



**DISTRICT RURAL DEVELOPMENT AGENCY,
NAYAGARH.**



ଝିଅକୁ ବଢ଼ାନ୍ତୁ
ଝିଅକୁ ପଢ଼ାନ୍ତୁ!
ଶିଶୁ ସଂରକ୍ଷଣ, ନାୟାଗଡ଼

Tel.No Off. 06753-252051

E-Mail- ori-dnayagarh@nic.in

ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, ନୟାଗଡ଼

Letter No--2412---/MGNREGS/IV-1/2020 Dt. ---28.08.2020

To

All Block Development Officers of Nayagarh District.
(Except Bhapur, Dasapalla, Nuagaon and Odagaon Block)

**Sub: - Social Audit Calendar for Conducting Concurrent Social Audit under MGNREGS
for the Financial Year 2020-21.**

Ref: - OSSAAT Letter No-237, Dt. 25/05/2020
MoRD Letter No-M-11015/03/2020-RE-III (371554), dt.15.07.2020

Madam/Sir,

In inviting a reference to the subject cited above, I am to say that as per the instruction of MoRD, Gol & Director OSSAAT, P.R & D.W department vide letter under reference that the Concurrent Social Audit under MGNREGS for the financial Year 2020-21 will be conducted in your respective Block from 07th September, 2020, i.e. as elaborated on Annual Master Circular 2020-21, Chapter 10, Section 10.01.12.


In view of the above fact, you are instructed to take necessary steps for completion of Concurrent Social Audit work adhering to the guidelines within the stipulated time period.

1. Instruct your field functionaries to provide all type of case records/ Registers and other relevant documents of MGNREGS to Social Audit team for smooth conduct of Concurrent Social Audit Process.
2. Provide computer / Printer / Paper to the Social Audit team for printing of Social Audit format and uploading of Concurrent Social Audit reports.

This is may be treated as **URGENT**.

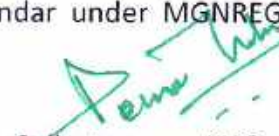
Encl- Concurrent Social Audit Calendar,
MoRD Guideline & State Guideline

Yours faithfully,


Collector-cum-DPC,
MGNREGS, Nayagarh.

Memo No...2413...Date...28.08.2020

Copy to DIO, NIC, Nayagarh for uploading the Concurrent Social Audit Calendar under MGNREGA on District Website for wide Publicity.


Collector-cum-DPC,
MGNREGS, Nayagarh.



**DISTRICT RURAL DEVELOPMENT AGENCY,
NAYAGARH.**



Tel.No Off. 06753-252051
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ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, ନୟାଗଡ଼

Memo No.....2414.....Date.....28.08.2020.....

Copy to the DFO (T), Nayagarh/ DFO (T), Khordha/DFO (Wild Life)/The Deputy Director, Horticulture, Nayagarh/Executive Engineer, Irrigation Division, Nayagarh /P.D Watershed, Nayagarh for kind information and necessary action.

Aruna Jyoti

Collector-cum-DPC
MGNREGS, Nayagarh.

Memo.....2415...../Date.....28.08.2020.....

Copy to Superintendent of Police, Nayagarh for information and necessary action. He is requested ensure law & order during conduct of Concurrent Social Audit at GP level.

Aruna Jyoti

Collector-cum-DPC
MGNREGS, Nayagarh.

Memo.....2416...../Date.....28.08.2020.....

Copy forwarded to Director, OSSAAT, PR & DW Deptt. Govt. of Odisha for information.

Aruna Jyoti

Collector-cum-DPC
MGNREGS, Nayagarh.

M-11015/03/2020-RE-III(371554)
Government of India
Ministry of Rural Development
Department of Rural Development

SAE Programme

KrishiBhawan, New Delhi
Date: 15th July, 2020

693

To

The Director,
Social Audit Units of
All States/UTs

Subject: - Guidelines to conduct concurrent social audit by Social Audit Units under Mahatma Gandhi NREGA during Covid-19 pandemic - regarding

Sir/Madam,

BD
15/7/2020

I am directed to forward herewith a copy of the Guidelines to conduct concurrent social audit by Social Audit Units under Mahatma Gandhi NREGA during Covid-19 pandemic for information and appropriate action.

Yours faithfully,



(S.N. Mishra)
Under Secretary to the Govt. of India
Tel:23782560

Copy to: Addl. Chief Secretary/Principal Secretary/Secretary/Commissioner (In charge of Mahatma Gandhi NREGA) of all States/UTs.

Copy for information to:

1. PPS to Secretary(RD)
2. PPS to Joint Secretary(RE)
3. PA to Director(DJ)

SOCIAL AUDIT

**Guidelines to Concurrent Social Audit Under Mahatma
Gandhi NREGA during Covid-19 Pandemic**

Table of Contents

Contents	Page No.
1. Social Audit in Mahatma Gandhi National Rural Employment Guarantee Act, 2005.....	2
1.1 Current Scenario	2
2. Concurrent Social Audit	3
2.1 Steps to be followed by the SAUs while carrying out Concurrent Social Audit under Mahatma Gandhi NREGS:	3
2.3 Protocols to be strictly adhered to while carrying out Concurrent Social Audit:	4
2.3 Reporting	5
Annexure-I	6

1. Social Audit in Mahatma Gandhi National Rural Employment Guarantee Act, 2005

Mahatma Gandhi NREG Act gives the Gram Sabha the right to Social Audit of all works and expenditures. This includes facilitation of the social audit through independent Social Audit Units (SAUs), complete access to all records - online and offline, and pro-active disclosure through wall writings.

Section 17 of the Mahatma Gandhi NREGA, 2005 mandates the Gram Sabha to conduct Social Audits of works undertaken under the Scheme. Section 17 of the Act envisages that:

“(1) The Gram Sabha shall monitor the execution of works within the Gram Panchayat.

(2) The Gram Sabha shall conduct regular social audits of all the projects under the Scheme taken up within the Gram Panchayat.

(3) The Gram Panchayat shall make available all relevant documents including the muster rolls, bills, vouchers, measurement books, copies of sanction orders and other connected book of account and papers to the Gram Sabha for the purpose of conducting Social Audit.”

1.1 Current Scenario

The current Covid-19 pandemic situation has affected conduction of social audits at field level. In order to curb the spread of the virus and efficient implementation of Mahatma Gandhi NREGS, Secretary, Department Rural Development has written a letter vide DO No. J-1160/4/2019-RE-VI(366816) dated 15th April 2020 to all States and UTs(Annexure-I). The letter clearly mentions the strict implementation of social distancing norms and wearing of

face mask/protective face cover while carrying out Mahatma Gandhi NREGS works.

2. Concurrent Social Audit

2.1 Paragraph 25(b) of the Schedule I of the Mahatma Gandhi NREG Act, 2020 envisages that *concurrent social audit shall be done for all works every month. For this purpose, Programme Officer shall made available free of cost, details of works done, and expenditure made during the past one month to the Bharat Nirman Volunteers, village social auditors, self-help groups, youth organizations and such other village level organizations for verification and report deviations, if any.*

Considering the present pandemic scenario, Social Audit Unit (SAU) is directed to conduct Concurrent Social Audit under Mahatma Gandhi NREGS.

2.1 Steps to be followed by the SAUs while carrying out Concurrent Social Audit under Mahatma Gandhi NREGS:

1. Concurrent social audit may be done for all works every month by the Social Audit Unit.
2. The SAU should prepare the calendar for conducting concurrent audits and submit the same to this Ministry. A copy of the calendar shall be circulated to all the District Programme Coordinators for making necessary arrangements for the social audit.
3. For the purpose of conducting concurrent audits, Resource Person from Social Audit Unit (SAU) will inspect all records of works done and expenditure made in the Gram Panchayat on a fixed day of the week. Copies of records, where needed, will be provided by the Programme Officer.

4. The concurrent audit may confine to adjoining villages.
5. Resource Person from SAU may visit each active worksite. Resource Person will be paid as per the norms during the concurrent audit.
6. The Resource Person from SAU shall conduct a concurrent social audit of all active works of the Gram Panchayat and will monitor whether due norms are being complied with at the worksite in terms of processes, and records to be maintained.
7. The Resource Person will also monitor whether worker entitlements are being provided as per the Act.
8. The Resource Person from SAU shall sign its report and submit the same to the Programme Officer.

2.3 Protocols to be strictly adhered to while carrying out Concurrent Social Audit:

1. Social distancing norms prescribed by the Ministry of Health & Family Welfare (MoH&FW), Government of India while conducting concurrent audits and engaging with the community.
2. **While conducting Concurrent Social Audit, the guidelines, Advisory as issued by various concerned departments/ Authority related to safety amid COVID-19 pandemic must be followed in letter and spirit.**
3. **The advisory/direction issued by Ministry of Panchayati Raj, Government of India or State Panchayati Raj Department for any activity in a panchayat must be adhered.**
4. Concurrent social audit activities should be conducted as per the rules and regulations issued by the respective State Governments. **Under no**

circumstances should the audits violate the rules set by the States for pandemic situation.

2.3 Reporting

SAUs should report the findings of the concurrent social audit in similar way as they report in regular social audits.

Annexure-I

राजेश भुषण,IAS
सचिव
RAJESH BHUSHAN, IAS
SECRETARY



राजेश भुषण
राजेश भुषण,IAS
सचिव,सं.सं.सं.
सं.सं.सं. सं.सं.सं.
Government of India
Ministry of Rural Development
Department of Rural Development
Kirti Bhawan, New Delhi-110001
Tel. 011-23702230, 23704427
Fax: 011-23702230
E-mail: sarvodaya@nic.in

DO No J-11060/4/2019-RE-VI (e-366816)

April 15, 2020

Dear Colleague,

Subject: Implementation of MGNREGS with respect to the consolidated guidelines of Ministry of Home Affairs (MHA) for containing spread of Covid-19 dated 15.4.2020.

Reference: DO No A-60022/03/22020-E II March 27.3.2020 of Secretary, Department of Rural Development.

Please refer to the detailed advice to States/UTs provided by the aforesaid DO letter of the undersigned on 27th March, 2020 regarding implementation of Rural Development Programmes.

Ministry of Home Affairs vide letter dated 15.4.2020 has indicated selected additional activities that will be allowed with effect from April 20, 2020. However, these additional activities will be operationalised by States/Union Territories (UTs)/District Administrations based on strict compliance to the existing MHA guidelines of lockdown measures. It has been reiterated by MHA that before operating these relaxations, States/UTs/District Administrations shall ensure that all preparatory arrangements with regard to social distancing as also other sectoral requirements are in place.

In this context, the following guidelines in respect of MGNREGS works, only in those areas/Districts which are outside the Containment Zones are prescribed. **It is reiterated, once again, that these guidelines will not apply in Containment Zones as demarcated by States/UTs/District Administrations.** It is also reiterated that if any new area is included in the category of Containment Zone, the MGNREGS activities allowed in that area till the time of its categorisation as a Containment Zone, will be immediately suspended.

1. MGNREGS works are allowed with strict implementation of social distancing and wearing of face mask/protective face cover (separate communication regarding use of protective face cover) have been issued vide this office letter F No.J-11060/4/2019-RE-VI (e-366816) dated 11.4.2020.
2. Priority must be given under MGNREGS to irrigation and water conservation works such as construction of feeder canals/distributor canals/minor canal/sub-minor canal/water courses for the community, construction of various kinds of check dams for individuals and community, construction of irrigation open wells for individuals/community, construction of various kind of gully-plugs for individuals and community, construction of farm ponds, rain percolation tanks for individuals and community, construction of recharge pits for individuals and community, construction of water absorption trench for individuals and community, etc., in addition to such irrigation and water conservation works as are permitted under "Permissible Works List" of Schedule I of MGNREG Act, 2005.


Contd.....

3. Other Central and State sector schemes in irrigation and water conservation sectors may also be allowed to be implemented and suitably dovetailed with MGNREGS works.
4. All district and field level authorities must be sensitised to imperatives of maintaining social distancing, use of homemade protective face covers and repeated washing of hands with soap and water.

I sincerely hope that with your active support and collaboration we would be in a position to effectively implement MGNREGS in these challenging times.

Regards.

Yours sincerely,


(Rajesh Bhushan)

Additional Chief Secretaries/Principal Secretaries/Secretaries in charge of RD and PR Departments in all States/UTs

14915
25/08/20

ODISHA SOCIETY FOR SOCIAL AUDIT
ACCOUNTABILITY AND TRANSPARENCY

PANCHAYATI RAJ & DRINKING
WATER DEPARTMENT
GOVERNMENT OF ODISHA



P.R.D. CAMPUS, UNIT-8, BHUBANESWAR - 12, Tel. No.0674- 2560109, e-Mail: odisha-sau.gov.in



No. SAAT - 24/2020 837 /OS

Date: 25.08.2020

Sri Binay Kishore Dash
Director, OSSAAT

To

All Collector-cum-DPCs
All PD, DRDAs

Sub: Social Audit Calendar for conducting Concurrent Social Audit under
MGNREGS for the Financial Year 2020-21.

Ref: MoRD,GoI Letter No.M-11015/03/2020-RE-III(371554)Dtd 15.07.2020

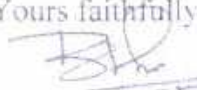
Madam/Sir,

In inviting a reference to the subject cited above I am to say that, MoRD, GoI has allowed all states to start MGNREGA works with certain precautions, so as to engage the MGNREGS workers to earn their livelihoods under this circumstances, when they have no option left to work due to outbreak of COVID-19. The strategy to engage migrant workers who have returned or will be returning to their native places in MGNREGA works is also being worked out by States. Concurrent Social Audit can be an important process to ensure this as mentioned in Annual Master Circular 2020-21, chapter 10, section 10.1.12. Apart from that MoRD, GoI has issued Guidelines to states (copy enclosed) on dated 15th July letter no M-11015/03/2020-RE-III (371554) for conduct of Concurrent Social Audit by Social Audit Unit under Mahatma Gandhi NREGA during Covid-19 pandemic.

Further, the Govt in PR & DW Dept. has allowed the Social Audit Unit to carry out Concurrent Social Audits for all ongoing and active MGNREGA works. Accordingly calendar has been prepared (copy enclosed) basing on the feedback received from different districts. However the State Guidelines for conducting the Concurrent Social Audit is also enclosed for your kind reference.

Therefore, it is requested, to kindly issue suitable instruction to all field functionaries of MGNREGS for providing records pertaining to MGNREGS to the Social Audit Team as per the calendar. Further it is requested, to ensure the smooth conduct of Social Audit as per the enclosed Concurrent Social Audit calendar.

Yours faithfully,


25/8/2020
Director, OSSAAT

Encl:-as above

C.C.to:

1. Dharmvir Jha, Director, MGNREGA for kind information (dharmvir.jha@gov.in)

Contd

2. The Accountant General (G & SSA) O/o-C & AG, Odisha for kind information.
3. OSD to Principal Secretary, PR & DW Department for kind information of Principal Secretary P.R. & D.W. Department.
4. PS to Director Special Projects P.R. & D.W. Department for kind information of Director Special Projects.
5. MIS Section of OSSAAT for uploading the SA Calendar of MGNREGS in MGNREGS Soft.

Odisha Society for Social Audit, Accountability & Transparency(OSSAAT)

Calendar for Concurrent Social Audit(CSA) under MGNREGS

For the Financial Year 2020-21

25 Name of the District: Nayagarh

Month of Audit:

Sl. No.	Name of the GP	Kick Off Meeting at District Level	Rotation No.	VRP Team No	September		October		November	
					CSA Start Date	CSA End Date	CSA Start Date	CSA End Date	CSA Start Date	CSA End Date
1	CHHAMUNDIA	04.09.2020	I	1	07.09.2020	10.09.2020	01.10.2020	04.10.2020	02.11.2020	05.11.2020
2	KISHORE PRASAD	04.09.2020		2	08.09.2020	11.09.2020	03.10.2020	06.10.2020	03.11.2020	06.11.2020
3	KARADAPADA	04.09.2020		1	14.09.2020	17.09.2020	05.10.2020	08.10.2020	09.11.2020	12.11.2020
4	ADAKATA	04.09.2020	II	2	15.09.2020	18.09.2020	12.10.2020	15.10.2020	10.11.2020	13.11.2020
5	GANIA	04.09.2020		3	16.09.2020	19.09.2020	13.10.2020	16.10.2020	16.11.2020	19.11.2020
6	RASANG	04.09.2020		1	22.09.2020	25.09.2020	13.10.2020	16.10.2020	17.11.2020	20.11.2020
7	BADASILINGA	04.09.2020	III	2	23.09.2020	26.09.2020	20.10.2020	23.10.2020	23.11.2020	26.11.2020
8	BELPADA PATNA	04.09.2020		3	23.09.2020	26.09.2020	20.10.2020	23.10.2020	24.11.2020	27.11.2020
9	BANAMALIPIUR	04.09.2020		1	07.09.2020	10.09.2020			02.11.2020	05.11.2020
10	BENAGADIA	04.09.2020	I	2	07.09.2020	10.09.2020			03.11.2020	06.11.2020
11	BALABHADRAPRASAD	04.09.2020		3	08.09.2020	11.09.2020			09.11.2020	12.11.2020
12	KIAJHAR	04.09.2020		4	08.09.2020	11.09.2020			09.11.2020	12.11.2020
13	BODASHA	04.09.2020		1	14.09.2020	17.09.2020			10.11.2020	13.11.2020
14	JOGIAPALI	04.09.2020	II	2	14.09.2020	17.09.2020			16.11.2020	19.11.2020
15	MARDARAJPUR	04.09.2020		3	15.09.2020	18.09.2020			17.11.2020	20.11.2020
16	KOSKA	04.09.2020		4	15.09.2020	18.09.2020			18.11.2020	21.11.2020
17	RANICHELHI	04.09.2020	III	1	16.09.2020	19.09.2020			24.11.2020	27.11.2020
18	R. DHOLAMARA	04.09.2020		2	18.09.2020	21.09.2020			24.11.2020	27.11.2020
19	GADIASAHI	04.09.2020		3	24.09.2020	27.09.2020			25.11.2020	28.11.2020
20	KANTILO	04.09.2020		1			01.10.2020	04.10.2020		
21	SALAJHARIA	04.09.2020	I	2			01.10.2020	04.10.2020		
22	SINGHAPADA	04.09.2020		3			03.10.2020	06.10.2020		
23	KHALISAHI	04.09.2020		4			03.10.2020	06.10.2020		
24	KUMBHARPADA	04.09.2020		1			09.10.2020	12.10.2020		

GANIA

KHANDAPADA



Name of the District: Nayagarh

Month of Audit :

Sl. No.	Name of the Block	Name of the GP	Kick Off Meeting at District Level	Rotation No.	VRP Team No	September		October		November	
						CSA Start Date	CSA End Date	CSA Start Date	CSA End Date	CSA Start Date	CSA End Date
25		JAGANNATHPRASAD	04.09.2020	II	2			09.10.2020	12.10.2020		
26		BADABANAPUR	04.09.2020		3			13.10.2020	16.10.2020		
27		RANIPADA	04.09.2020		4			13.10.2020	16.10.2020		
28		SIDHAMULA	04.09.2020		1			19.10.2020	22.10.2020		
29		GUNTHUNI	04.09.2020	III	2			20.10.2020	23.10.2020		
30		SIKHARPUR	04.09.2020		3			20.10.2020	23.10.2020		
31		IKIRI	04.09.2020		1	07.09.2020	10.09.2020			02.11.2020	05.11.2020
32		GAMBHARIDIHI	04.09.2020		2	07.09.2020	10.09.2020			02.11.2020	05.11.2020
33		BADAPANDUSAR	04.09.2020	I	3	08.09.2020	11.09.2020			03.11.2020	06.11.2020
34		SARADHAPUR	04.09.2020		4	08.09.2020	11.09.2020			03.11.2020	06.11.2020
35		JEMADEIPURPATANA	04.09.2020		5	09.09.2020	12.09.2020			09.11.2020	12.11.2020
36		NADIALI	04.09.2020		1	14.09.2020	17.09.2020			09.11.2020	12.11.2020
37		CHANDIBASTA	04.09.2020		2	14.09.2020	17.09.2020			10.11.2020	13.11.2020
38		GADADHARAPRASAD	04.09.2020	II	3	15.09.2020	18.09.2020			10.11.2020	13.11.2020
39		SINDURIA	04.09.2020		4	15.09.2020	18.09.2020			17.11.2020	20.11.2020
40		NOTAR	04.09.2020		5	16.09.2020	19.09.2020			17.11.2020	20.11.2020
41		SARANKUL	04.09.2020		1	21.09.2020	24.09.2020			18.11.2020	21.11.2020
42		LATHIPADA	04.09.2020		2	21.09.2020	24.09.2020			18.11.2020	21.11.2020
43		NATUGAON	04.09.2020	III	3	22.09.2020	25.09.2020			24.11.2020	27.11.2020
44		BALUGAON	04.09.2020		4	22.09.2020	25.09.2020			24.11.2020	27.11.2020
45		KHUNTUBANDHA	04.09.2020		5	23.09.2020	26.09.2020			24.11.2020	27.11.2020
46		LENKUDIPADA	04.09.2020		1			01.10.2020	04.10.2020		
47		BHATASAH	04.09.2020		2			01.10.2020	04.10.2020		
48		BIRUDA	04.09.2020	I	3			03.10.2020	06.10.2020		
49		LAXMIPRASAD	04.09.2020		4			03.10.2020	06.10.2020		
50		GHADUAL	04.09.2020		5			05.10.2020	08.10.2020		

NAYAGARH

Name of the District: Nayagarh

Month of Audit :

Sl. No.	Name of the Block	Name of the GP	Kick Off Meeting at District Level	Rotation No.	VRP Team No	September		October		November	
						CSA Start Date	CSA End Date	CSA Start Date	CSA End Date	CSA Start Date	CSA End Date
51		KENDUDHIPI	04.09.2020		1			05.10.2020	08.10.2020		
52		BAUNSIAPADA	04.09.2020		2			09.10.2020	12.10.2020		
53		ITAMATI	04.09.2020	II	3			09.10.2020	12.10.2020		
54		CHAMPATIPIUR	04.09.2020		4			13.10.2020	16.10.2020		
55		KRIDASPUR	04.09.2020		5			13.10.2020	16.10.2020		
56		KALIKAPRASAD	04.09.2020		1			19.10.2020	22.10.2020		
57		MACHHIPADA	04.09.2020	III	2			19.10.2020	22.10.2020		
58		MUTHAGADIA	04.09.2020		3			20.10.2020	23.10.2020		
59		NABAGHANPUR	04.09.2020		4			20.10.2020	23.10.2020		
60	RAMAPUR	BRAJARAJPUR	04.09.2020		1	07.09.2020	10.09.2020			02.11.2020	05.11.2020
61		BALABHADRAPUR	04.09.2020		2	07.09.2020	10.09.2020			02.11.2020	05.11.2020
62		KULASAR	04.09.2020	I	3	08.09.2020	11.09.2020			03.11.2020	06.11.2020
63		DAMASARI	04.09.2020		4	08.09.2020	11.09.2020			03.11.2020	06.11.2020
64		RANKADEULI	04.09.2020		5	09.09.2020	12.09.2020			04.11.2020	07.11.2020
65		GOPALPUR	04.09.2020		6	09.09.2020	12.09.2020			04.11.2020	07.11.2020
66		LODHACHUA	04.09.2020		1	14.09.2020	17.09.2020			09.11.2020	12.11.2020
67		KASANDA	04.09.2020		2	14.09.2020	17.09.2020			09.11.2020	12.11.2020
68		MAYURJHALIA	04.09.2020	II	3	15.09.2020	18.09.2020			10.11.2020	13.11.2020
69		KHATIA	04.09.2020		4	15.09.2020	18.09.2020			10.11.2020	13.11.2020
70		BRUNDABANPUR	04.09.2020		5	16.09.2020	19.09.2020			17.11.2020	20.11.2020
71		GADABANILO	04.09.2020		6	16.09.2020	19.09.2020			17.11.2020	20.11.2020
72		DARPANARAYANPUR	04.09.2020		1	21.09.2020	24.09.2020			18.11.2020	21.11.2020
73	BAUNSAGARIH	04.09.2020		2	21.09.2020	24.09.2020			18.11.2020	21.11.2020	
74	BANDHAMUNDA	04.09.2020	III	3	22.09.2020	25.09.2020			19.11.2020	22.11.2020	
75	CHAMPAGADA	04.09.2020		4	22.09.2020	25.09.2020			19.11.2020	22.11.2020	
76	HANSARA	04.09.2020		5	23.09.2020	26.09.2020			20.11.2020	23.11.2020	
77	MAHAIPALIA	04.09.2020		6	23.09.2020	26.09.2020			20.11.2020	23.11.2020	

Name of the District: Nayagarh

Month of Audit :

SL. No.	Name of the Block	Name of the GP	Kick Off Meeting at District Level	Rotation No.	VRP Team No	September		October		November	
						CSA Start Date	CSA End Date	CSA Start Date	CSA End Date	CSA Start Date	CSA End Date
78		MAJHIKHANDA	04.09.2020		1	25.09.2020	28.09.2020			25.11.2020	28.11.2020
79		NARENDRAPUR	04.09.2020		2			01.10.2020	04.10.2020		
80		PATIA	04.09.2020	I	3			01.10.2020	04.10.2020		
81		RAJ-SUNAKHALA	04.09.2020		4			03.10.2020	06.10.2020		
82		RAIPADA	04.09.2020		5			03.10.2020	06.10.2020		
83		SURUKABADI	04.09.2020		6			05.10.2020	08.10.2020		
84		RAJ JANKIA	04.09.2020		1			05.10.2020	08.10.2020		
85		BAJRAKOTA	04.09.2020		2			12.10.2020	15.10.2020		
86		CHANDAPUR	04.09.2020	II	3			12.10.2020	15.10.2020		
87		CHAMPAPEDI	04.09.2020		4			13.10.2020	16.10.2020		
88		JHADAPADA	04.09.2020		5			13.10.2020	16.10.2020		
89		KANDAPADA	04.09.2020		6			19.10.2020	22.10.2020		
90		PIMPAL	04.09.2020		1			19.10.2020	22.10.2020		
91		KHAIRAPALLI	04.09.2020		2			19.10.2020	22.10.2020		
92		NARASINGHPUR	04.09.2020		3			20.10.2020	23.10.2020		
93		KANDHA	04.09.2020	III	4			20.10.2020	23.10.2020		
94		NAYAGARIH	04.09.2020		5			27.10.2020	30.10.2020		
95		GOURANGAPUR	04.09.2020		6			27.10.2020	30.10.2020		
96		KERENDATANGI	04.09.2020		7			27.10.2020	30.10.2020		
96		TALAKANI	04.09.2020					27.10.2020	30.10.2020		

Yusuf
25.08.20

SAE, OSSAAT



25.10.2020
Director, OSSAAT

1417
26.8.20



(Imp)
DSA
Pl. go through the guidelines & apprise me.
26/8/20

Guidelines for Concurrent Social Audit under MGNREGA
Social Audit Unit, PR & DW Department, Odisha

Ministry of Rural Development, Govt. of India with the guidelines from MHA Govt. of India has allowed states to start MGNREGA works vide **letter DO No. J-11060/4/ 2019-RE-VI (e-366816) dated April 15, 2020** with certain precautions. This has been done to engage the MGNREGA workers so that they can earn their livelihood under these circumstances when they have virtually no other options to work due to Lock down. The strategy to engage migrant workers who have returned or will be returning to their native places in MGNREGA works is also being worked out by States. Concurrent Social Audit can be an important process to ensure this as mentioned in **Annual Master Circular 2020-21, chapter 10, section 10.1.12.** Apart from that MoRD, GoI has issued **Guidelines to states on dated 15th July letter no M-11015/03/2020-RE-III (371554)** for conduct concurrent social audit by SAU under Mahatma Gandhi NREGA during Covid-19 pandemic.

Since Social Audits have been stopped and cannot be conducted in this situation as it has to be facilitated by resource persons from other GPs and Gram Sabha and Public hearing need to be organized which involves lot of movements and gatherings, States were suggested to initiate Concurrent audits through Resource Persons of Social Audit units. Concurrent Social Audits will be carried out for MGNREGA works.

Though there is the mandate of doing Social Audit once in Six month, due to lock down situation for COVID-19 it is proposed to do concurrent Social Audit of all ongoing/active works. As mentioned in Paragraph 25(b) of the schedule I of the Mahatma Gandhi NREG Act, 2020 envisages that concurrent social audit shall be done for all works every month to monitor/inspect all records of works done and expenditure made in the Gram Panchayat, whether due norms are being complied with at the worksite in terms of process and records to be maintained, whether the worker entitlements are being provided as per the act or not. For the above purpose, the Programme Officer of the Block office shall made available all the records and expenditure details of the last one month with free of cost to the team following due procedures.

(Signature)

The Objective of the Concurrent Social Audit

- Continuous monitoring of the scheme to achieve its objective.
- To ensure transparency in implementation of the scheme.
- To ensure timely corrective action on gaps identified in the implementation of the scheme.
- To ensure compliance on procedure and guidelines under the Act.
- To improve the internal monitoring mechanism at grass root level.
- To ensure to provide works to the migrant people under MGNREGA work.

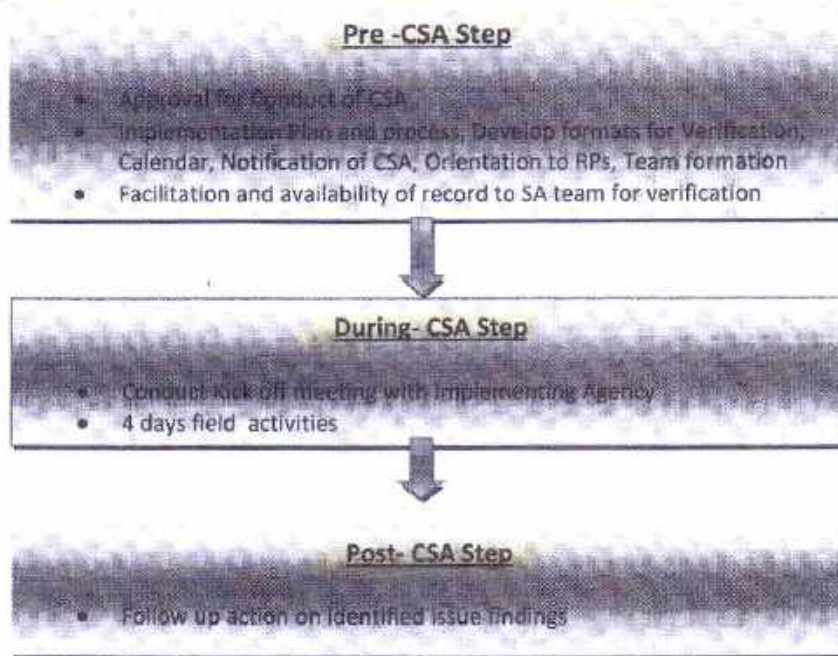
Expected outputs

- All families who wish to work have been registered are provided with job cards and their bank accounts have been opened
- All registered families who wish to work have demanded work, have received dated acknowledgement receipts, the work has been allotted to them as per the provisions in the act, and the workers are informed about the worksites that they have allocated.
- All provisions in work site facilities have been ensured along with CIB are in place with hand wash facilities and other safety precautions of Covid-19.
- Social Distancing is being maintained and all workers are provided mask and head cover (optional) during work.
- Muster Rolls are being maintained at worksite and all those mentioned as present are really present for work.
- Measurements and Payments are being done on time.
- Scheme files are properly maintained as per the specifications.
- Works are being carried out at the same place as mentioned in the sanction order and as per same specification mentioned in the estimate.

Keys features of Concurrent Social Audit

- Opportunity for awareness building on entitlements and processes.
- Creating the space and platform for dialogue among various levels of stakeholders.
- Timely grievance redressal.
- Strengthening the democratic process and institutions.
- Building people's pressure for better implementation of programmes.
- Fact finding not fault finding.

Steps of Concurrent Social Audit: The Step for concurrent social audit is broadly categorized as follow diagram and the detail of activities is attached in annexure.



Process of Concurrent Social Audit:

Since Social audits cannot be conducted in this situation as it has to be facilitated by resource persons from other GPs and Gram Sabha and Public hearing need to be organized which involves lot of movements and gatherings, as per the current scenario of covid-19 epidemic, States are instructed to initiate Concurrent audits for MGNREGA works through Resource Persons of Social Audit Units. The following process to be adhered by the team to conduct the concurrent social audit with strict obedience to social distancing norms and wearing of mask/protective face cover while conducting concurrent social audit.

Calendar: Social Audit Unit will prepare Concurrent Social Audit calendar in such manner that, there will be two round of visit in a single Gram Panchayat with a gap of one month because if, the observation is found to be serious in nature and there is no improvement or compliance to the observation/issue identified by SAU of 1st visit by implementing agency then only there will be a second visit to the Gram Panchayat. The CSA calendar will be a period of 4 days per GP& CSA calendar should be prepared in a staggered manner so that the BSA can easily access each GP Audit process. The team shall target to achieve at least 50% GPs audited against the planned GPs of a Block in each month. The team allotment for the conduct of CSA should be arranged on a rotation basis and there should be a gap of 2-3 days between each rotation for timely documentation.

DSH

Orientation to RPs: One-day block level Orientation will be organized by SAU to orient the resource persons on 4-Days Process and the formats for smooth conduct of CSA.

Team formation: Social Audit unit shall deploy the resource persons to the field as a team of 1 BSA, 2-3VRPs for conduct of CSA in one Gram Panchayat and the activities of the team will be monitored by the concerned District and State level resource persons.

Verification: The SA Team from SAU shall verify the details of ongoing and active works during their visit to Gram Panchayat through muster rolls, worksites, cash book, bank/PO account statement, bills and vouchers and any other payment made from the fund of the scheme.

4 days process for Conduct of Concurrent Social Audit

DAYS	Activities to be Done
DAY 1	Records verification at GP office i.e. Case Records, MB, Bills and vouchers etc.
DAY 2	Door-to Door interactions, Checking of JC, Bank Pass Book, recording of Grievance
DAY 3	Work sites visit, measurement & interact with the workers, Checking of MR at worksite, Materials etc. Work site verification followed by documents checking
DAY 4	Consolidate & prepare the Findings report and Submission to proper quarter for taking immediate corrective Actions

Documentation and Reporting: The documentation and reporting of the concurrent social audit is embodied with three steps:

Step – 1

After completion of concurrent social audit, the SA teams at the field will analyse the findings based on record verification, household verification and worksite verification and prepare the report in the prescribed formats. The team shall upload the report in Google docs & spreadsheet in quoting the sources of information

Step – 2

District level resource persons will cross check the report before submission to the Programme Officer.

Step – 3

Submission of the report on the fourth day of CSA process is mandatory. If the fourth day falls holiday the team will submit the report the very next working day to the Programme officer for taking corrective action against identified issues and sent a copy of the report to SAU for record.

Monitoring: SAE and DSA are solely responsible for monitoring of Concurrent social audit. For that OSSAAT will develop and follow some tools like google spreadsheet, weekly video meet, daily telephonic monitoring during the audit process for timely submission of report and recording data..

Follow up action: As mentioned earlier, if, the observation is found to be serious in nature and there is no improvement or compliance to the observation/issue identified by SAU, a second visit will be done to the Gram Panchayat as follow up.

Role of SAU in Concurrent Social Audit

1. SAU will prepare the Social Audit Calendar keeping in view of the local holidays and local festivals in the calendar. The Concurrent Social Audit Calendar will be prepared in consultation with the District Administration and approved jointly by Principal Secretary, PR & DW Department and Director, OSSAAT at the State level
2. SAU will circulate the approved social audit calendar among the District for smooth conduct of Concurrent Social Audit.
3. Social Audit will not be conducted in **containment area** declared by the district administration.
4. In special Condition, the Concurrent Social Audit will be facilitated by the Village Resource Persons trained and certified by social Audit Unit and engaged in different GP level. The Social Audit team for one GP will consists of 2-3 VRPs along with one Block Social Auditor as leader of the team. The team may involve one of the VMC members of the village during the process of social Audit. To complete all the tasks smoothly and timely responsibilities will be distributed among the BRP/DRP and VRPs. The overall facilitation of the social audit process at GP level will be done by the VRPs. The BRP/DRP will lead the team and provide handholding support to the VRPs as per requirement. The consolidation of records and report preparation will be done by the VRPs under the direct guidance and supervision of the BRP/DRP.

BRP

5. The SA team will visit all the ongoing and active worksites, observe the work site facility, verify the job cards, available muster roll and match with the MIS report and will prepare a report to be submitted to Gram Panchyat with a copy to Block, District and SAU.
6. During Concurrent Audit period any works taken up by the implementing agency can be brought under the purview of Concurrent audit for that current month.
7. The team will monitor whether due norms are being complied with at the worksite in terms of processes, and records to be maintained.
8. They will also monitor whether worker entitlements are being provided as per the Act.
9. The team will support the migrant workers in fill up of the application for Job card and C1 form for those interested to work and support in timely payment of wage.
10. The team will facilitate to make Shramik Sangha active for MGNREGA work in every village of a GP.
11. The Social Audit team shall submit the signed report to the Programme Officer after completion of Social Audit in each rotation with a copy to SAU.
12. Keeping in view the pandemic situation due to outbreak of Covid-19, the team will follow the precautions themselves and shall sensitize the Job seekers to maintain proper hygiene, use of face mask and social distancing norms prescribed by the Government while conducting the Concurrent Social Audit.
13. The Social Audit Unit will submit a compilation of social audit findings and action taken on the same by the implementing agency on a monthly basis to the Principal Accountant General and the Ministry of Rural Development and will also hosts the same in the public domain.

Role of Implementing Agency.

1. The District administration shall ensure for communication of approved Social Audit Calendar from District to GP for smooth conduct of Social Audit.
2. The Programme Officer will ensure and issue suitable instruction to all field functionaries of MGNREGS for providing records and all MIS formats pertaining to MGNREGS to the Social Audit Team during Social Audit process where needed.
3. The Programme Officer will ensure availability of Demand application form and ensure for providing dated receipt to the jobseekers for provision of work within 15 days.

4. The Programme Officer will stay alert on the movement and security of the Social Audit Team during Lockdown period. She/he should sort out the problem if any faced by the team.
5. The team shall not be allowed for night halt at Gram panchayat office or anywhere in the GP. They shall be allowed to use the GP office for preparation of report.
6. Basing on the report of SA team the Programme Officer shall take action on the findings and report to District & SAU.
7. Ensure timely action on findings of the concurrent social audit by reviewing the findings of the concurrent social audit and corrective action taken on the same, once a month.

Do's of Concurrent Social Audit

- There should be a favorable environment building process before the Social Audit.
- Awareness and simple (IEC) materials on entitlements should be circulated.
- Make aware to the worker about maintaining social distancing, wearing of masks and washing of hand in regular intervals at worksite.
- Be polite to workers and beneficiaries.
- Introduce yourself before starting the interview/interaction.
- Honour the request of beneficiaries if she/he makes any.
- Cross-check the information before coming to a conclusion (or writing the report) - cross verification is a must.
- Ask the people who have shared testimonials to come over to the public meeting to give their testimony in person, if possible.
- Protect the safety and security of the beneficiaries who are interested to testify.
- Make people aware about their rights and entitlements during the household survey.

Don'ts and limitations of Concurrent Social Audit

- The team shall not be allowed for night halt at Gram Panchayat office or anywhere in the GP. They shall be allowed to use the GP office for preparation of report.
- Sick members shall not be allowed to join the team for Social Audit. Any members falling sick during Social audit shall inform the concerned team leader about his/her sickness. Standby members can be substituted in that place with intimation to this office.

Signature

- Concurrent Social Audit activities should be conducted as per the rules and regulations issued by the state govt. under no circumstances should the audits violate the rules set by the state for pandemic situation.
- SAU team shall not force beneficiaries to sign any documents/testimonials.
- Team should not be judgmental.
- Team shall not misuse other's records (for instance, borrowing a worker's job-card & not returning it). The team should not take undue favours (hospitality and transport) from others during the process.
- The team shall not take advantage from people in powerful positions.

Concurrent Social Audit is based on the instruction in Annual Master Circular issued by MoRD, GoI. The implementation of concurrent Social Audit will solve many problems of implementing agency and support in awareness generation, participation of people in the affairs of the governance and improve better planning for implementation.



Director, OSSAAT
PR & DW Department
Govt. of Odisha