

**DISTRICT RURAL DEVELOPMENT AGENCY,
NAYAGARH**

ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, ନୟାଗଡ଼

ପୋଷ୍ଟ-ନବଘନପୁର, ନୟାଗଡ଼-୭୫୨୦୭୦

NOTICE

No. 645 / D.R.D.A., Dated. 7.02.2019

Sealed tenders are invited in the prescribed format from the intending reputed firms/Agencies with the following terms & condition for "Supply of I.E.C. materials (i.e. Poster & Hoarding) under Rural Housing to be delivered at all 8 Blocks of Nayagarh district as per design types & specifications given by this Office.

The tender/bid documents completed in all respect will be received from 08.02.2019 to 19.02.2019 latest by 5.00 p.m during the office hour in DRDA, Nayagarh by way of **registered post/speed post** and will be opened on dt. 20.02.19 at 3.00 PM in the presence of the committee member and bidders or their authorised representatives at the Conference hall of DRDA, Nayagarh.

The request for proposal/ bid document format along with terms & condition, detail specification of I.E.C materials and Eligibility criteria can be viewed/ downloaded from the district website i.e. www.nayagarh.nic.in & Non-Refundable Demand Draft of Rs. 2000/- (Rupees Two Thousand) only in favour of Project Director, DRDA, Nayagarh payable at Nayagarh shall be deposited along with the Bid Document towards the Tender Paper Cost.

Terms & Conditions

1. The bidders must be a reputed firm/ Agency.
2. The bidder must have one similar work experience of Rs.5.00 lakh atleast once during last three financial year
3. The bidder can submit only one bid. Multiple bids submitted by any bidder shall result in rejection of all his bids.
4. The bidder must have been registered under Goods & Services Tax (GST) Act and must have a valid GSTIN number. The bidder must have a valid PAN/ TAN number.
5. The bidder must have minimum turnover worth Rs. 15 Lakh during any one of the last 3(three) financial years. Copy of ITR of the firm for corresponding financial year & copy of the Audited Financial Statement of last three financial year duly attested by the Chartered Accountant should be attached with the application.
6. The quotation shall be submitted in a sealed envelope/cover and **superscribed with "Supply of I.E.C. materials (Poster & Hoardings) under Rural Housing scheme" to D.R.D.A., Nayagarh.**
7. The quotation shall remain valid for a period not less than One Year after the deadline date specified for submission.
8. The quotation duly filled in with all required documents should reach the office of The Project Director, DRDA, Nayagarh latest by 5.00 PM on 19.02.2019. The sealed quotations received within the deadline will be opened on 20.02.2019 at 3.00 PM in the Conference Hall of DRDA, Nayagarh in the presence of the committee member and bidders or their authorised representatives.
9. Intending firms/suppliers may submit the quoted price in the prescribed proforma enclosed as Annexure-A along with copy of GST registration certificate, PAN card & all other required documents as specified in the Tender Advertisement.
10. The rate quoted should be inclusive of all taxes and other dues like transportation cost up to the delivery point i.e. all 8 Block Headquarters of Nayagarh District.
11. The selected bidder has to supply of the items within 30 days from the date of issuance work order.

12. The purchaser will evaluate and compare the quotation determined to be substantially responsive & select the L₁ Bidder by taking in to consideration the price quoted for all items taken together.
13. The bidder whose bid is accepted will be notified the award of contract by the purchaser prior to expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
14. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
15. The price quoted should be inclusive of cost of material to be supplied per unit & all taxes, & transportation cost upto all 8 Block Headquarters of Nayagarh District.
16. A sum of Rs. 12,500/- (Rupees twelve thousand five hundred) only for supply of I.E.C. materials under Rural Housing scheme shall be deposited by the intending bidders in the shape of Account Payee Bank draft/ Pay order drawn **in favour of the Project Director, DRDA, Nayagarh payable at Nayagarh** and submitted along with the quotation as EMD.
17. The 2nd lowest bidder will be offered for supply of materials at the approved quoted price of the L1 bidder if the 1st lowest bidder fails to supply and this will be followed by forfeiting of EMD of the 1st lowest bidder.
18. The interested bidders are required to mention their quoted price (in Rs.) against name of the items, specification & quantity in Annexure- B for supply of IEC material (Poster & Hoarding) under Rural Housing scheme & submit the same in one sealed cover/ envelope. The sealed quotation must be submitted addressing to the **Project Director, DRDA, Nayagarh-752070**.
19. Payment will be made after receipt of the I.E.C. materials in good condition as per specification & sample soft-copy.
20. The supplier should submit the Bank account details for transfer of funds.
21. Notwithstanding the above, all the Authority reserves the rights to accept or reject any or all bids at any time prior to the issue of contract letter and there after if there is violation in terms and conditions of the agreement.

The Bid document to be attached

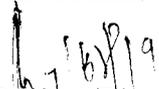
- Copy of the registration certificate of the firm. (Registration certificate/ Company registration certificate under Company Act. as per applicability)
- Copy of the GST certificate showing valid GSTIN number
- Copy of the PAN/TAN card
- Copy of the Income Tax Return & Annual Audited Statement for the FY as per Tender Terms & Condition serial no. 5
- Copy of the work order issued by Govt. Deptt/ Agencies/ Corporation on execution of similar nature of work of more than Rs. 5.00 Lakh per annum atleast once within last three financial years in support of experience.
- Non-Refundable Demand Draft of Rs. 2000/- (Rupees Two Thousand) only in favour of the Project Director, DRDA, Nayagarh payable at Nayagarh towards Tender Paper Cost.
- EMD amounting Rs. **12,500/-** (Rupees Twelve thousand five hundred) only for supply of I.E.C. materials under Rural Housing scheme in the shape of Demand Draft issued by any scheduled commercial Bank **in favour of the Project Director, DRDA, Nayagarh payable at Nayagarh**. Details to be furnished in Annexure-A
- Price in specific format prescribed in bid document i.e. quoted price (in Rs.) against name of the items, specification & quantity in Annexure- B for supply of IEC material (Poster & Hoarding) under Rural Housing scheme & submit the same in one sealed cover/ envelope.
- The price should be inclusive of all material, taxes as applicable and transportation for delivery upto all 8 Block Headquarters of Nayagarh District.
- Declaration of the bidder to be furnished in Annexure-C

Specification of the I.E.C. materials (Poster & Hoarding) to be printed under Rural Housing scheme

Type of Material	Design Type	Specification	Design wise Requirement in Nos.	Total Requirement
Paper Poster	Poster- 1 & 2 (Achievement in RH Schemes) as per Soft copy attached	Size- A2, Colour- 4 Colour Paper Quality- 170 GSM full sticker	3645 from each category	7290
	Poster- 3 & 4 (Incentives to beneficiaries for early completion of house) as per Soft copy attached		3645 from each category	
Flex Banner Hoarding	Hoarding- 1 & 2 (Information related to schemes) as per Soft copy attached	Size- 12 feet X 8 feet Colour- Multi Colour Material- Flex Banner with 20 Gaze iron framing	40 from each category	51
	Hoarding- 3 & 4 (Information about housing typologies) as per Soft copy attached		11 from each category	

Bid Price Condition

- The total price shall be inclusive of taxes.
- The Rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.


Project Director,
DRDA, Nayagarh

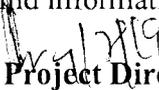
Memo No. 646 /DRDA, dt. 7.02.19

Copy submitted to the Deputy Secretary PR & DW Department for kind information.


Project Director
DRDA, Nayagarh

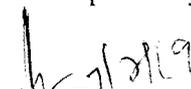
Memo No. 647 /DRDA, dt. 7.02.19

Copy submitted to the Collector and District Magistrate, Nayagarh for kind information.


Project Director
DRDA, Nayagarh

Memo No. 648 /DRDA, dt. 7.02.19

Copy forwarded to the DIO, NIC, Nayagarh for kind information. She is requested to upload the tender call notice and tender documents in the District website for display and wide publicity for use of prospective bidders.


Project Director
DRDA, Nayagarh

Quotation Paper

FOR Supply of I.E.C Materials (Posters & Hoardings) under Rural Housing Scheme

**OFFICE OF THE
PROJECT DIRECTOR
DRDA, NAYAGARH**

Cost of tender paper- Rs. 2,000/-

District Rural Development Agency, Nayagarh

Annexure-A

DETAILS OF TENDER PAPER FOR Supply of I.E.C Materials(Posters & Hoardings) under Rural Housing Scheme - 2019

A. **COST OF TENDER PAPER** :Rs. 2,000 (Rupees two thousand only)- Non-refundable by way of Demand Draft.

B. AVAILABILITY OF TENDER PAPER: www.nayagarh.nic.in

C. INSTRUMENT OF PURCHASE OF TENDER PAPER:

Demand Draft/Pay Order No..... Dated/..... /2019 (if the tender paper downloaded from the District website, DD / Pay Order issued by any scheduled commercial bank in favour of Project Director, DRDA, Nayagarh, payable at Nayagarh to be attached with tender paper)

To be filled in by the bidder.
(only in case of tender paper downloaded from website.)

Bidder Name and Address:

.....

.....

Signature of the bidder

D. **E.M.D (Refundable)** : Rs. 12500/- (Rupees Twelve thousand five hundred only) in shape of Demand Draft in favour of "Project Director, DRDA, Nayagarh payable at Nayagarh" payable at Nayagarh.

Demand Draft/Pay Order No..... Dated/..... /2019

E. **LAST DATE & TIME FOR RECEIPT OF TENDER:** 19.02.19 latest by 5.00 PM

F. **DATE & TIME OF OPENING OF TENDER:** 20.02.2019 at 3.00 PM at DRDA Conference Hall, Nayagarh

G. **ADDRESS FOR SUBMISSION OF TENDER PAPER BY Regd./Speed Post only:**

**Office of The Project Director, DRDA, Nayagarh
District Rural Development Agency,
Nayagarh-752070**

Annexure-B

**Quotation for different items towards Supply of I.E.C
Materials(Posters & Hoardings) under Rural Housing Scheme 2019**

To

**The Project Director,
DRDA, Nayagarh**

Sir,

I / We do hereby submit item wise quotation below for **Supply of I.E.C
Materials(Posters&Hoardings) under Rural Housing Scheme**, Nayagarh for the year 2019.

Price bid amount

Sl No	Item	No. of unit	Price per Unit	Net Amount	GST Rate	Tax amount	Transportation cost per Block (including GST)	Total (Including GST)
1	Poster (Rural Housing)	7290						
2	Hoarding (Rural Housing)	51						

Place:

Date:

Signature with Seal of the Bidder

DECLARATION BY THE BIDDER

I/We, hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by Project Director, DRDA, Nayagarh. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date:

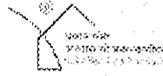
**Signature with Seal of the Bidder
Designation**

Design types of Hoardings (Hoarding-1, Hoarding- 2, Hoarding- 3 & Hoarding- 4) under Rural Housing scheme

Hoarding- 1



ଓଡ଼ିଶା ଘର ଯୋଜନା



ସମସ୍ତଙ୍କ ପାଇଁ ସକ୍ଷମ
ସରକାରଙ୍କର ସଂକଳ୍ପ

ମଜବୁତ ଘର ତିଆରି ପ୍ରଣାଳୀ

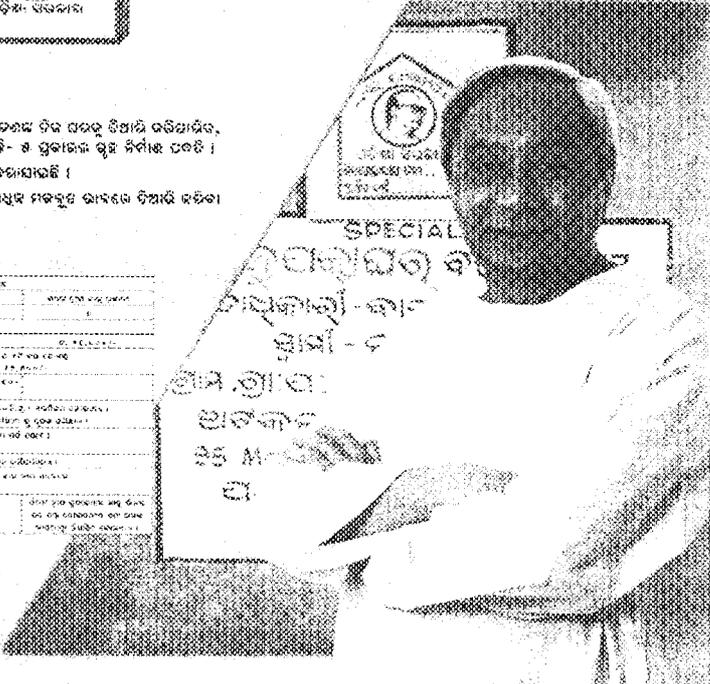
ନିଜ ଅଞ୍ଚଳରେ ଉପଲବ୍ଧ ସ୍ଥାନ ଉପେକ୍ଷା କରି ଗ୍ରାମାଞ୍ଚଳରେ ସହଜ ଏବଂ ସୁବିଧାରେ ଦିଗ୍ଠି ବିଦ୍ୟୁତ୍‌କାରୀ ତରଳ ଚିନି ପଦ୍ଧତି ବ୍ୟବହାର କରି, ଯେଉଁଠାରେ ଗ୍ରାମ୍ୟ ସରକାର CSIR-CBRI, ROORKEEର ସହାୟତାରେ ପ୍ରସ୍ତୁତ କରାଯାଇଥିବା ଏକ ପ୍ରକାରର ପୁସ୍ତକ ନିର୍ମାଣ ପଦ୍ଧତି । ଏହି ପଦ୍ଧତିରୁ ଉତ୍ପନ୍ନ ସମସ୍ତେ ଉତ୍କଳ ଚିନି ବିଶେଷଣ କର୍ମଚାରୀଙ୍କୁ ଚାହିଦା ମଧ୍ୟ ପ୍ରଦାନ କରାଯାଇଛି । ଚିନି ପଦ୍ଧତି ଏହି ଲାଭଦାୟକ ପଦ୍ଧତିରେ ତିଆରି କରାଯାଇଥିବା ଘର ତିଆରି କର୍ମ ସମୟରେ ଉପଯୁକ୍ତ ଓ ଉଚ୍ଚ ଶ୍ରେଣୀର ମଜବୁତ ଘରରେ ତିଆରି କରାଯାଇ ପ୍ରତ୍ୟେକକୁ ଅନୁରୋଧ ।

ପୁସ୍ତକ ପ୍ରଣାଳୀରେ ନିର୍ମିତ ପୁସ୍ତକ ଉପକାରଣ

କ୍ର. ସଂଖ୍ୟା	ନାମ	ସଂସ୍କରଣ ପ୍ରକାରଣ ତଥ୍ୟ	ପୃଷ୍ଠା ସଂଖ୍ୟା	ପୁସ୍ତକ ପ୍ରକାରଣ ତଥ୍ୟ	ସମସ୍ତ ପୁସ୍ତକ ପ୍ରକାରଣ
1	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
2	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
3	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
4	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
5	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
6	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
7	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
8	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
9	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ
10	ଘର ଗଠନ	ଘର ଗଠନ	12	ଘର ଗଠନ	ଘର ଗଠନ



ଘରାଞ୍ଚଳ ଘର ଓ ଘରାଞ୍ଚଳ ଘର ଘର
ଓଡ଼ିଶା ଘର ଯୋଜନା



Hoarding- 2



ଓଡ଼ିଶା ଘର ଯୋଜନା



ସମସ୍ତଙ୍କ ପାଇଁ ସକ୍ଷମ
ସରକାରଙ୍କର ସଂକଳ୍ପ

ଘରାଞ୍ଚଳ ନିର୍ମାଣ ପଦ୍ଧତି

- ଘରାଞ୍ଚଳ ନିର୍ମାଣ ପଦ୍ଧତିରୁ ଉତ୍ପନ୍ନ ସମସ୍ତେ ଉତ୍କଳ ଚିନି ବିଶେଷଣ କର୍ମଚାରୀଙ୍କୁ ଚାହିଦା ମଧ୍ୟ ପ୍ରଦାନ କରାଯାଇଛି ।
- ଏହି ପଦ୍ଧତିରୁ ଉତ୍ପନ୍ନ ସମସ୍ତେ ଉତ୍କଳ ଚିନି ବିଶେଷଣ କର୍ମଚାରୀଙ୍କୁ ଚାହିଦା ମଧ୍ୟ ପ୍ରଦାନ କରାଯାଇଛି ।
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କେମିତି ନିର୍ମାଣ ପଦ୍ଧତି

- ଘର ଗଠନ ପଦ୍ଧତିରୁ ଉତ୍ପନ୍ନ ସମସ୍ତେ ଉତ୍କଳ ଚିନି ବିଶେଷଣ କର୍ମଚାରୀଙ୍କୁ ଚାହିଦା ମଧ୍ୟ ପ୍ରଦାନ କରାଯାଇଛି ।
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ନିରୁପଣ ପଦ୍ଧତି

- ଘର ଗଠନ ପଦ୍ଧତିରୁ ଉତ୍ପନ୍ନ ସମସ୍ତେ ଉତ୍କଳ ଚିନି ବିଶେଷଣ କର୍ମଚାରୀଙ୍କୁ ଚାହିଦା ମଧ୍ୟ ପ୍ରଦାନ କରାଯାଇଛି ।
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ଘରାଞ୍ଚଳ ଘର ଓ ଘରାଞ୍ଚଳ ଘର ଘର
ଓଡ଼ିଶା ଘର ଯୋଜନା

