OFFICE OF THE TAHASILDAR, NUAGAON

No. 387 // Date 18/2/2020

QUOTATION / TENDER CALL NOTICE FOR HIRING OF VEHICLE

Sealed quotations/tenders are inviting from interested reputed Travel Agencies/Tour Operators or private individuals for providing one number of Non-A.C/A.C. Diesel driven vehicles having sitting capacity not more than 07 including driver, which shall conformed to the Terms and conditions (Annexure – II) for official use in Tahasil Office on Monthly rent basis:-

1. The vehicle must be Road Worthly Condition, shall not be more than 01 year old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5,000/- (Rupees Five thousands) only shall be deposited by the intending bidders in shaper of Account Payee Bank Draft drawn in favour of the Tahasildar, Nuagaon and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 12 K.ms. per liter.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (M.Ks. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure – III)
8. The Quotation complete in all respect should reach the undersigned on or before Date 29.2.2020 and shall be opened on the same day at 11.30PM in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available with Office of the Tahasildar, Nuagaon on payment of Rs. 100/- (Rupees One Hundred) only as non-refundable towards the cost of application along with the application form from 18.2.2020 to 29.2.2020

18/2/20

Sealed & Signature of
Quotation/Tender Calling Authority,
Tahasildar, Nuagaon.

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Memo No. 388 //Date 18/2/2020

Copy to Office Notice Board, Office of the Tahasildar, Nuagaon for information of wide publicity.

Sealed & Signature of
Quotation/Tender Calling Authority,
Tahasildar, Nuagaon.

Memo No. 389 //Date 18/2/2020

Copy to All Block Development Officers / All Tahasildars for kind information with request for notice board on wide publicity and necessary action.

Sealed & Signature of
Quotation/Tender Calling Authority,
Tahasildar, Nuagaon.

Memo No. 390 //Date 18/2/2020

Copy submitted to Collector, Nayagarh for kind information with request for notice board on wide publicity and necessary action.

Sealed & Signature of
Quotation/Tender Calling Authority,
Tahasildar, Nuagaon.

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Annexure – III

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :-
2. Type of Vehicle (A.C/Non A.C.) :-
3. Year of Manufacture :-
4. Model
5. Date of Registration :
6. Name & Complete address of the owner of Vehicle
7. Fitness Certificate validity
8. Permit Validity :
9. Insurance Validity
10. Name & Address of the Driver :
11. D.L. No. & Validity of the D.L. of the Driver :
12. Proposed hire Charge of the vehicle per month excluding fuel cost :
13. Rate of fuel consumption / Mileage per liter :
14. Contact Number of the Service provider (Tender / Quotationer)

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Tender / Quotationer

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Annexure - II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

6. The vehicles shall report for duty for minimum of 25 days in a month.

7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

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9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

TAHASILDAR
NUAGAON

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