

Annexure - I

Standard Bidding Document

Government of Odisha
OFFICE OF THE PANCHAYAT SAMITI, RANPUR

Department/Heads of Department/Office

Re - Quotation/Tender Call Notice NO 1022 Date 17/13/23

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 nos of Non AC/AC Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in BLOCK DEVELOPMENT OFFICE RANPUR Department/Office on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the B.D.O, Ranpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The Vehicle must achieve a fuel efficiency of 10 Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically

- provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III)
- 8) The Quotation completed in all respect should reach the undersigned on or before 03.04.23 by 2.00 p.m. and shall be opened on the same day at 4.00 p.m. in presence of the bidders or their authorized representatives.
- 9) The application form of quotation /tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Cash Section, Ranpur Block. of the Deptt/Heads of Department/Office on payment of Rs 100/- from 18.3.23 to 03.04.23 or can be downloaded from Odisha Govt. Website www.Odisha.gov.in from Dt — to Dt —. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One Hundred)only towards the cost of application alongwith the application.

Seal & Signature of
Quotation Tender Calling Authority
Designation
Ranpur

Memo No 1023 date 17/3/2023

Copy to E.O, NAC, Ranpur / Tahasildar, Ranpur
Block office, Notice board for wide publication
in their notice board.

Block Development Officer
Ranpur

Memo No 1024 date 17/3/2023

copy forwarded to District N.I.C. Officers, Nayagadh
for enforcement with request to upload on
Dist. Web. portal for wide publication.

Annexure - IITERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 year old from the initial registration and also in good running condition during the period of contract.

10. If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intend to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice be such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

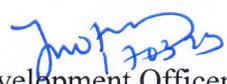
13. The maximum hire charge per month excluding Taxes is Rs 31000/-

14. The minimum average mileage is Kms per liter is 10km.

15. The new vehicle will be preferred.

16. The TUV300/Bolero/Sumo Gold/Ertiga vehicles are permissible.

17. The vehicle must be registered in the name of the applicant.


Block Development Officer

~~Block Development Officer~~
Ranapur