

**Government of Odisha**

**OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, NAYAGARH**  
**At./PO.- Nayagarh-2 (Near District Employment Exchange, Nayagarh)**  
**Dist. Nayagarh-752070, Odisha**

No. 1558 /CDVO(NGR)

Dated.- 10/05/2023

**TENDER CALL NOTICE**

Sealed Tenders are invited from the intending reputed Travel Agencies / Tour Operators or private individuals for providing the vehicle of required specifications for "MOBILE VETERINARY UNIT" along with rate of contract to be engaged in Ranapur Block of Nayagarh District on monthly hired basis for the year 2023-24. The sealed Tenders should reach to the undersigned on or before 17-05-2023 by 1.00 PM. The tenders will be opened as indicated below in presence of the Bidders or their authorized representatives. On the sealed cover the name of the Block for which Tender is submitted should be mentioned in capital letter. The Tender Paper with required documents with a sealed envelope should be submitted at this office by Registered Post or in person within stipulated date & time. The tender paper received after due date & time will be automatically rejected. The undersigned will not held responsible for any postal delay. The undersigned reserves all rights to reject or cancel any or all Tenders without assigning any reason thereof. :

**Date & Time of Sale of Tender Documents**

Dt.11-05-2023 to 17-05-2023 (up to 1.00 PM).

**Date & Time of opening**

Dt. 18-05-2023 at 8.30AM

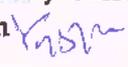
**Name of the Block**

Ranapur.

4. The vehicle to be hired is TUV300/Bolero/ Sumo Gold/ Ertiga.( the suitable one for MVU work is to be preferred so that it should accommodate minimum three persons with all need based equipments).
5. The vehicle must be in Road Worthy condition, shall not be more than three year old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage, proof of up to date Tax payment etc. which are mandatory for plying of vehicle.
6. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The Driver should be well behaved, gentle and obedient in nature. Along with Driver the Mobile Veterinary Unit Assistants (MVU Assistant) will be provided by the selected Travell Agencies / Tour operators or Private Individuals and Agreement will be made accordingly. A candidate falling in the below mentioned categories and below sixty years of age will be given preference in the following order to work as MVU Assistant.
  - viii) Candidate having qualification of Diploma in Animal Science.
  - ix) Candidate having qualification of +2 Vocational in Animal Husbandry allied subjects like dairy science, poultry science etc.
  - x) Candidate working as Gomitra.
  - xi) Candidate working as Pranimitra
  - xii) Candidate having qualification of +2 Science.
  - xiii) Candidate having qualification of +2 in any stream
  - xiv) Para Vets trained in LITCs (below 65 years of age)

The engagement of MVU Assistants will be purely temporary & will be terminated at any time without any notice. Engagement of MVU vehicle will be done each year and accordingly the vehicle owner will provide MVU Assistants every year. The vehicle owner shall provide the MVU Assistants in consultation with the concerned BVO & CDVO.

4. The tender paper must be accompanied with an A/C Payee demand Draft of Rs.5000/- drawn in favour of Chief District veterinary Officer, Nayagarh as earnest money which will be refunded to unsuccessful bidder, after the tender process is over.
5. The monthly rate of hire charges is to be quoted separately in general bid information in Annexure-II (excluding fuel and lubricants). The maximum allowed hiring charges equal to or less than Rs.31000/- per month. The bid containing hiring charges over and above Rs.31000/- per month will be disqualified or cancelled.
6. The vehicle must achieve a fuel efficiency of 10 Kms. per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (Annexure-II).
8. The tender completed in all respect should reach the undersigned on or before 17-05-2023 by 1.00 PM and shall be opened on Dt.18-05-2023 at 8.30 AM in presence of the bidder or their authorized representatives.
9. The application form of tender containing General Bid Information & Term and conditions for Hiring Vehicles etc. will be available with CDVO, Nayagarh Office on payment of Rs.100/- from 11-05-2023 to 17-05-2023 during office hour i.e. between 7.00 AM to 1.00 PM on Govt. working days or can be downloaded from Odisha Govt. website [www.nayagarh.nic.in](http://www.nayagarh.nic.in) from dt.11-05-2023 to 17-05-2023. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs.100/(Rupees One hundred) only towards the cost of application along with the application.

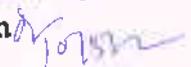
  
Chief District Veterinary Officer,  
Nayagarh 

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.

7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The Vehicle will be stickered front, back & side showing different departmental activities in Blue Coloured Background. The Vehicle will be installed with GPS tracking system. The vehicle owner disagreed for stickering and installation of GPS tracking system will be disqualified in Tender. An undertaking should be given by the vehicle owner regarding no objection for installation of GPS tracking device in the concerned MVU Vehicle. Any damage intensionally done to the GPS tracking device will be debarred from monthly hiring charges of vehicle from the owner of the vehicle.
9. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants ( as per Govt. norms) of selected bidder will be paid in every succeeding month, as early as possible within fifteen days of the submission of bills by the vehicle owner through concerned BVO and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one Month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
**Chief District Veterinary Officer**  
Nayagarh 

**GENERAL BID INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of registration:-
6. Name & complete address:-  
of the owner of vehicle
7. Fitness Certificate validity:-
8. Permit validity:-
9. Insurance validity:-
10. Name/Address of the Driver:-
11. D.L.No. & Validity of the D.L. of the Driver:-
12. Proposed hire charge of the vehicle per month  
excluding fuel cost :-
13. Rate of fuel consumption/mileage per liter:-
14. Contact number of the Service provider (Tenderer)

Mobile No. . . . . . Telephone No. . . . . .

“ Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & signature of the Tenderer**

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, NAYAGARH.

Letter No.- 1569

Date.- 10/05/2023

To,

The District Informatics Officer,  
NIC, Nayagarh.

Sub.:- Publication of Tender Call Notice  
No. 1558 dt. 10/04/2023.

Sir,

In inviting a reference to the subject cited above, it is to inform that we are going to hire 01 nos. of private vehicles for performing Mobile Veterinary Unit in Nayagarh District. I would therefore request that, the enclosed Tender Call Notice may please be uploaded in the Nayagarh District Website [www.nayagarh.nic.in](http://www.nayagarh.nic.in) for wide publicity.

Yours faithfully,

Encl.:- As above.

*P. S. Prasad*  
Chief District Veterinary Officer  
Nayagarh. *P. S. Prasad*

Memo No.- 1560 Date.- \_\_\_\_\_  
Copy to CDVO Office, Nayagarh Notice Board for display.

*P. S. Prasad*  
Chief District Veterinary Officer  
Nayagarh. *P. S. Prasad*

Memo No.- 1561 Date.- 10/05/2023  
Copy forwarded to All the BVOs of Nayagarh District / Dy. Director, DVH Nayagarh for information and necessary action. They are requested to display the tender in their Notice Board for wide publicity.

*P. S. Prasad*  
Chief District Veterinary Officer  
Nayagarh. *P. S. Prasad*

Memo No.- 1562 Date.- 10/05/2023  
Copy forwarded to the DIPRO, Nayagarh/BDO, Ranapur/Executive Officer, NAC, Ranapur for information & necessary action with arequest to display the tender in their Notice Board for wide publicity.

*P. S. Prasad*  
Chief District Veterinary Officer  
Nayagarh. *P. S. Prasad*

Memo No.- 1563 Date.- 10/05/2023  
Copy submitted to the Director of Animal Husbandry & Veterinary Services Odisha, Cuttack for favour of kind information and necessary action.

*P. S. Prasad*  
Chief District Veterinary Officer  
Nayagarh. *P. S. Prasad*