



OFFICE OF THE SUPERINTENDENT, CHC BHAPUR  
(BLOCK PROGRAMME MANAGEMENT UNIT)

Department of Health & Family Welfare, Orissa  
P.O / DIST: NAYAGARH, PIN - 752063



Email- [nhm.bhapur2@gmail.com](mailto:nhm.bhapur2@gmail.com)

TENDER CALL NOTICE

Advt No:-01/21-22/VEHICLE

Dated :19/04/2021

Sealed tenders are invited from any private individuals/ Local registered Travel Agency only having valid GSTIN/PAN for providing of vehicles on monthly hiring basis under the undersigned of office of SUPERINTENDENT,CHC BHAPUR, Nayagarh on annual rate contract basis.

The sealed tenders should reach at O/o SUPERINTENDENT, CHC BHAPUR ,Nayagarh in any working day by 07.05.2021 till 12.30 P.M along with all required documents by Speed post/Regd. post/Courier only by super scribing on the top of the envelop "Tender for hiring of vehicles as MHT vehicle for Bhapur Block" for MHT vehicle. The tender will be opened on 10.05.2021 at 10.00 A.M in the office of the undersigned in presence of the bidders/ authorised representative of the Bidders. Details regarding items and terms & conditions may be download from [www.nayagarh.nic.in](http://www.nayagarh.nic.in) . The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

*Satyernaye Sahoo*  
Sd/-  
SUPERINTENDENT,  
CHC BHAPUR, NAYAGARH  
14/04/21

Superintendent  
C.H.C.-Bhapur  
Nayagarh

## REQUIREMENT OF HIRED VEHICLE

Sl No.	Name of Institution	Quantity in Nos.	
		BPMU Vehicle	MHT Vehicle
1	CHC Bhapur	-	01

### TERMS & CONDITIONS FOR HIRING OF VEHICLE

#### General features:

- Any private individuals/Local registered Travel Agency only can participate in the tender process.
- Bidders must be applied the tender along with all documents related to the vehicles. No undertaking towards supply of vehicle on hiring of basis is admissible.
- The monthly rate of hire charge shall be quoted separately in the price bid including all charges of the Driver(Exclusive of Fuel Cost & Taxes).
- The requirement of vehicle as mentioned is as per need.

#### Essential features of vehicle:

- The vehicle should have valid - Registration, Commercial permit (Contract Carriage Permit), Insurance coverage, Fitness certificate, Pollution clearance certificate and Road tax clearance.
- The vehicle should be **diesel driven**. Preferably - Mahindra Max/Marshall/Bolero/Tata Sumo etc for MHT.
- The vehicle shall not be more than **5 years old** for MHT on date of advertisement from the date of registration of vehicle and also good running condition during the period of contract.

#### Ceiling limit & Mileage of vehicles:

Particulars	Type of Vehicles	Maximum Hiring Charges per month excluding diesel cost	Minimum Average Mileage in Km per litre(NON AC)
MHT Vehicle	Mahindra Max/Marshall/Bolero/Tata Sumo etc	Rs.18,000/- per month	12 km/per litre

#### Major feature of Contract:

- Maintenance and all the taxes of the vehicle will borne by the owner (Except toll tax, entry tax, permit fee, Parking charge etc.)
- Salary of the driver will paid by the owner. The fuel cost initially will be borne by the party and reimbursed from authority through bill.

  
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- The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the Vehicle but excludes the cost of fuel & oil. Only oil and fuel cost will borne by the office by reimbursement @ 12km per litre for MHT vehicle and 1 litre lubricant per 1000kms.
- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective communication, the driver of the vehicle has to be provided with a mobile phone by the Vehicle owner.
- The Driver should have a clean track record without any history of conviction in the court of law.
- Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
- The hiring charges will be deducted per day basis if the service is not provided in any day by the party.
- No advance payment is payable by the authority to the party. The billing will be done on a monthly basis (Monthly hiring charge + Reimbursement of fuel cost + Lubricants) and it should be submitted by the party within first week of the following month. The payment will be made only on the basis of log books of the vehicle and duty slips which have been signed by the authority or any authorized officer. It will be responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
- **The vehicle (MHT) will be designed / branded by the authority as per NHM norms and connected with GPRS by the Health department.**
- No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behaviour etc. of the driver.
- **The successful bidder shall execute an agreement with the concerned Block Medical Officer I/C for engagement of MHT vehicle.**
- There will be an agreement between concerned authority and bidder that in the event of discontinuation of service, either party will be required to give 1 month prior notice intimation to the other party.
- If the services are found to be unsatisfactory, the authority shall give one month notice and terminate the agreement. The Contract will also be terminated in case of following reasons;

If the behaviour of the Driver is not proper;  
 Any attempt to tamper the log book/GPRS device;  
 In case of the vehicle do not report regularly;  
 In case the driver of the vehicle is found to be convicted.

*Satyrajyee Sahoo*  
 Superintendent  
 C.H.C.-Bhapur  
 Nayagarh

**Location & Operational area:**

Each Mobile Health Team (MHT) will be allotted with a specific operational area under the Block CHC for visit of targeted villages/Institutions. The vehicle will be attached to the Block CHC at the disposal of MO I/C. The hired vehicle will start from the respective health institution. In case the Block CHC isn't located centrally, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage as desired by the authority.

□ The vehicles with driver will report for duty daily as per the need of concerned authority and will leave with due permission.

**Tender Fees and EMD/Security Deposits:**

Tender must be accompanied by Rs.1,000/- Only (Non refundable) as processing fees & EMD of Rs.10,000/- by way of Demand Draft (Must be submitted), drawn on any Nationalized Bank in favour of **RKS CHC - Bhapur**, **Nayagarh**. Tenders if not accompanied by Processing fees or EMD will not be considered. **In any case tenders received without EMD will not be entertained / considered at all-and will be rejected summarily.** No interest would be paid on the EMD.

□ The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.

□ EMD will be refunded to the unsuccessful tender within 30 days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.

□ Security Deposit will be refunded to the contractor within thirty days from the date of completion of the contract period or disengagement of the vehicle and no interest would be paid thereon.

□ Contract period may be extended for another one (1) year after completion of 1<sup>st</sup> contract of (12 months) if the performance of the service provider is satisfactory.

**Other Features:**

□ The income tax as applicable will be charged on prevailing rate.

□ The selection will be made basing on monthly hiring charges. In case of MHT vehicle, the agreement will be executed between concerned Block MOI/C& approved L1 bidder .

□ The application in the prescribed format i.e. Technical bid in annexure-I & Financial bid in annexure-II along with all relevant documents should reach to the office of the undersigned on or before **07.05.2021 within 12.30 P.M** through Regd. Post / Speed Post / Courier only. Tenders should come during office working hours, which should be super scribed as "**Tender for hiring of vehicles as MHT vehicle for Bhapur Block**" for MHT vehicle .

□ The undersigned reserves the right to reject all or any offers without assigning the reason thereof.

**Note:** The bidders can apply for Bhapur blocks of Nayagarh district as mentioned and get them empanelled through this tender.

  
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Nayagarh

**Documents to be submitted with the tender:**

1. Copy of registration for the vehicle.
2. Copy of driver's driving license.
3. Copy of up to date road tax payment receipts.
4. Copy of vehicle insurance.
5. Copy of Pollution Certificate.
6. Copy of PAN card.
7. Copy of GST certificate if any
8. Affidavit for declaration of not blacklisted by any Organization.

*Satyajaya Sahu*  
Superintendent  
C.H.C.-Bhapur  
Nayagarh

Annexure-I  
"HIRING OF VEHICLE ON MONTHLY BASIS"  
**TECHNICAL BID**

The details in respect of the Agency / Individual are as given below:

1	Name of the Bidder		
2	Status of the Bidder (Local Travel Agency/Individual)		
3	Detail Address with Phone no. of bidder		
4	Registration Certificate in case of (Local Travel Agency) (Proof to be attached)		
5	GST Registration no. (Proof to be attached)		
6	PAN Detail (Proof to be attached)		
7	Detail of E.M.D of Rs.10,000/-in favour of "RKS ,CHC - Bhapur, Nayagarh"		
8	No. of Vehicle available other than bid vehicle		
9	No. of drivers employed by the organisation. (Proof of Driving License to be attached)		
10	<b>Vehicle Details</b> (All proof to be attached and originals to be produced at the time of bid opening)	Name of Owner	
		Model of the vehicle	
		Date of Registration	
		Registration No.	
		Commercial License	
		Fitness Certificate	
		Road tax Clearance up to	
		Validity of Insurance up to	
Pollution Certificate up to			
11	Declaration - I/We are not blacklisted by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)		

Date:  
Place:

(Signature of the Authorized Signatory)

Name:  
Designation:  
Seal:

Tender: Vehicle\_2021-22/ CHC -BHAPUR,Nayagarh

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*Satyendra Sheo*

Superintendent  
C.H.C.-Bhapur  
Nayagarh

**Annexure-II**  
**FINANCIAL BID**

Rates quoted for hiring of Vehicle (4 wheeler Passenger Vehicle) on a monthly basis

Particulars	Monthly Hiring charges in Rs. including all charges of the Driver (Exclusive of Fuel Cost & Service Tax)
Type of Vehicle	
Monthly hiring charges of the Passenger Vehicle(without fuel) with Driver	
Provision of AC (YES / NO)	

- Fuel (Diesel) shall be reimbursed @ 12 Km / Liter basis (for MHT)

**DECLARATION**

1. We are not involvement in any major litigation that may have an impact of affecting or comprising the delivery of services as required under this tender.
2. We are not black listed by any Central / State Government /Public sector undertaking in India.

Yours faithfully,

(Signature)

Date:  
Place:

Name:  
Designation:  
Seal:

*Satyraj Sahu*