

SARVA SIKSHA ABHIYAN,
NAYAGARH

TERMS AND CONDITIONS FOR PRINTING AND SUPPLY OF QUESTION PAPERS-CUM BLANK ANSWER SHEETS FOR SUMMATIVE ASSESSMENT-II,

DETAIL INFORMATION, TERMS AND CONDITIONS

1. ELIGIBILITY TO APPLY:

Registered experienced printers having valid PAN, GSTIN, VAT clearance certificate in form-612 can apply for printing and supply of Question-cum- Answer sheets for Summative Assessment-II,2019. Intending bidders have to quote their offers in enclosed prescribed formats. Bid documents must be submitted in sealed envelope super scribing **“THE TENDER FOR PRINTING & SUPPLY OF QUESTION CUM ANSWER SHEET “,2018-19** session . which will contain two sealed envelopes I,e Technical Bid & Financial Bid Separately.

2.SIZE & SPECIFICATION:

Items	Quality of Papers	Size	Printing
Question Papers	60 GSM (good quality cream wove paper)	A-4 size	Offset process using eco-friendly ink(I.S.O,I.S.I) directed by Hon,ble High Court,Odisha.

: 3. PLACE OF DELIVERY:

The delivery is to be made at 8 nos. of block Resource Centers (BRC building) of the district.

(Distance in km to different BRC s from District head quarters:

Gania-65 km, Daspalla- 45 km, Ranpur-37 km, Odagan- 35 km, Bhapur 35 km, Khandapada 25 km, Nuagan 26 km , Nayagarh-5 km)

4. QUANTITY:

Sl No	Name of Item	Requirement(Tentative quantity may be increase or decrease
1	Question Papers	1,98,857 no of student

5. PACKAGING:

Question – cum- Answer sheets shall be packaged separately by extra cover paper subject- wise, class-wise and also cluster wise indicating name of cluster. The packets shall be sorted cluster wise and delivered at block point. The progress cards shall be packed in 100 sheets each bundle and sorted block wise. The subject wise, class wise, cluster wise and block wise indent will be provided at the time of issue of supply order.

6. VALIDITY OF BID:

Bid shall remain valid for a minimum period not less than three months after the deadline set for submission of bid.

7. DATE & TIME SCHEDULE

Sl No	Activity	Date and Time
1	Issue of Tender Document	28.12.18
2	Last date submission of Tender Documents	15.01.2019(2.00 Pm)
3	Opening of Tender Documents	15.01.2019(3.00 Pm)

8. PRICE:

Sl No	Items for Printing of Question papers	Rate quated per 1000 sheets)in Rs.	Remarks
	Single side(Including paper cost, printing cost, plate making folding ,trimming, packing charges etc.		Excluding transportation cost
	Both side(Including paper cost, printing cost, plate making, folding ,trimming, packing charges etc.		Excluding transportation cost

9. EMD and processing cost:

- Bid must be accompanied with EMD amounting to Rs. 45,000 (refundable without interest) processing costs of Rs. 2000/- (non-refundable) only in shape of DD drawn in favour of **“ The District Project Coordinator, SSA, Nayagarh ”** payable at UCO bank, Nayagarh
- EMD will be forfeited in case of withdrawal of Tender application/ expression of inability to supply of question papers before the scheduled date and time / Leakage of question papers.
- Exemption Certificate in respect of E.M.D and security Deposit will not be accepted in case of SSI unit/ Consumer Co-operative Societies.
- EMD of unsuccessful bidders will be refunded after finalization of the tender.

10. VALID PAN, TIN, VAT AND CLEARANCE CERTIFICATE:

Bid must be accompanied with

- Self attested valid VAT clearance certificate in Form-612
- Self attested copies of PAN(PAN must be in the name of the firm/ Company)
- Self attested copies GSTIN
- Self attested copies of income Tax returns for last 3 years
- Registration Certificate under DIC& UDYOG AADHAR.

The same may be verified with the original at the time of opening of tender. Therefore the bidders are requested to come with the original documents.

11. SAMPLES:

- Paper sample duly signed and stamped must be attached with the tender application (Should be marked with brand name and rate per thousand for single/ both side printing) and must give detail about the Mill on sample paper with the signature and seal of the dealer.
- Conditional Tender shall not be considered
- Only prescribed paper is allowed in tender/quotation.

12. AWARD OF CONTRACT:

- The purchaser shall award the contract to the bidder (LI) whose Bid has been determined.
- To be substantially responsive to the tender document
- To offer the lowest evaluated cost, the decision of the District Purchase Committee will be final
- The successful bidder is to execute an agreement in a non- judicial stamp paper.
- The bidder is required to submit agreement papers which will be approved by the District Purchase Committee at the time of execution of agreement.

13. PERFORMANCE SECURITY

- Performance security @ 5% of total contract value in shape of Bank Demand draft will be furnished by successful bidder at the time of execution of agreement in favour of District Project Coordinator, SSA, Nayagarh

14.DELIVERY PERIOD AND LIQUIDITY DAMAGE:

The selected bidder will deliver the printed materials within 15 days on execution of agreement at BEO point of the district, failing which @ Rs. 3000/- for each delay days will be levied. Thereafter the EMD & performance both will be forfeited and also the party will be subject to legal proceeding. Further the provision of Odisha Conduct of Examination -1988-V shall be invoked for any sorts of leakage of question papers either at the printing level or during transit.

15. SECRECY:

Utmost secrecy and confidentiality must be maintained, failing which the entire amount (EMD, performance and Contract cost will be forfeited.

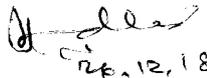
16. INSPECTION

The purchaser or his authorized representative may inspect the said printing works before dispatch. The supplier should supply the printed question papers as per the requirement. No deviation shall be entertained.

The printing work and day to day progress work verified by DPC/ any authorized person assigned by the Collector/ DPC. The packing of question paper should be stapled /sealed properly.

17. PAYMENT

- The payment shall be made on the basis of receipt of testing report from TBPM, BBSR on quality of the paper used or as decided by OPEPA / District Purchase Committee.
 - On receipt of materials in good condition at delivery point subject to fulfilling the terms and conditions.
 - On successful receipt of Delivery chalan from supplier duly countersigned by BEO/ BRCC & stock entry certificate.
18. The tender paper received without fulfilling the terms and conditions are liable to rejection One affidavit need to be furnished by the Notary that the printing firm is not Blabk Listed/ defaulted in any printing works in any Govt.Organisations
19. The last date /time for submission of sealed tender papers / bids to District Project Office, SSA, Nayagarh (by hand / Registered / Speed post) by 15.01.2019 at 2 pm. The sealed tenders will be opened on the same date at 3.00 PM. In the office chamber of DPC, SSA , Nayagarh . No postal delay will be entertained.
20. The envelope containing the tender papers should be duly marked **“THE TENDER FOR PRINTING & SUPPLY OF QUESTION CUM ANSWER SHEET “,2018-19 session.**
21. Collector-cum- Chairman, SSA , Nayagarh reserves the right to accept or reject any or part of the bid and to cancel the bidding process at any time without assigning any reason thereof and no intimation will be made to the bidder in the matter. All the disputes are subject to Nayagarh jurisdiction.


21.12.18
District Project Coordinator
SSA, Nayagarh

APPLICATION OF TECHNICAL BID

**TENDER APPLICATION FOR PRINTING, PACKGING AND SUPPLY OF QUESTION PAPER-CUM
BLANK ANSWER SHEETS FOR SUMMATIVE ASSESSMENT-II,2019**

DETAILS OF PRINTING FIRM/COMPANY

Name and address of the firm/ company/Web-Offset Printer along with Moblie number	Cost of Tender paper details(i.e DD No/ Bank/ BRANCH WITH Date) inrespect of Rs.2000.00	EMD Details (DD No/ Bank Branch with Date)
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DETAILS OF ENCLOSURE:

PARTICULARS	REGISTRATION NO	PHOTOCOPY OF DOCUMENTS SUBMITTED(YES/NO)
GSTIN REGD NO		
VAT CLEARANCE		
PAN		
IT RETURN		
UDYOG ADHAR		

SAMPLE PAPER (paper sample mentioning the company details, duly signed and stamped with seal & signature of the bidder)

ITEMS QUOTED FOR	OPEPA PRESCRIBED QUALITY	SAMPLE SUBMITTED (YES/NO)
QUESTION PAPER CUM BLANK ANSWER SHEETS	As at Annexure-A	

DECLARATION

I Sri/Smt _____ proprietor/Director/partner of M/s _____ hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the term & conditions mentioned in the Tender Call Notice No 3339 Date 26.12.18 .

Date

Seal & Signature of the Bidder



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APPLICATION OF TECHNICAL BID

(To be packed in a separate, sealed envelope which s super scribed on the top of the envelope” I,e
FINANCIAL BID FOR PRINTING , PACKAGING AND SUPPLY OF QUESTION PAPER- CUM
BLANK ANSWER SHEETS FOR SUMMATIVE ASSESSMENT-II, 2018-19.

Name & address of the firm/company/ Web-Offset Printer along with Mobile No

SI No	TYPE OF PRINTING MATERIAL	SPECIFICATION	RATE QUOTED FOR PRINTING OF 1000 SHEETS(Single side)	RATE QUOTED FOR PRINTING OF 1000 SHEETS(Both side)	Transportation cost per kilo Meter
1	QUESTION PAPER CUM BLANK ANSWER SHEET	PAPER QUALITY-60 GSM CREAM WOVE, DEMY1/4			

Date

Seal & Signature of the Bidder

