

OFFICE OF THE TAHASILDAR, KHANDAPADA

No. 2108

Date-06/06/2019

QUOTATION / TENDER CALL NOTICE

Sealed quotation/Tenders are invited from interested reputed Travel Agencies/Tour Operators or Private individual for providing **One no of AC diesel driven white colour Bolero or similar vehicle** having seating capacity not more than seven including driver, which shall confirm the terms and conditions (**Annexure-I**) for Official use in Tahasil Office, Khandapada under Revenue and Disaster Management Deptt. on monthly rent basis.

1. The vehicle must be in Road worthy condition/shall not be more than 3 months old from the date of initial registration in white colour and must have valid registration certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs 5000/- (Rupees Five Thousand)** only shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of the Tahasildar, Khandapada and submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rent of hire charge be quoted separately in the general bid information (Excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of **12 Kms per liter**.
7. The details of the make and year of manufacture of the vehicle, registration no, mileage (**Kms covered per liter**) and name of the driver with driving license number and period of validity should be specifically provided in the general bid information to be furnished with the quotation /Tender (**Annexure-II**).
8. The quotation completed in all respect should reach the undersigned on or before 21.06.2019 by 5. p.m and shall be opened on the next day i.e 22.06.2019 at 11 a.m in the presence of the bidder or their authorized representatives.
9. The application form quotation/Tender containing general bid information and terms and conditions of hiring of vehicle etc will be available in Tahasil Office, Khandapada on payment of **Rs 100/- (Rupees One hundred)** only from 06.06.2019 to 21.06.2019 or can be downloaded from District Website (**Nayagarh.nic.in**) from date 06.06.2019 To 21.06.2019. In case the application form is downloaded from District Website, the applicant shall furnish a demand draft for and amount of **Rs 100/-** towards the cost of application along with the application.


Seal and Signature of
Quotation /Tender Calling Authority,
Tahasildar, Khanapada

o/c

TERMS & CONDITIONS FOR HIRING OF VEHICLES.

The followings terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles,during period of contract ,shall have all necessary valid MV documents such as :- valid Registration Certificate,Insurance Certificate Fitness Certificate,Valid Contract Carriage Permit,Proof of up to date tax payment etc. and D.L of the driver available at all times.The Department/Office hiring the vehicles or loss of life/injury made to any person or damage to any property on account of use of hired cehicle any manner whatsoever.The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of fuel.Which is to be paid separately basing actual consumption and lubricants as per existing Government norms.All the expenditure of the vehicle towards repair,replacement of spare parts,Lubricating oil of Engine,Hear Box & differential Coolant,Tyes & Tubes,Battery etc. will be borne to the bidder.
3. It shall be the responsibility of the bidder to provide a good drive and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of the vehicle of the same or better model shall provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly,the authority will be at liberty to reject the agreement and may engage vehicle from the source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency , the driver will have to report for duty as per the requirement of hirer, No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel(as per actual) and lubricants(as per Govt.norms) of selected bidder will be paid in every succeeding month as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will made.
9. The vehicle shall not be more than 3 months old from the intial registration in white colour and also in good running condition during the period of contract.
10. If the service are found to be unsatisfactory the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle he shall give one month notice and terminate the agreement.
12. If the bidder violates any of the terms of contract,Government shall forfeit the entire amount of security deposit.



**Seal and Signature of
Quotation /Tender Calling Authority,**

GENERAL INFORMATION FOR HIRING VEHICLES.

- 1) Registration No. of the Vehicle :-
- 2) Type of Vehicle(AC/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of Registration :-
- 6) Name & complete address
Of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L No. & Validity of the D.L of the Driver :-
- 12) Proposed hire charge of the vehicle per month
Excluding fuel cost :-
- 13) Rate of fuel consumption/Milage per liter :-
- 14) Contact number of the service provide (Tender /Quotationer)
Mobile..... Telephone.....

Certified that information submitted above is true to the best of my knowledge and belief.

Signature of the Applicant