



COLLECTORATE: NAYAGARH

(SSEPD Section)

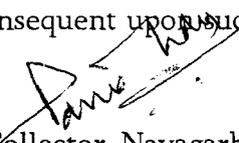
No. 1555 /Date. 26.11.19.

(TENDER CALL NOTICE FOR SUPPLY OF ARTICLES AS PER LIST)

Sealed tenders are invited from the intending Registered Firms/ Supplying agencies for supply of articles as per list to the DSSO, Nayagarh District.

The tender paper containing detailed terms and conditions, EMD other statutory requirement etc. can be downloaded from the district website [www.nayagarh.nic.in](http://www.nayagarh.nic.in). The cost of tender paper is Rs.2000/- (Rupees two thousands) only which is non-refundable. Tender papers completed in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Nayagarh on or before 18.12.19 up to 5.00 P.M by Registered/ Speed post only. The tenders shall be opened on 19.12.19 at 11 AM by the Collector in presence of the member of Tender Committee and tenderers or their authorized representatives. The tenders received beyond the scheduled date and time shall not be taken in to consideration.

The Collector, Nayagarh reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

  
Collector, Nayagarh

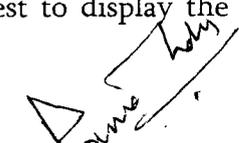
Memo No. 1556 /Date. 26.11.19

Copy forwarded to the D.I.O, NIC, Nayagarh for information with a request to get the Tender Call Notice and Tender document hoisted immediately in the official website of NIC, Nayagarh for wide publicity.

  
Collector, Nayagarh

Memo No. 1557 /Date. 26.11.19

Copy forwarded to the Project Director, DRDA, Nayagarh/ Sub-Collector, Nayagarh/ CDMO, Nayagarh/ All BDOS/ All Tahasildars/All CDPOs of Nayagarh District/ All Collectors of the State of Odisha for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices.

  
Collector, Nayagarh

Terms and Conditions of Tender Call Notice for supply of articles as per list of DSSO, Nayagarh

1. Sealed tenders are invited from the intending Registered Firms/ Supplying agencies for supply of articles as per list to DSSO, Nayagarh.
2. The tender paper containing details terms and conditions, EMD statutory requirement, etc. can be downloaded from the district website [www.nayagarh.nic.in](http://www.nayagarh.nic.in). The tender paper cost of Rs.2,000/- ( Rupees two thousands) only is non-refundable.
3. Tender paper complete in all respect along with all required documents should reach in sealed cover to the District Social Security Officer, Nayagarh on or before 18.12.19, up to 5.00 P.M by Registered/ Speed post only.
4. The tender will be opened on 19.12.19 at 11:00 A.M/ ~~P.M~~ by the Collector in presence of the members of tender committee and tenderers or their authorized representatives. The tender received beyond the scheduled date and time shall not be taken in to consideration.
5. The details terms and conditions associated with the assignments of tender is mentioned at Annexure-A.
6. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another cover super scribed as "Tender for Supply of articles in the office of DSSO, Nayagarh".
7. Bidders who qualify Technical bid will eligible to participate in Financial Bid.
8. The Successful bidder will deliver the materials in the office of District Social Security Officer, Nayagarh as per indent placed for within 15 days from the date of receipt of order.

  
Collector, Nayagarh

ANNEXURE-A

Sl. No.	Terms and Conditions	Documents to be submitted
1	The intending Registered Firms/ Supplying agencies should be a bonafied registered supplier having valid registration No.	Attested photo copy of the registration certificate.
2	The organization should be a valid G.STIN holder having clearance certificate up to March, 2019	Attested photo copy of G.STIN. clearance certificate
3	It should not be a black listed organization by any Government organization	Declaration in Stamp Paper.
4	Rates should be quoted inclusive of G.STIN charges, other charges and delivery of charges etc.	Furnished in Financial Bid (Tender Form-2)
5	The district administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged materials if any will be replaced by the organization.	The bidder should declare in the non-judicial stamp paper that it abides all the terms and conditions laid down in the terms and conditions of the tender.
6	The tender must be accompanied Bank Draft of Rs.2000.00 in favour of D.S.SO, Nayagarh payable at Nayagarh towards cost of tender paper.	Draft to be enclosed
7	The tender must be accompanied with Earnest money of Rs.10, 000/- (Rupees ten thousands) only in shape of Demand Draft pledged in favour of DSSO, Nayagarh. Tenders without Earnest Money will be liable for rejection. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit.	Draft to be enclosed
8	Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. 30days from the date of received the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.	
10	The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission	

	of bill in that regards.	
11	Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.	
12	The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected.	
14	The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	
15	On the day of opening of Tender the tenderer will have to produce the sample of items before the committee.	

  
 Collector, Nayagarh

**TENDER FORM**

**Part -I  
(Technical Bid)**

1.	Name of the Firms/Supplying Agency (In capital Letters)	
2.	Address of the Organization	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	GSTTIN Clearance Certificate	
7.	PAN submitted or not.	
8.	Bank Draft of Rs.2000/- payable at DSSO, Nayagarh towards cost of tender paper submitted or not.	
9.	Bank Draft of Rs.10000/- pledged in favour of DSSO, Nayagarh towards Ernest Money Deposit.	
10.	Documents of any past experience of supply of materials to the Govt. Organization.(attested copy to be submitted)	
11.	Whether have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case pending.)	
12.	Affidavit of declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
13.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

**DECLARATION**

I/We hereby certify that the terms and conditions specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and will not have any dealing with in future.

Place

(Signature and seal of the authorized signatory)

Date

TENDER FORM

Part -II

(Financial Bid)

Sl. No.	Name of the Items	Estimated (rate in Rs.) per item	No. of articles	Quoted Rate (In Rs.) per Item
1	Carpet	600	200	
2	Bed Sheet	200	200	
3	Blanket	400	200	
4	Mosquito net	400	100	
5	Umbrella	250	100	
6	Clothing (Cotton Saree 2 pcs. , one pair of Dress Clothes branded)	2000	100	
8	Utensils for kitchen, pots for 5members family	1200	100sets	
9	Buckets, Jugs (Steel)	700	200	
10	Utensils for dining, plates, glass for 5members family	1500	100sets	
11	Toiletries (toothbrush, tooth cleaner, floss, razor, blades, shaving cream, comb and/or hairbrush, shampoo, bar soap & container, deodorant, nail clippers, mirror, viscose towel, phenol liquid)	600	100	
12	Education Kits (School Bag, Geometry Box, Pen, Pencil, Colour Box, Exercise register, Atlas Book, Word Book	1000	100	

(Signature and seal of the authorized signatory)

Place

Date