover of at least INR 5 Crore in each of the immediately preceding last two Financial Years (i.e 2014-15, 2015-16 and 2016-17) Proof to be submitted by the Bidder in form of a statement by chartered Accountant/Audit Report.
5	The Bidder should submit a Bid processing Fees of Rs.5,000/-	Demand Draft in favour of Project Director, DRDA, Nayagarh district Payable at Nayagarh
6	The Bidder should submit an Earnest Money Deposit(EMD) of Rs.5 Lakh	Demand Draft in favour of Project Director, DRDA, Nayagarh district Payable at Nayagarh.
7	The Bidder should submit an undertaking that there are no major legal cases pending against it.	Attach self-certification/undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.(Attached as Annexure-D)
8	The Bidder should submit an undertaking that it is not blacklisted by Government of India or the State Govt. of Odisha or any other Government authority	Attach Self-certification/undertaking on company letterhead duly signed and stamped by the competent authority of the Bidder.
9	Samples of each items of sports Equipment	The Bidder must submit samples of each items of Sports Equipment in conformity with the specifications mentioned in the tender document.

**Note: All the documents must be self-attested by the Bidder.**



### **Instruction To Bidders**

Interested bidders are advised to view the detailed tender documents at [www.nayagarh.nic.in](http://www.nayagarh.nic.in).

- ◆ Bidders desirous of participating in the tender shall have to pay tender cost mentioned in notice inviting tender. The Tender cost is required to be paid in shape of Demand Draft only drawn from any Nationalized Bank in favour of **P.D., DRDA, Nayagarh** and payable at Nayagarh. The Tender cost is exclusive of GST and is not refundable.
- ◆ Earnest Money as specified in bid shall be deposited in shape of Demand Draft in any Nationalized Bank in an acceptable form at the time of submission of bid.
- ◆ Bid security of the unsuccessful bidders shall be refunded to them within two weeks of selection of successful bidder. within two weeks of selection of successful bidder.
- ◆ DRDA, Nayagarh will not be responsible for any incidental or consequential losses of the firms while execution and till expiry of the period of maintenance.
- ◆ Deviation in terms & conditions specification of materials, inspection clauses etc will not be acceptable in any condition.
- ◆ After selection process , the sample of each of the different Sports equipment shall kept in our office for future reference.

**The agency will be considered strictly on the basis of the quality of the sample of sports equipment submitted by the bidders which will be evaluated by a committee to be constituted by District Committee for Biju Yuva Vahini of Nayagarh district.**

**If the Technical Bid is found complete in all respect, than only financial bid will be opened, otherwise Financial Bid will be returned to the bidder without opening it.**

### **Financial Bids**

The Financial Bids of only the bidder whose samples are selected by the evaluation committee (technical) will be opened .Financial Bid must be submitted as per the format at Annexure-B.

**Contract shall be awarded to the firms(s) offering the lowest/net bundled price and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net-bundled price offered shall not be accepted.**



### **Earnest Money Deposit**

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit to INR Five (INR.5,00,000) in form of a Demand draft. The demand draft should be in favour of Project Director, DRDA, Nayagarh payable at Nayagarh .The EMD of unsuccessful Bidders will be returned to them within two weeks of the selection of successful Bidder. For successful bidder the EMD will be returned upon signing of the contract and submission of performance security in the form of Bank Guarantee for a value equal to 5% of the total contract value. The said performance security shall be valid beyond 60 days after the end of all contractual obligations on the part of the suppliers including warranty obligations, if any. Any bid submitted without EMD will be rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid.
- The Bidder does not respond to requests for clarification of its Bid
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- In case of a selected Bidder, the said bidder fails to sign the agreement in time or does not furnish the mandatory performance security.
- The Bidder materially alters his bid during the bid processing period.

### **Bid Processing Fee**

Apart from cost of Tender Paper the bidders shall submit a bid process fees of **Rs. 5,000/- (Rupees Five thousand) only** in form of a demand draft drawn from any Nationalized Bank payable at Nayagarh. The demand draft should be in favour of **Project Director, DRDA** alongwith Technical Bid failing which the Tender will be rejected. The Bid processing Fee is non-refundable.

### **Validity of Tender**

90 days from the date of receipt of Bid documents.

### **Settlement of dispute**

In case of any dispute arises between the supplier & purchaser shall be tried to resolve amicably by mutual understanding if the party fails to resolve the dispute within 28 days shall be settled through arbitration under the jurisdiction of Nayagarh Court only as per Indian Arbitration and Conciliation Act-1996.

### **Payment**

Payment shall be made after random inspection of supplied materials by the inspection team and if found satisfactory.

### **Delivery Mechanism**

The delivery of the sports equipment in a box (with lock & Key) as per the list of each BYV shall be made by Bidder at the respective Block Headquarters. A random quality and quantity check will be conducted at the time of each delivery. ***If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the order value.***



▼  
**Scope of Work**

The bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample.

The selected bidder is required to make delivery at all Block headquarter (BDO Office) 08 nos. of BLocks (Daspalla, Gania, Odagaon, Khandapada, Bhapur, Nayagarh, Ranpur & Nuagaon) & 5 nos. NAC/ULBs area (Nayagarh, Odaogaon, Khandapada, Daspalla & Ranpur) of the district within 20 days of assignment of the order/contract. The distance of Block/ULB from the District Headquarter Mentioned below:-

(Daspalla- 40Km, Gania- 50 Km, Odagaon- 27Km, Khandapada- 20 Km, Bhapur- 35 Km, Nayagarh- Km, Ranpur-30 Km, Nuagaon- 20Km)

**The PD,DRDA, Nayagarh intends to procure sports equipment as per the indicative list(INR@50,000/-for each BYV) for 205 nos BYVs in the district. The detail list of equipment required for each BYV will be given to the successful Bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation cost and a kit Box(all the sports equipment to be kept in a box except like Carraom Board, Kho-Kho Post etc. specification of Kit box provided along with the indicative list) with printing of BYV logo on it. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items(Inclusive of all charges etc)**

**Kit Box-Specification-** It should be made of aluminum sheet (thickness 20gauge (0.8-0.9mm) Size-Length-42inches X Width 30inches X Height 24inches and with lock & Key at the both sides in the front of the box with branding of BYV logo at the front and top of the Box.

  
**Project Director i/c**  
**District Rural Development Agency**  
**Nayagarh District**

**Technical Submission Checklist**

The checklist to be provided as first page of the Technical Bid:

<b>S.L No</b>	<b>Documents</b>	<b>Attached(Yes/No)</b>
1	Entry Registration Details Income Tax	
2	Return Acknowledgement	
3	PAN Card	
4	GST Registration Certificate	
5	Proof of Experience/Contracts	
6	Undertaking for capacity to deliver in stipulated time frame	
7	Turnover of the Bidder	
8	Earnest Money Deposit	
9	Undertaking for no pending legal cases	
10	Undertaking for no blacklisting	
11	Undertaking for no cross ownership	

**Signature of Tenderer**

**Annexure-B**

**Financial Bid**

S.L No	Product	Specification	Brand	Maximum Price limit per Unit (in Rs)	Quantity	Rate Quoted by the Tenderer Per unit		Total cost In fig & Word
						In fig	word	
	<b>Football</b>							
(a)	Football	Spherical, made of Leather, circumference not more than 70 cms(28 ins and not less than 28 cm (27ins)	Nivia, Cosco	550/-	@5nos per BYV X 205 = <b>1025</b> <b>Nos.</b>			
(b)	Football Net	Should cover 24X8ft area with mesh size such that ball should not pass through made of Nylon	Vinex, Fenta	1300/-	@2nos per BYV X 205 = <b>410 Nos.</b>			
(c)	Goal Keeper Gloves		Vinex, Fenta	250/-	@4nos per BYV X 205 = <b>820 Nos.</b>			
2	<b>Kho-Kho</b>							
(a)	Post(Two wooden poles uniform, cylindrical and smooth all over )	120-125 cm above ground level, diameter 9 to 10cms and shall be uniform		900/-	@2nos per BYV X 205 = <b>410 Nos.</b>			
	<b>Cricket</b>							
(a)	Cricket Bat	Specifically made for Tennis ball	SG, SS, Gray Nicolls, G&M	900/-	@10nos per BYV X 205 = <b>2050</b> <b>Nos.</b>			
	Cricket Tennis Ball		Vickey, Vinex, Nivia	60/-	@34nos per BYV X 205 = <b>6970</b> <b>Nos.</b>			
	Stumps	Wooden	-	80/-	@12nos per BYV X 205 = <b>2460</b>			

				<b>Nos.</b>			
	Batting Gloves		SG,SS	375/-	@08nos per BYV X 205 = <b>1640 Nos,</b>		
4	<b>Volleyball</b>						
(a)	Volley ball	Synthetic Leather materials Multi colour, Weight 260-280gm, circumference :65-67cms,18 stripes	Nivia, Cosco	600/-	@4nos per BYV X 205 = <b>820 Nos.</b>		
(b)	Volley ball Net	The Net is 1m wide and 9.5 to 10mt long(with 25 to 50cm on each side of the side bands)Top horizontal band 7 cm wide and bottom 5 CM wide made of Nylon.	Vinex, Fenta	700/-	@2nos per BYV X 205 = <b>410 Nos.</b>		
5	<b>Badminton</b>						
	Racquet (2 team)	Frame shall not exceed 680mm in overall length and 230mm in overall width	Yonex, Silvers, Lining	400/-	@10nos per BYV X 205 = <b>2050 Nos.</b>		
	Shuttle cock (Plastic)	Plastic	Vinex, Vicky	30/-	@20nos per BYV X 205 = <b>4100 Nos.</b>		
	Badminton Net	Depth of the Net 760mm & length 6.1mt.made of Nylon	Vinex , Fenta	600/-	@2nos per BYV X 205 = <b>410 Nos.</b>		
5	<b>Chess</b>						
(a)	Chess Board (1set)	Made of Plastic	Vinex, MTG	600/-	@3nos per BYV X 205 = <b>615 Nos.</b>		

	<b>Carrom</b>							
	Carrom Board set (with striker & coins)	Size 29"X29"	Stag, Vinex	1450/-	@3nos per BYV X 205 = <b>615 Nos.</b>			
8	<b>Tug of War</b>							
(a)	Rope(sisal/ Jute/ Polymer)	Length- 20mt, thickness-25mm	Vinex, Esskay	3500/-	@1nos per BYV X 205 = <b>205 Nos.</b>			
9	<b>Skipping</b>							
(a)	Skipping Rope	Length - 260cm	Nivia, Neulife	200/-	@8nos per BYV X 205 = <b>1640 Nos.</b>			
10	<b>Gym.Kit</b>							
(a)	1(one)complete set PVC-20Kg Combo-9 Width-121.92cm Hight-33.02	20Kg PVC weight(2Kgx4=8Kg +3Kgx4=12Kg) 1X4feet plain Rod(Shoulder/Bicep)+2X14" Dumbbell Rods 100% pure leather gym gloves +1 skipping ropes+1 Hand Gripper+2 Locks and clippers comes with the rod	NELCO, Vinex, Viva, Fitzon, KRK	6000/-	@1nos per BYV X 205 = <b>205 Nos.</b>			

Total cost of each items/equipment(in words INR)

**The cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a Kit Box with printing of BYV logo on it and any other costs involved.**

**Signature of the tenderer**

**Annexure-C**

Undertaking that Firm/Institution has the capacity to supply **Rs.**\_\_\_\_\_ sports equipment in the time frame of 20 days firm awarded of contract

**UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENTS**

We confirm that we have the capacity to supply the required sports equipments amounting **Rs.**\_\_\_\_\_ to all BYV of the district (205 nos)as per their requirement in a time frame of 20 days from award of contract.

For and on behalf of :-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature (with Seal)

**To:  
The Project Director,  
District Rural Development Agency,  
Nayagarh District.**

**Annexure D**

Undertaking that Firm/Institution is not blacklisted.

**UNDERTAKING THAT THE FIRM/ INSTITUTION IS NOT BLACKLISTED**

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority

**For and on behalf of :-**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature (with Seal)**

**To:  
The Project Director,  
District Rural Development Agency,  
Nayagarh District.**

**UNDERTAKING FOR NO CROSS OWNERSHIP**

We confirm that \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**For and on behalf of :-**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature (with Seal)**

**To:  
The Project Director,  
District Rural Development Agency,  
Nayagarh District.**

OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY, NAYAGARH

**TENDER PAPERS**

**PURCHASE OF SPORTS EQUIPMENT FOR  
NAYAGARH DISTRICT**

Name of the Tenderer: \_\_\_\_\_

Name of the Firm & Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

GST No \_\_\_\_\_

PAN \_\_\_\_\_

Detail Postal Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No/FAX. \_\_\_\_\_

Mobile No \_\_\_\_\_

Email \_\_\_\_\_

**Signature of the Tenderer**