



Zilla Parishad, Nayagarh

No. 1711 Dated 22/3/23

SHORT QUOTATION CALL NOTICE

Sealed Quotations are invited from the reputed manufacturers/ firms/ agencies/ dealer having valid GST registration number for finalization of unit rate towards “Supply of Printer Cartridge/Tonner/Ink & Cost towards Re-filling” under Rural Housing Scheme of O/o- Zilla Parishad, Nayagarh, PIN-752070. Detailed specifications are mentioned in the Quotation Form.

The sealed Quotation shall be received by the Office of the CDO-cum-EO, Zilla Parishad, Nayagarh-752070 till 03.04.2023 at 11.00 AM only through Indian Speed / Registered Post. The sealed quotations will be opened at 12.00 Noon on 03.04.2023 in the Office Chamber of CDO-cum-EO, Zilla Parishad, Nayagarh. The bidders or their authorised representative may remain present at the time of opening of the quotation failing which no complain/dispute in future shall be entertained.

This invitation for quotations is subjected to the terms and conditions appended below:

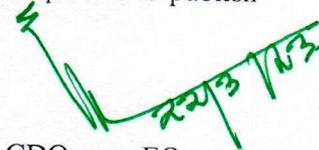
1. The quotations should be sent in Sealed Cover addressed to CDO-cum-EO, Zilla Parishad, Nayagarh-752070. The words “Supply of Printer Cartridge/Tonner/Ink & Cost towards Re-filling under Rural Housing Scheme” should be prominently written on the top of the envelope containing the quotation.
2. The quotation should reach to this Office latest by 11.00 AM on 03.04.2023.
3. The quotation will be opened on 12.00 Noon on 03.04.2023.
4. The contract shall be comprehensive and no extra charges will be admissible. The successful bidder is to deliver the required items to O/o-Zilla Parishad, Nayagarh.
5. The order can be terminated by the CDO-cum-EO, Zilla Parishad, Nayagarh at any time without assigning any reason thereof. If the work of the L1 bidder is found to be unsatisfactory, the CDO-cum-EO, Zilla Parishad will be at liberty to entrust the same to the next lowest bidder. In this connection, the decision of the CDO-cum-EO, Zilla Parishad shall be final and binding upon the bidder.
6. Payment will be made on successful completion of the work as per Govt. procedure.
7. Quotation received after due date and time will not be accepted.

9. The CDO-cum-EO, Zilla Parishad reserves the right to reject any quotation in whole or in part without assigning any reason therefore.
10. Quotations that do not satisfy the terms and conditions are liable to be rejected summarily.
11. The quotation should be valid for one calendar year from the date of finalization of L1 bidder.
12. Quantity of requirement will be intimated to the L1 bidder as and when required.
13. The bidders are to quote unit price in the Quotation Form.
13. Bidders must furnish full data and information as required in this Quotation Document.


CDO-cum-EO
Zilla Parishad, Nayagarh

Memo No- 1712 Date- 22/3/23

Copy forwarded to the Addl. District Magistrate, Nayagarh /Sub-Collector, Nayagarh/ All BDOs/All Tahasildar/ All Executive Officers of ULBs/ All CDPOs/ All District Level Officers of Nayagarh District/ All Line Depts. for information. They are requested to publish the notice in their notice Boards for wide publicity.


CDO-cum-EO
Zilla Parishad, Nayagarh

Memo No- 1713 Date- 22/3/23

Copy to DIO, NIC, Nayagarh for information. She is requested to upload the same in the District website for wide publication.


CDO-cum-EO
Zilla Parishad, Nayagarh

QUOTATION FORM

To,
The CDO-cum-EO,
Zilla Parishad, Nayagarh,
Odisha-752070

Dear Sir,

We refer to the Invitation for Quotation issued by your Office for Supply of Printer Cartridge/Tonner/Ink & Cost towards Re-filling under Rural Housing Scheme as mentioned in the Quotation document.

We do, hereby offer to perform, execute and complete the works in conformity with the Scope of Work, Conditions of Quotation and other specifications issued to us along with the Quotation Document.

We have satisfied ourselves of the site conditions and examined all aspects of the Quotation Document. Subject to the above, we do hereby agree, should this Quotation be accepted, in whole or in part, to:

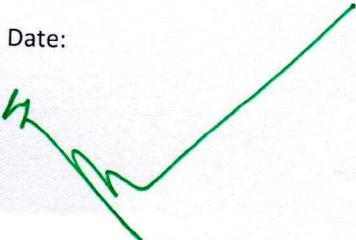
We understand and accept that the acceptance of any Bid shall be at the sole and absolute discretion of CDO-cum-EO, Nayagarh, and they do not bind themselves to accept the lowest Quotation or any Quotation and may reject any or all Quotations received. If the above-mentioned conditions are not fulfilled or are incomplete in any respect, the Quotation is liable to be rejected.

Rate Quoted			
Printer Model	Specification of Cartridge/Tonner/Ink	Unit Rate quoted including Tax, Transportation & Installation (In Rupees)	Unit Rate quoted including Tax, Transportation & Installation (In Rupees) for re-filling
HP LaserJet Pro MFP M226dn	HP 88A (Original)		
HP LaserJet Pro MFP M227sdn	HP 30A (Original)		
HP LaserJet P1606dn	HP 78A (Original)		
EPSON L805 (Color)	Epson make Black, Cyan, Yellow, Magenta, Light Cyan & Light Magenta Ink		
EPSON L3150 (Color)	Epson make Black, Cyan, Magenta, Yellow Ink		

NB:

In case of Color printer bidder is to quote the rate per single color Ink

Date:



Signature of the Bidder with Stamp