



ମାତୃଶକ୍ତି ବ୍ଲକ୍ ସ୍ତରୀୟ ମହାସଂଘ

Matrushakti Block Level Federation



Correspondence Address:-Inside of CDPO Office, PO-Daspalla,
Dist-Nayagarh, PIN-752084, Mail ID-blfdaspalla@gmail.com

Letter No- 19

Date- 15.02.2023

Matrushakti Block Level Federation, Daspalla Invites application/s from candidates for the following positions of Community Support Staff.

| SL NO | Community Support Staff | CLF/GPLF | | Nos. of Vacancy | Minimum Educational Qualification | Performance Incentive (Rs. Per Month) |
|-------|-------------------------|-----------------------------|--|-----------------|---------------------------------------|---------------------------------------|
| 01 | Bank Mitra | Name of Bank | Union Bank of India Chadheyapalli | 01 (One) | 12 th /Interm ediate/+2 | Rs.6000/- P.M |
| | | Service Area GP | GP-Chadheyapalli GP-Kalasakhamana GP-Nuagaon | | | |
| 01 | CRP-CM | Name of Cluster Level Forum | Sanischar CLF | 01 (One) | 10 th Pass | Rs. 3000/- P.M |
| | | Name of Village | Bhogara | | | |
| | | Name of GPLF | Balunkeswar GPLF Khamarsahi | | | |
| 02 | CRP-CM | Name of Cluster Level Forum | Trinath CLF | 01 (One) | 10 th Pass | Rs. 3000/- P.M |
| | | Name of Village | Godibida | | | |
| | | Name of GPLF | Similisahi GPLF | | | |
| 03 | CRP-CM | Name of Cluster Level Forum | Bali Kadua Sahi CLF | 01 (One) | 10 th Pass | Rs. 3000/- P.M |
| | | Name of Village | Bali Kadua Sahi | | | |
| | | Name of GPLF | Maa Kalapata GPLF, Madhyakhanda | | | |
| 04 | CRP-CM | Name of Cluster Level Forum | Dwaragaon CLF | 01 (One) | 10 th Pass | Rs. 3000/- P.M |
| | | Name of Village | Dwaragaon | | | |
| | | Name of GPLF | Khirabdhi Tanaya GPLF, Dihagaon | | | |
| 05 | CRP-CM | Name of Cluster Level Forum | Sukanya CLF | 01 (One) | 10 th Pass | Rs. 3000/- P.M |
| | | Name of Village | Bani | | | |
| | | Name of GPLF | Kujamendhi GPLF | | | |
| 06 | CRP-CM | Name of Cluster Level Forum | Jogeswara CLF | 01 (One) | 10 th Pass | Rs. 3000/- P.M |
| | | Name of Village | Phalapaju | | | |
| | | Name of GPLF | Banigochha GPLF | | | |

Sobita Patra

PRESIDENT
MATRUSHAKTI

BLOCK LEVEL FEDERATION

Nishamani saho

SECRETARY
MATRUSHAKTI

BLOCK LEVEL FEDERATION

| SL NO | Community Support Staff | CLF/GPLF | | Nos. of Vacancy | Minimum Educational Qualification | Performance Incentive (Rs. Per Month) |
|-------|-----------------------------|----------------------------------|-----------------------------------|-----------------|-----------------------------------|---------------------------------------|
| 07 | CRP-CM | Name of Cluster Level Forum | Mahamayee CLF | 01 (One) | 10 th Pass | Rs. 3000/- P.M |
| | | Name of Village | Bhaliapadara | | | |
| | | Name of GPLF | Duda GPLF, Duda | | | |
| 08 | | Name of Cluster Level Forum | Maa Mahalaxmi CLF | 01 (One) | | |
| | | Name of Village | Sundarakumpa | | | |
| | | Name of GPLF | Maa Sunadei GPLF Chadheyapalli | | | |
| 09 | | Name of Cluster Level Forum | Maa Tarini CLF | 01 (One) | | |
| | | Name of Village | Ganikumpa | | | |
| | | Name of GPLF | Pahadadipta GPLF Kalasakhaman | | | |
| 10 | | Name of Cluster Level Forum | Maa Mahalaxmi CLF | 01 (One) | | |
| | | Name of Village | Kalasakhaman | | | |
| | Name of GPLF | Pahadadipta GPLF Kalasakhaman | | | | |
| 11 | Name of Cluster Level Forum | Maa Gajalaxmi CLF | 01 (One) | | | |
| | Name of Village | Kalamba | | | | |
| | Name of GPLF | Pahadadipta GPLF Kalasakhaman | | | | |

Other Eligibility Criteria:

- Should be Woman and an WSHG Member
- Should be able to read and write Odia .
- Well Conversed with local language /dialect
- Age: Minimum 18 years (As on date-01.02.2023)
- Domicile/Resident: Residence of the same Village/Cluster in case of CRP-CM. GP/GPs coterminous with service area of the concerned bank for Bank Mitra.

Information for Candidate/Applicant:-

- (1)-Application form will be received (By Hand) at BLF Office, inside of CDPO Office, Daspalla.
- (2)-Application will be received only on working day and office hour (i.e 10 A.M – 5.30 P.M).
- (3)- Application form is also available at concern GPLF/BLF office.
- (4)- Last date of receipt of application is **01.03.2023 at 5.30 PM**

Your Faithfully

Sabita Patra

PRESIDENT
MATRUSHAKTI

BLOCK LEVEL FEDERATION

Your Faithfully

Nishamani saha

SECRETARY
MATRUSHAKTI

BLOCK LEVEL FEDERATION

GENERAL TERMS & CONDITIONS

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum- Executive Officer .
- 2) Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF/ GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/ GPLF/ BLF/Government.
- 9) The last date of receipt of application is 01.03.2023 at 5.30 P.M

Sabita Das
PRESIDENT
MATRUSHAKTI
BLOCK LEVEL FEDERATION
DASPALLA

Sd/-
Nishamani Sahoo
SECRETARY
President/Secretary
MATRUSHAKTI
BLOCK LEVEL FEDERATION
DASPALLA

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ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for -

Name of the CLF: _____ Name of the GPLF: _____

Name of the Bank Branch (Bank Mitra): _____ Name of the Block: _____

| A | | Personal Information | |
|----|--|--|--|
| 1 | Full Name of the Applicant | | <i>Paste recent size colour photograph</i> |
| 2 | Sex | | |
| 3 | Full Name of Father/ Husband | | |
| 4 | Full Name of Mother | | |
| 5 | Date of Birth (DD/MM/YYYY) | | |
| 6 | Age as on date of issue of notice (in Completed Years) | | |
| 7 | Social Category (Please tick valid option) | Gen () / SEBC () / SC () / ST () / Minority () | |
| 8 | Economic Category (Please tick valid option) | Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- () | |
| 9 | Special Category (Please tick valid option) | PwD () / Orphan () / PVTG () | |
| 10 | Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin | | |
| 11 | Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin | | |
| 12 | Telephone/mobile Number (Mandatory) | | |
| 13 | Alternate telephone/mobile Number (Optional) | | |
| 14 | Email ID (optional) | | |

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)

Handwritten mark

| Sl. No. | Degree/Diploma/ Certificate Course/ Any other | Total Marks | Total Marks secured | % of marks secured | Institution / College/ School | University / Board | Year of Passing |
|---|---|-------------|---------------------|--------------------|-------------------------------|--------------------|-----------------|
| 1 | 10 th Class | | | | | | |
| 2 | 12 th / Intermediate/ +2 | | | | | | |
| 3 | Graduation (Specify)/ +3 | | | | | | |
| 4 | Post Graduate (Specify) | | | | | | |
| Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |

| C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached) | | | | | | |
|---|--------------------|---|----------------|--------------|---------------------------------|--|
| Sl. No. | Area of Experience | Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with | PERIOD | | Total Period (In Years/ Months) | |
| | | | From (MM/YYYY) | To (MM/YYYY) | | |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |

| D. Language Proficiency (Put Tick Mark ✓ in appropriate column) | |
|--|--|
| | |

Adk

| Sl. No. | Language | Read | Write | Speak |
|---------|---------------------|------|-------|-------|
| 1 | Odia | | | |
| 2 | Hindi | | | |
| 3 | English | | | |
| 4 | Any Other (Specify) | | | |

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

| Sl No. | Name of Document attached | Sl No. | Name of Document attached |
|--------|---------------------------|--------|---------------------------|
| 1 | | 7 | |
| 2 | | 8 | |
| 3 | | 9 | |
| 4 | | 10 | |
| 5 | | 11 | |
| 6 | | 12 | |

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

MLB

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

| Sl. No. | Parameter | Self-Attested Documents to be submitted |
|---------|--|--|
| a. | b. | c. |
| 1. | Address Proof | Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card |
| 2. | Identity Proof | Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo |
| 3. | Age Proof | Birth Certificate/ 10 th class certificate |
| 4. | Educational Qualification | Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution |
| 5. | SHG Member | Letter from President/Secretary of concerned SHG (SHG Resolution copy) |
| 6. | Social Category (SC/ST/Minority) | Caste Certificate |
| 7. | Economic Category (Poor/EPVG (SECC 2011 Census data) | PIP Under OLM as per SECC-2011 |
| 8. | Ration card holder | Ration card issued by Competent Authority |
| 9. | BPL | BPL card issued by Competent Authority |
| 10. | Annual Income less than Rs. 60,000/ | Income Certificate issued by Tahasildar |
| 11. | Person with Disability | Disability Certificate from concerned government department |
| 12. | Orphan | Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution) |
| 13. | PVTG | Caste Certificate |
| 14. | Community Cadre in intensive village/ GP under OLM | Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM |
| 15. | CRP for mobilization round/ Senior CRP under OLM | Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement |

Handwritten signature