

COLLECTORATE: NAYAGARH

(Social Welfare Section)

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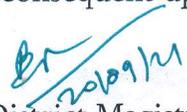
No. 1811 /Date. 21-09-2021

(TENDER CALL NOTICE FOR PRINTING AND SUPPLY OF PARENTS  
MANUAL/POSTERS ON ECCE AND FLIP BOOK ON ECCE PROGRAMME)

Sealed tenders are invited from the intending registered Printing Press/ Supplying Agencies for printing of Parents Manual/posters and flip Book on ECCE Programme and supply to all the ICDS projects of Nayagarh District.

The tender paper containing detailed terms and conditions, EMD other statutory requirement and sample copy of Parents Manual/posters and flip Book on ECCE Programme etc. can be downloaded from the district website [www.nayagarh.nic.in](http://www.nayagarh.nic.in). The cost of tender paper is Rs.2000/- (Rupees two thousands) only which is non-refundable. Tender papers completed in all respect along with all required documents should reach in sealed cover to the DSWO, Nayagarh on or before 05.10.2021 up to 5.00 P.M by Registered/ Speed post only. The tender sealed cover pkts. shall be opened on 07.10.2021 at 11.00 A.M by the Tender Committee . The Tenderers or their authorized representatives may present at the time of opening of the tender.. The tenders received beyond the scheduled date and time shall not be entertained.

The Collector, Nayagarh reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

  
Collector & District Magistrate,  
Nayagarh

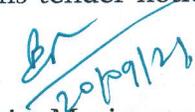
Memo No. 1812 /Date. 21-9-2021

Copy forwarded to the D.I.O, NIC, Nayagarh for information with a request to get the Tender Call Notice and Tender documents hoisted immediately in the official website of NIC, Nayagarh for wide publicity.

  
Collector & District Magistrate,  
Nayagarh

Memo No. 1813 /Date. 21-09-2021

Copy forwarded to the Project Director, DRDA, Nayagarh/ Sub-Collector, Nayagarh/ CDMO, Nayagarh/ All BDOS/ All CDPOs of Nayagarh District/ All Collectors of the State of Odisha for information and necessary action with a request to display this tender notice in the Notice Board of their respective offices.

  
Collector & District Magistrate,  
Nayagarh

Terms and Conditions of Tender Call Notice for printing of Parents Manual/posters and flip Book on ECCE Programme and supply to all the ICDS Project of Nayagarh District.

1. Sealed tenders are invited from the intending registered printing Press/ Supplying agencies for printing and supply of Parents Manual/posters and flip Book on ECCE Programme to different ICDS Projects of Nayagarh District.
2. The tender paper containing details terms and conditions, EMD statutory requirement and sample copy of Parents Manual/posters and flip Book on ECCE Programme etc. can be downloaded from the district website [www.nayagarh.nic.in](http://www.nayagarh.nic.in). The tender cost of Rs.2,000/- ( Rupees two thousands) only is non-refundable.
3. Tender paper complete in all respect along with all required documents should reach in sealed cover to the DSWO, Nayagarh on or before 05.10.2021 up to 5.00 P.M by Registered/ Speed post only.
4. The tender will be open on 07.10.2021 at 11.00 A.M/ ~~P.M~~ by the tender committee .The tenders or their authorized representatives may present at the time opening of tender. The tender received beyond the scheduled date and time shall not be entertained.
5. The details terms and conditions associated with the assignments of tender is mentioned at Annexure-A.
6. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another cover superscribed as "Tender for Printing and Supply of Parents Manual/posters and flip Book on ECCE Programme.
7. Bidders who qualify Technical bid will eligible to participate in Financial Bid.
8. The Successful bidder will deliver the materials/ booklets in the office of the CDPOs of, Nayagarh district at Block Headquarters within 15 days from the date of receipt of supply order.

ANNEXURE-A

Sl. No.	Terms and Conditions	Documents to be submitted
1	The intending Registered printing press/ Supplying agencies should be a bonafied registered body having valid registered No.	Attested photo copy of the registration certificate.
2	The organization should be a valid PAN/ TIN holder having up to date VAT/GST clearance certificate.	Attested photo copy of VAT clearance certificate PAN Card and TIN/GST.
3	The Tenderer should not be a black listed organization by any Government organization	Declaration by affidavit.
4	Rates should be quoted inclusive of all charges, VAT/GST, colour coded paper, printing cost & delivery charges etc.	Furnished in Financial Bid (Tender Form-2)
5	The district administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged printed materials if any found will have to be replaced by the Tenderer/organization immediately.	The bidder should declare in the non-judicial stamp paper that she/he abides all the terms and conditions laid down in the tender.
6	The tender must be accompanied Bank Draft of Rs.2000.00 in favour of DSWO, Nayagarh payable at Nayagarh towards cost of tender paper which is non refundable.	Draft to be enclosed
7	The tender must be accompanied with Earnest money of Rs.10,000/- (Rupees ten thousands) only in shape of Demand Draft pledged in favour of DSWO, Nayagarh. Tenders without Earnest Money will be rejected. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit.	Draft to be enclosed
8	Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.	
9	If the successful bidder fails to supply within the stipulated time period i.e. 15 days from the date of receipt of the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.	
10	No advance payment will be made to the successful bidder. The bidder will have to carry out the entire job on its own and the bill will be paid only after satisfactory completion of the job and submission of bill.	

11	Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.	
12	The approved rate will be valid up to 12 months from the date of approval. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected.	
✓14	Tenderers/ Bidders require to submit sample copy of Cover-300 GSM matt & Inner-170GSM Matt as per specification.	
15	The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	
16	Prior to final printing specimen copy may be approved by the Collector, Nayagarh.	

  
20/09/21  
Collector & District Magistrate,  
Nayagarh

**TENDER FORM**  
Part –I  
(Technical Bid)

1.	Name of the Printing press/Supplying Agency (In capital Letters)	
2.	Address of the Organization	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	Registration No. (Attach attested copy of registration certificate issued from DIC)	
7.	VAT Clearance Certificate in form-612 submitted or not	
8.	PAN submitted or not.	
9.	TIN/GST submitted or not.	
10.	Bank Draft of Rs.2000/- in favour of DSWO,Nayagarh payable at Nayagarh towards cost of tender paper submitted or not.(Non-refundable)	
11.	Bank Draft of Rs.10000/- payable at Nayagarh pledged in favour of DSWO, Nayagarh towards Ernest Money Deposit.	
12.	Documents of any past experience of printing and supply of materials to the Govt. Organization.(attested copy to be submitted)	
13.	Whether the Tenderer/Organization has any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the declaration by way of affidavit.)	
14.	Declaration by way of affidavit that the Tenderer agrees to abide by all terms and conditions of tender.	
15.	Whether all documents submitted signed by the authorized signatory of the organization self attested (Yes/No)	

**DECLARATION**

I/We hereby certify that the terms and conditions specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and will not have any dealing with in future.

Place

(Signature and seal of the authorized signatory)

Date

TENDER FORM  
Part -II  
(Financial Bid)

Sl. No.	NAME OF THE ITEMS	SPECIFICATION	NO. OF BOOK TO BE PRINTED	QUOTED RATE PER BOOK IN RUPEES.
1.	Odia Parents+ Manual(Including Design and Taxes)	No. of Pages: 172 Size-A4 Paper Quality: -100 GSM Mapiltho paper,Black & white printing with Gum binding	1600	
2.	Posters on ECCE (Including Design and Taxes)	Size-44cm x 56 cm,Multi colour printing. Paper Quality: 130 GSM Art paper with Gloss lamination.	1600	
3	Flip Book on ECCE	No. of Pages: 48 Size-A4 Paper Quality: -220 GSM Art paper with table stand & wire binding and digital printing	1600	

(Signature and seal of the authorized signatory)

Place

Date