



OFFICE OF THE CDM & PUBLIC HEALTH OFFICER; NAYAGARH
(DISTRICT PROGRAMME MANAGEMENT UNIT)
Department of Health & Family Welfare, Orissa
P.O / DIST: NAYAGARH, PIN - 752069



Sl. No.	Name of Programme	Type of Vehicle	Supplied by
1	CDMO	Hiring of Vehicle (MAX/BOLERO/ MARSHAL/SUMO etc)	Reputed Travel Agencies / Private Organisations / NGOs / Individuals
2	DPMU		
3	BPMU		
4	Mobile Health Team (RBSK)		

The detail regarding application format, terms and conditions may be downloaded from District website i.e. www.nayagarh.nic.in. The tenders should reach the office of the undersigned by 13.08.2019 (till 5:00 PM) on working day within office hours through courier, speed post or registered post only. The tenders will be opened at 11:00 A.M on 14.08.2019. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Sd/-
CDMO-CUM-District Mission Director,
NHM, Nayagarh

[Signature]
CDMO-CUM-District Mission Director
Nayagarh

REQUIREMENT OF HIRED VEHICLE

Sl No.	Name of Institution	Quantity in Nos.	
		CDMO/DPMU/BPMU Vehicle	MHT Vehicle
1	CHC Badapandusar	1	2
2	CHC Rajsunakhala	1	2
3	CHC Mahipur	1	2
4	CHC Sarankul	1	2
5	CHC Madhyakhanda	1	2
6	CHC Gania	1	1
7	CHC Nuagadiasahi	1	2
8	CHC Bhapur	1	2
9	DHH Nayagarh	2	-

TERMS & CONDITIONS FOR HIRING OF VEHICLE

General features:

- Any private individuals/ Tour operators / Travel Agency / Society /Firm can participate in the tender process.
- The person other than owner can apply with due power of attorney from the owner.
- Bidders should apply separately for each Block.
- The monthly rate of hire charge shall be quoted separately in the price bid including all charges of the Driver (Exclusive of Fuel Cost & Taxes).
- The requirement of vehicles as mentioned may vary as per need.

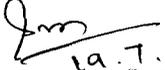
Essential features of vehicle:

- The vehicle should have valid - Registration, Commercial permit (Contract Carriage Permit), Insurance coverage, Fitness certificate, Pollution clearance certificate and Road tax clearance.
- The vehicle should be **diesel driven** having sitting capacity not less than 9 persons preferably - Mahindra Max/Marshall/Bolero/Tata Sumo etc for DPMU/BPMU/MHT vehicle only.
- The vehicle shall not be more than **5 years old** for MHT and **2 years old** for CDMO/DPMU/BPMU as on date of advertisement and also good running condition during the period of contract.


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Major feature of Contract:

- Maintenance and all the taxes of the vehicle will borne by the owner (Except toll tax, entry tax, permit fee, Parking charge etc.)
- Salary of the driver will paid by the owner. The fuel cost initially will be borne by the party and reimbursed from authority through bill.
- The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the Vehicle but excludes the cost of fuel & oil. Only oil and fuel cost will borne by the office by reimbursement @ 12km per litre (Non AC) for MHT vehicle/ BPMU vehicle & CDMO/DPMU vehicle @10km per litre (AC) for CDMO/DPMU vehicle only and 1 litre lubricant per 1000kms.
- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective communication, the driver of the vehicle has to be provided with a mobile phone by the Vehicle owner.
- The Driver should have a clean track record without any history of conviction in the court of law.
- Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
- The hiring charges will be deducted per day basis if the service is not provided by the party.
- No advance payment is payable by the authority to the party. The billing will be done on a monthly basis (Monthly hiring charge + Reimbursement of fuel cost + Lubricants) and it should be submitted by the party within first week of the following month. The payment will be made only those log books and duty slips which have been signed by the authority or any authorized officer. It will be responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
- **The vehicle (MHT) will be designed / branded by the authority as per NHM norms and connected with GPRS by the Health department.**
- No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behaviour etc. of the driver.
- The successful bidder shall execute an agreement with the concerned **Block Medical Officer I/C for engagement of MHT vehicle/ BPMU vehicle and with the CDM & PHO-Cum-DMD for DPMU/CDMO vehicle.**
- There will be an agreement between concerned authority and bidder that in the event of discontinuation of service, either party will be required to give 1 month prior notice intimation to the other party.


19.7.19

□ If the services are found to be unsatisfactory, the authority shall give one month notice and terminate the agreement. The Contract will also be terminated in case of following reasons;

If the behaviour of the Driver is not proper;
Any attempt to tamper the log book/GPRS device;
In case of the vehicle do not report regularly;
In case the driver of the vehicle is found to be convicted.

Location & Operational area:

□ Each Mobile Health Team (MHT) will be allotted with a specific operational area under the Block CHC for visit of targeted villages/Institutions. The vehicle will be attached to the Block CHC at the disposal of MO I/C. The hired vehicle will start from the respective health institution. In case the Block CHC isn't located centrally, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage as desired by the authority.

□ The vehicles with driver will report for duty daily as per the need of concerned authority and will leave with due permission.

EMD/Security Deposits:

□ E.M.D of Rs.10,000/- (Rupees Ten thousand) only) only drawn in favour of "ZSS Non NRHM A/c", **Nayagarh** in the form of **Demand draft** must be attached with tender. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. No interest would be paid on the EMD.

□ The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.

□ EMD will be refunded to the unsuccessful tender within 30 days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.

□ Security Deposit will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

□ Contract period may be extended for another one (1) year after completion of 1st contract of (12 months) if the performance of the service provider is satisfactory.

Other Features:

□ The income tax as applicable will be charged on prevailing rate.

□ The selection will be made basing on monthly hiring charges. In case of MHT vehicle/ BPMU Vehicle, the agreement will be executed between concerned Block MOI/C & approved L1 bidder and in case of CDMO/DPMU vehicle, the agreement will be executed between CDM & PHO-cum-DMD, Nayagarh & approved L1 bidder.

□ The application in the prescribed format i.e. Technical bid in annexure-I & Financial bid in annexure-II along with all relevant documents should reach to the office of the undersigned on or before 13.08.2019 within 5 P.M through Regd. Post / Speed Post / Courier only. Tenders should

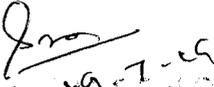

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come during office working hours, which should be super scribed as “Tender for hiring of vehicles as CDMO/DPMU vehicle” for CDMO vehicle / DPMU vehicle and “Tender for hiring of vehicles as MHT vehicle for _____ Block” for MHT vehicle & “Tender for hiring of vehicles as BPMU vehicle for _____ Block” for BPMU vehicle for Zilla Swasthya Samiti, Nayagarh (for different health institutions)”.
□ The undersigned reserves the right to reject all or any offers without assigning the reason thereof.

Note: The bidders can apply for any blocks of Nayagarh district as mentioned and get them empanelled through this tender.

Documents to be submitted with the tender:

1. Copy of registration for the vehicle.
2. Copy of driver's driving license.
3. Copy of up to date road tax payment receipts.
4. Copy of vehicle insurance.
5. Copy of PAN card.
6. Copy of GST certificate.
7. Affidavit for declaration of not blacklisted by any Organization.
8. Copy of Power of attorney.


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Annexure-I
 "HIRING OF VEHICLE ON MONTHLY BASIS"
TECHNICAL BID

CDMO /DPMU MOBILE HEALTH TEAM (MHT) BPMU

(Mark \checkmark where provide)

Applied for Block (In case of MHT/BPMU): _____

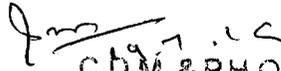
The details in respect of the Agency / Individual are as given below:

1	Name of the Bidder	
2	Status of the Bidder (Travel Agent / Private Organisation/NGO/Individual)	
3	Detail Address with Phone no. of bidder	
4	Registration Certificate in case of (Travel Agent / Private Organisation/NGO) (Proof to be attached)	
5	GST Registration no.(Proof to be attached)	
6	PAN Detail (Proof to be attached)	
7	Detail of E.M.D of Rs.10,000/- in favour of "ZSS NON NRHM A/c"	
8	No. of Vehicle available other than bid vehicle	
9	No. of drivers employed by the organisation. (Proof of Driving License to be attached)	
10	Copy of Power of attorney if applied by other than Owner of the vehicle	
11	Vehicle Details (All proof to be attached and originals to be produced at the time of bid opening)	Name of Owner
		Model of the vehicle
		Year of Manufacturing
		Registration No.
		Commercial License
		Fitness Certificate
		Road tax Clearance up to
Validity of Insurance up to		
12	Declaration - I/We are not blacklisted by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)	

Date:
Place:

(Signature of the Authorized Signatory)

Name:
Designation:
Seal:


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Annexure-II
FINANCIAL BID

Rates quoted for hiring of Vehicle (4 wheeler Passenger Vehicle) on a monthly basis

For CDMO /DPMU MOBILE HEALTH TEAM (MHT) BPMU

(Mark \checkmark where provide)

Applied for Block (In case of BPMU/MHT): _____

Particulars	Monthly Hiring charges in Rs. including all charges of the Driver (Exclusive of Fuel Cost & Service Tax)
Type of Vehicle	
Monthly hiring charges of the Passenger Vehicle(without fuel) with Driver	
Provision of AC (YES / NO)	

- Fuel (Diesel) shall be reimbursed @ 12 Km / Liter basis (Non AC: for CDMO/DPMU & MHT/BPMU)
- Fuel (Diesel) shall be reimbursed @ 10 Km / Liter basis (AC: for CDMO/DPMU only)

DECLARATION

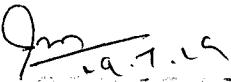
1. We are not involvement in any major litigation that may have an impact of affecting or comprising the delivery of services as required under this tender.
2. We are not black listed by any Central / State Government / Public sector undertaking in India.

Yours faithfully,

(Signature)

Date:
Place:

Name:
Designation:
Seal:


20.9.2025
CDMO BPMU