

# COLLECTORATE, NAYAGARH

(District Child Protection Unit)

Ph:06753-252199, E-mail: [dcpo.nayagarh.od@nic.in](mailto:dcpo.nayagarh.od@nic.in)

No. 85 /Date. 01.03.2023

(Short quotation call notice for printing & supply of Leaflets and posters on Prohibition of Child Marriage, Child Labour, Protection of Children from Sexual Abuse, Legal Adoption, Mission Vatsalya )

Sealed quotations are invited from the intending Register Printing Press/ Supplying Agencies for printing and supply of Leaflet & Posters to the DCPO, Nayagarh .

Details of Schedule of requirement of items is attached as "Annexure-A"

The detailed quotations shall be received by the Office of the District Child Protection Officer, Nayagarh on 6.3.2023 at 3.00 P.M. only registered post. The same will be opened at 4.00 P.M. on 6.3.2023 at the O/o ADM, Nayagarh. The bidders or their representatives may remain present at the time of opening of the quotation failing which no complain/dispute in future shall be entertained.

The bidders are to quote unit price of a particular item along with GST, Transportation Fees & any other charges as admissible.

The invitation for quotations is subject to the terms and conditions appended below:-

1. The quotations should be sent in Sealed Cover addressed to District Child Protection Officer, Nayagarh-752069. The words "Short quotation call notice for printing and supply of Leaflet & Posters on Prohibition of Child Marriage, Child Labour, Protection of Children from Sexual Abuse, Legal Adoption, Mission Vatsalya" should be prominently written on the envelope containing the quotations.
2. The Organization should be valid Pan, GST Clearance, DIC/MSME Registration Certificate, IT Return. Bidders required submitting a sample copy as per specification.
3. The quotation should reach to this Office latest by 3.00 P.M. on dated 6.3.2023.
4. The quotations will be opened on 6.3.2023 at 4.00 P.M.
5. The contact shall be comprehensive and no extra charges will be admissible. The successful bidder is to supply the items to DCPO, Nayagarh within 7 days after placing order.

6. The order can be terminated by the ADM, Nayagarh at any time without assigning any reason thereof. If the work of the L1 bidder is found to be unsatisfactory, the DCPO, Nayagarh will be a liberty to entrust the same to the next lowest bidder. In this connection, the decision of the ADM, Nayagarh shall be final and binding upon the bidder.
7. Payment will be made on successful completion of the work as per Govt. procedure.
8. Quotation received after due date and time will not be accepted.
9. The DCPO, Nayagarh reserves the right to reject any quotation in whole or in part without assigning any reason thereof.
10. Quotation that does not satisfy the term & conditions are liable to reject summarily.
11. The quotation should be valid for one year from the date of issuance of Supply Order.
12. Quantity of Leaflets and posters on Prohibition of Child Marriage, Child Labour, Protection of Children from Sexual Abuse, Legal Adoption, Mission Vatsalya may increase or decrease marginally.
13. Bidder must furnish full data and information as required.

  
District Child Protection Officer,  
Nayagarh

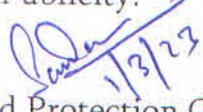
Memo No. 86 /Date. 01.03.2023

Copy to Sub-Collector, Nayagarh/ DSWO, Nayagarh/BDO, Nayagarh/ Tahasildar, Nayagarh for favour of information with a request to display the Quotation Call Notice in the Office Notice Board for wide Publicity.

  
District Child Protection Officer,  
Nayagarh

Memo No. 87 /Date. 01.03.2023

Copy to DIO, NIC, Nayagarh for favour of information with a request to display the Quotation Call Notice in the district website for wide Publicity.

  
District Child Protection Officer,  
Nayagarh

QUOTATION FORM

To

The District Child Protection Officer, Nayagarh

Dear Sir,

Quotation for Printing and Supply of Leaflets and posters on Prohibition of Child Marriage, Child Labour, Protection of Children from Sexual Abuse, Legal Adoption, Mission Vatsalya ), I/We refer to the invitation for Quotation issued by you for the execution of work for printing and supply of Leaflets and posters on Prohibition of Child Marriage, Child Labour, Protection of Children from Sexual Abuse, Legal Adoption, Mission Vatsalya as mentioned in the Advertisement.

I/we do hereby offer to perform, execute and complete the works in conformity with the scope of work, conditions of quotation and other specifications issued to us along with the quotation document.

I/we have satisfied ourselves of the site conditions and examined all aspects of the quotation document. Subject to the above, I/we do hereby agree, should this quotation be accepted, in whole or in part, to

Abide by, perform and fulfill the terms and conditions of the Quotation Document. Complete the scope of work within the time frame given in the Quotation Document on issue of the Work Order.

I/we understand and accept that the acceptance of any Bid shall be at the sole and absolute discretion of DCPO, Nayagarh, and they do not bind themselves to accept the lowest quotation or any tender and may reject any or all quotations received. If the above mentioned conditions are not fulfilled or are incomplete in any respect, the Quotation is liable to be rejected.

Rate Quoted

Item Name	Specification	Requirement	Rate quoted per piece (In Rs) including Tax & Transportation
Leaflets	Size-1/4 Print-Single side color print Paper quality- 170 GSM, Glossy paper	5000	
Posters	'17x22''Size,120 GSM (Single side Print) Maplitho paper	2000	

NB: Soft copies will be provided for printing to the L1 bidder after finalization of Quotation.

Date:

Signature of the Bidder with Seal