



**OFFICE OF THE NOTIFIED AREA COUNCIL: DASPALLA**

At/Po- Daspalla, Dist- Nayagarh,  
Ph. 06757220005, e-Mail:- [nacdaspalla@gmail.com](mailto:nacdaspalla@gmail.com)

**SHORT QUOTATION CALL NOTICE**

No. 1083

Date. 11.5.21

Scaled quotations are invited from the intefested registered Travel Agencies /Tour Operator or Individuals having valid PAN & GST for providing one Mahindra Bolero vehicle which shall conform to the terms and conditions for official use by Executive officer, NAC, Daspalla on monthly basis.

The detailed quotation shall be received by the Office of the Executive officer, NAC, Daspalla from Dated. 11.05.2021 to 24.05.2021 (till 1.00 PM). The Sealed Quotation should be sent only through Speed Post or Registered Post up to 24.05.2021 by 1.00 PM & the same will be opened at 9.00 AM. on 29.05.2021 at the O/o NAC, Daspalla.

The quotation received beyond the scheduled date & time shall be rejected. Bidders are requested to send their Quotation in sealed envelope super scribed as "Quotation for Hiring of Vehicle at NAC, Daspalla".

The undersigned reserved all the rights to receive or reject any or all quotations without assigning any reasons thereof.

The application form of quotation containing general Bid information & Terms and Conditions for hiring vehicles etc. will be available on Daspalla, NAC Official Website

  
Executive Officer,  
NAC, Daspalla

Memo No. 1084 Date. 11.5.21

Copy submitted to the Collector & District Magistrate, Nayagarh/ Sub-Collector, Nayagarh-cum-Administrator, NAC, Daspalla/Project Director, DRDA-cum-Project Director, DUDA, Nayagarh / Tahasildar, Daspalla/ Block Development Officer, Daspalla for favour of kind information and necessary action with a request to publish the notice in their notice Boards for wide publicity.

  
Executive Officer,  
NAC, Daspalla

Memo No- 1085 Date. 11.5.21

Copy to DIO- NIC, Nayagarh with a request to publish the quotation notice in DistrictWebsite for wide publicity.

  
Executive Officer,  
NAC, Daspalla

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Ph. 06757220005, e-Mail:- [nacdapalla@gmail.com](mailto:nacdaspalla@gmail.com)

**Quotation Call Notice**

Scaled quotations are invited from the interested registered Travel Agencies /Tour Operator or Individuals having valid PAN & GST for providing one Mahindra Bolero vehicle which shall conform to the terms and conditions for official use by Executive Officer, NAC, Daspalla on monthly basis.

The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc, which are mandatory.

1. The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The Salary and other expenses of driver should be borne by owner of the vehicle.
2. The Driver should be well behaved, gentle and obedient in nature.
3. The monthly rate of hire charge is quoted separately in the General Bid information (excluding fuel and lubricants).
4. The vehicle must achieve a fuel efficiency of 10 K.M per liter.
5. TDS calculation as per the govt. norms will be calculated from the hiring charges of the vehicle.
6. The fuel will be supplied (maximum up to 150 Lit.) by the owner of the vehicle and after submitting bills in original and Log Book. The fuel bill will be reimbursed to the owner of the vehicle on monthly basis along with the hiring charges.

7. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. Covered per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the General Bid information to be furnished with the quotation.
8. The quotation completed in all respect should be sent only through Speed Post/Regd Post to the O/o- Executive Officer, NAC, Daspalla- 752084 on or before Dt.13.05.2021 by 01.00 PM and shall be opened on Dt.17.05.2021 at 09.00 AM in presence of the Bidders or their Authorised Representatives at O/o NAC, Daspalla.
9. The bidder must have a valid GST and PAN.

A handwritten signature in black ink, followed by a horizontal line and the date '10 5 21' written below it.

Executive Officer,  
NAC, Daspalla

Application for Quotation Call Notice

From:

To

The Executive officer,  
NAC, Daspalla

Sir,

I am submitting the quotation for the supply of following vehicle for use of Executive Officer, NAC, Daspalla towards official use on monthly basis. The details about the terms and condition, vehicle details and driver details are attached in Annexure-I, Annexure-II and Annexure-III (after readings carefully and signed in annexure).

Format for Quotation for Hiring Of Vehicle

Sl. No.	Name and Registration No. Of Vehicle	Proposed Hiring Charge (excluding PoL) per Month in Rupees

Date:

Signature of Bidder

**Annexure-I**

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the bidder for providing a vehicle on hire on monthly rent basis:

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment and DL of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage. loss s caused to hired vehicles or loss of life/injury made to any person or damage to any property. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid on monthly basis in final but will not include cost of diesel/petrol, which is to be paid separately on actual consumption & actual bill. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear Box & different coolant, Tyres & Tubes, Battery will be borne by owner of the vehicle.
3. It shall be the responsibility of the owner of the vehicle to provide a good driver and salary to the driver shall be borne by the owner of the vehicle. In case of breakdown for reason whatsoever the replacement of a vehicle shall be provided by the owner of the vehicle.
4. In case of vehicle don't report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
5. In case of emergency, the driver will have to report for duty as per the requirement.
6. Monthly hire charges, reimbursements towards cost of diesel (up to 150 Lit.) will be paid in every succeeding month, as far as possible within 15days of the submission of bills by the owner of the vehicle after deducting TDS as admissible and no advance payment will be made.

I have read all terms and condition carefully and agreed to all terms and conditions stipulated above unanimously without any hesitation.

Signature of Bidder

Dt.

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of the Vehicle
2. Year of Manufacture
3. Model
4. Date of Registration
5. Name Address of  
the Owner of the Vehicle
  
6. Fitness Certificate Validity:
7. Permit Validity
8. Insurance Validity
9. Name /Address of the Driver
  
  
10. D.L. No. & Validity of  
the Driver
11. Proposed Hire Charges  
(Excluding Fuel)
12. Mileage per litre
13. Contact No.  
Owner of the Vehicle  
Driver of the Vehicle
14. GST Number
15. PAN

This is to certify that the information submitted above is true to the best of my knowledge and belief.

Dt.

Signature of Bidder

GENERAL INFORMATION OF DRIVER

1. Name/Address of the Driver
  
2. Driving Licence No:
  
3. Validity of Driving Licence:
  
4. Personal Mobile No.
  
5. Contact No (in case of Emergency):

This is to certify that the information submitted above is true to the best of my knowledge and belief.

Dt.

Signature of Bidder