OFFICE OF THE DISTRICT LABOUR OFFICER, NAYAGARH

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QUOTATION/TENDER CALL NOTICE

No.2053/DLO, Nayagarh, · ·　　　　　　　　. Dt --28/-8/-2018

        Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing 1 no. of Indica Non-A.C diesel driven car including driver to be engaged on monthly rent basis under District Labour Officer, Nayagarh for building activities with head quarters at District Labour Office, Nayagarh as per the requirement, which shall confirm to the terms and conditions mentioned in the Annexure

1) The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit etc. which are mandatory for plying of the vehicle.

2) The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

3) The driver should be well behaved, gentle and obedient in nature.

4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the district Labour Officer, Nayagarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)

6) The vehicle must achieve a fuel efficiency of 17 K.Ms.

7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be (supported by photocopy of all relevant documents duly signed on it)in specifically provided in the general bid information with the Quotation (annexure-II).

8) The quotation completed in all respect should reach the undersigned on or before 11.09.2018 and shall be opened on the same day at 4 PM. in presence of the bidders or their authorized representative.

9) The application form of quotation/tender containing General Bid Information & Terms and condition for Hiring of Vehicles etc. is enclosed herewith at Annexure-I &II will be available with District Labour Officer, Nayagarh.

10) The undersigned reserves the right to reject or cancel any or all the tender without assigning any reason thereof.

28/8/18

District Labour Officer,
Nayagarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :-valid registration certificate, Insurance Certificate, Fitness Certificate, Valid contract carriage Permit, Proof of up to date tax payment etc and D.L of the driver available all the times. The department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

2. The hire charges to be paid for monthly basis is final b ut does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.

3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

4. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the agreement and may engage vehicle from other source.

6. The vehicles shall report for duty for minimum 25 days in a month.

7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payments will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdraw the service and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

4/9/18

District Labour Officer,
Nayagarh

GENERAL INFORMATION FOR HIRING VEHICLES

1) Registration No. of Vehicle : -

2) Type of Vehicle (AC/Non-AC): -

3) Year of Manufacture : -

4) Model : -

5) Date of registration:-

6) Name & complete address
of the owner of vehicle : -

7) Fitness Certificate validity : -

8) Permit validity : -

9) Insurance validity : -

10) Name / Address of the Driver : -

11) D.L. No. & Validity of the D.L. of the Driver-

12) Proposed hire Charge of the vehicle per month
excluding fuel cost:

13) Rate of fuel consumption / Mileage per litre:-

14) Contact Number of the Service provider (Tenderer/Quatationer)
Mobile........................ Telephone...............

" Certified that the information submitted above is true to the best of
my knowledge and belief "

4/9/18

**Seal & Signature of the
Quotationer/Tenderer**