

COLLECTORATE: NAYAGARH

(Social Welfare Section)

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No. 2380 /Date. 24.12.2018

(TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF MAMATA REGISTERS)

Sealed tenders are invited from the intending Registered Printing Press/ Supplying Agencies for printing and supply of following "Mamata Registers" to all the ICDS projects of Nayagarh District.

The tender paper containing detailed terms and conditions, BID SECURITY other statutory requirement and sample copy of Mamata Registers etc. can be obtained from the O/o DSWO, Nayagarh on any working day office hour from Dt. 7-01-2019 to Dt. 24-01-2019 up to 5 PM on deposit of a non-refundable amount of Rs. 5,000/- (Rupees Five thousand) only. The sample copies can be seen in the office of the DSWO, Nayagarh in office hour on any working days till last date and time of submission of tender. The Money Receipt obtained in token of purchase of tender paper in original shall be submitted along with the tender form. The tender without original money receipt will be summarily rejected. The detailed tender paper should be returned with the tender duly signed by the tenderer as token of acceptance of the terms and conditions. Tender papers completed in all respect along with all required documents should reach in sealed cover to the DSWO, Nayagarh on or before 24-01-2019 up to 5.00 P.M by Registered/ Speed post only. The tenders shall be opened on 25-01-2019 at 11 A.M/P.M by the members of Tender Committee and tenderers or their authorized representatives under the guidance of Collector, Nayagarh. The tenders received beyond the scheduled date and time shall not be taken in to consideration.

The Collector, Nayagarh reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

Addl. District Magistrate,
Nayagarh

Memo No. 2381 /Date. 24.12.2018

Copy forwarded to the D.I.O, NIC, Nayagarh for information with a request to get the Tender Call Notice and Tender document hoisted immediately in the official website of NIC, Nayagarh for wide publicity.

Addl. District Magistrate,
Nayagarh

Memo No. 2382 /Date. 24.12.2018

Copy forwarded to the Project Director, DRDA, Nayagarh/ Sub-Collector, Nayagarh/ CDMO, Nayagarh/ All BDOS/ All CDPOs of Nayagarh District/ All Collectors of the State of Odisha for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices.

Addl. District Magistrate,
Nayagarh

Terms and Conditions of Tender Call Notice for Printing and supply of Mamata Registers to all the ICDS Project of Nayagarh District.

1. Sealed tenders are invited from the intending Registered Printing Press/ Supplying agencies for printing and supply of "Mamata Registers" to different ICDS Projects of Nayagarh District.
2. The tender paper containing details terms and conditions, Bid Security, statutory requirement and sample copy of "Mamata Registers" etc. can be taken from the o/o DSWO, Nayagarh. The tender paper cost of Rs. 5,000/- (Rupees five thousands) only is non-refundable.
3. Tender paper complete in all respect along with all required documents should reach in sealed cover to the DSWO, Nayagarh on or before 24.01.19 up to 5 P.M ~~A.M~~/P.M by Registered/ Speed post only.
4. The tender will be open on 25.01.2019 at 11 A.M/ ~~P.M~~ by the members of Tender Committee and tenderers or their authorized representatives under the guidance of Collector, Nayagarh. The tender received beyond the scheduled date and time shall not be taken in to consideration.
5. The details terms and conditions associated with the assignments of tender is mentioned at Annexure-A.
6. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelops and put into another cover superscribed as "Tender for Printing and Supply of Mamata Registers".
7. Bidders who qualify Technical bid will eligible to participate in Financial Bid.
8. The Successful bidder will deliver the "Mamata Registers" in the office of CDPOs of this District as per Project wise indent placed within 30 days from the date of receipt of order.

ANNEXURE-A

Sl. No.	Terms and Conditions	Documents to be submitted
1	The intending Registered printing press/ Supplying agencies should be a bonafied registered body having valid registered No.	Attested photo copy of the registration certificate.
2	The organization should be a valid PAN/ TIN holder having up to date VAT/GST clearance certificate.	Attested photo copy of VAT clearance certificate PAN Card and TIN/GST.
3	It should not be a black listed organization by any Government organization	Declaration in Stamp Paper.
4	Rates should be quoted inclusive of GST charges, other charges including colour coded paper and printing cost, delivery of charges etc.	Furnished in Financial Bid (Tender Form-2)
5	The district administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged printed materials if any will be replaced by the organization.	The bidder should declare in the non-judicial stamp paper that it abides all the terms and conditions laid down in the terms and conditions of the tender.
6	The tender must be accompanied with original money receipt of Rs. 5000/- towards cost of tender paper.	Money receipt to be enclosed
7	The tender must be accompanied with Bid Security of Rs. 40, 000/- (Rupees forty thousand) only in shape of TDR in favour of DSWO, Nayagarh. Tenders without Bid Security will be liable for rejection. The Bid Security of unsuccessful bidder will be returned without interest on finalization of bid. Bid Security of successful bidder will turn in to security deposit.	TDR to be enclosed
8	Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. 30days from the date of received the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.	
10	The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job	

	on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.	
11	Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.	
12	The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected.	
14	Tenderers/ Bidders require to submit sample copy of 80 GSM maplitho inner & cover 170 GSM glossy Art papers , 2 sets each as per specification.	
15	The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	
16	Prior to final printing specimen copy may be approved by the Collector, Nayagarh.	


 Addl. District Magistrate,
 Nayagarh

TENDER FORM

Part -I
(Technical Bid)

1.	Name of the Printing press/Supplying Agency (In capital Letters)	
2.	Address of the Organization	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	Registration No. (Attach attested copy of registration certificate issued from DIC)	
7.	VAT Clearance Certificate in form-612 submitted or not	
8.	PAN submitted or not.	
9.	TIN/GST submitted or not.	
10.	The tender must be accompanied with original money receipt of Rs. 5000/- towards cost of tender paper.	
11.	TDR of Rs. 40, 000/- pledged in favour of DSWO, Nayagarh towards "Bids security". Exemption of Bid security will never entertain.	
12.	Documents of any past experience of printing and supply of materials to the Govt. Organization.(attested copy to be submitted)	
13.	Whether have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case pending.)	
14.	Affidavit of declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
15.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

DECLARATION

I/We hereby certify that the terms and conditions specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and will not have any dealing with in future.

Place

(Signature and seal of the authorized signatory)

Date

TENDER FORM
Part –II
(Financial Bid)

Sl. No.	NAME OF THE ITEMS	SPECIFICATION	
1.	Annexure-A AWC survey Register	<p>Inner:- 80 GSM half Crown Size Paper Original + Duplicate (50x2) =100 pages each book . Original Copy – Proportion & Duplicate Copy Plain</p> <p>Cover:- 170 GSM Cover Page Glossy Paper with Black & White Print. (Thin Board Binding)</p>	
2.	Annexure-B Consent of Beneficiaries	<p>Inner:- 80 GSM Dime ¼ Size Paper Front + Back Printing 100 Pages in each book Top Pad Type Proportion + Stitching</p> <p>Cover:- 170 GSM Paper Cover Page Glossy with Black & White Print.</p>	
	Annexure-C Beneficiary Tracker	<p>Inner:- 80 GSM Legal Size Paper 1st Copy Original + Duplicate (50x2)=100 Pages. Original Proportion Duplicate Plain 2nd Copy Original + Duplicate (50x2)=100 Pages. Original Proportion Duplicate Plain. 200 Pages Contains each Book Top Pad Type Proportion + Stitching</p> <p>Cover:- 170 GSM Paper Cover Page Glossy with Black & White Print.</p>	
	Annexure-D AWC MPR	<p>Inner:- :- 80 GSM Legal Size Paper Front + Back Printing 100 Pages Contains each Books (Single Copy) Top Pad Type Proportion + Stitching</p> <p>Cover:- 170 GSM Paper Cover Page Glossy with Black & White Print.</p>	
	Annexure-E Mamata Calender	<p>Inner:- 165 GSM 22" x 28" Size Drawing Board Each Calendar Contains 5 Copies with Top Stitching</p>	

(Signature and seal of the authorized signatory)

Place

Date