

OFFICE OF THE SUPERINTENDENT, CHC MADHYAKHANDA, Nayagarh

TENDER CALL NOTICE

Adv. No. 01/ 2021-22 Date: 30.11.2021

Sealed tenders are invited for engagement/empanelment/ hiring of Vehicle details as given below:

Sl. No.	Name of Programme	Type of Vehicle	Supplied by
01	Mobile Health Team (RBSK)	Hiring of Vehicle (MAX/BOLERO/ MARSHAL/SUMO etc)	Registered Local
02	BPMU		Travel Agencies / Individuals

The detail regarding application format, terms and conditions may be downloaded from District website i.e. www.nayagarh.nic.in. The tenders should reach the office of the undersigned by dt- 15.12.2021 (till 03.00 PM) on working day within office hours through courier, speed post or registered post only. The tenders will be opened at 12:00 A.M on dt- 16.12.2021. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Sd/-

SUPERINTENDENT

CHC MADHYAKHANDA, NAYAGARH

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30-11-21

TENDER CALL NOTICE

Advt No:-**01/21-22/VEHICLE**- Superintendent , CHC Madhyakhanda ,Nayagarh.

Dated :**30.11.2021**

Sealed tenders are invited from any private individuals/ Local registered Travel Agency only having valid GSTIN/PAN for providing of vehicles on monthly hiring basis under the undersigned of office of Superintendent, CHC Madhyakhanda ,Nayagarh on annual rate contract basis.

The sealed tenders should reach at O/o Superintendent, CHC Madhyakhanda ,Nayagarh in any working day by **15.12.2021** till 03.00 P.M along with all required documents by Speed post/Regd. post/Courier only by super scribing on the top of the envelop "Tender for hiring of vehicles as BPMU vehicle for Daspalla Block" for BPMU vehicle and "Tender for hiring of vehicles as MHT vehicle for Daspalla Block" for MHT vehicle.The tender will be opened on **16.12.2021** at **12.00 A.M** in the office of the undersigned in presence of the bidders/ authorised representative of the Bidders. Details regarding items and terms & conditions may be download from www.nayagarh.nic.in . The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Sd/-
SUPERINTENDENT,
CHC MADHYAKHANDA,NAYAGARH

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REQUIREMENT OF HIRED VEHICLE

Sl No.	Name of Institution	Quantity in Nos.	
		BPMU Vehicle	MHT Vehicle
1	CHC MADHYAKHANDA	01	02

TERMS & CONDITIONS FOR HIRING OF VEHICLE

General features:

- Any private individuals/Local registered Travel Agency only can participate in the tender process.
- Bidders must be applied the tender along with all documents related to the vehicles. No undertaking towards supply of vehicle on hiring of basis is admissible.
- The monthly rate of hire charge shall be quoted separately in the price bid including all charges of the Driver (Exclusive of Fuel Cost & Taxes).
- The requirement of vehicle as mentioned is as per need.

Essential features of vehicle:

- The vehicle should have valid - Registration, Commercial permit (Contract Carriage Permit), Insurance coverage, Fitness certificate, Pollution clearance certificate and Road tax clearance.
- The vehicle should be **diesel driven**. Preferably - Mahindra Max/Marshall/Bolero/Tata Sumo etc for MHT.
- The vehicle shall not be more than **5 years old for MHT** and **02 years old for BPMU** on date of advertisement from the date of registration of vehicle and also good running condition during the period of contract. Latest model with BS6 engine shall be preferable.
- **Ceiling limit & Mileage of vehicles:**

Particulars	Type of Vehicles	Maximum Hiring Charges per month excluding diesel cost	Minimum Average Mileage in Km per litre(NON AC)
MHT Vehicle	Mahindra Max/Marshall/Bolero/Tata Sumo etc	Rs.18,000/- per month	12 km/per litre
BPMU Vehicle		Rs. 20,000/- per month	

Major feature of Contract:

- Maintenance and all the taxes of the vehicle will borne by the owner (Except toll tax, entry tax, permit fee, Parking charge etc.)
- Salary of the driver will paid by the owner. The fuel cost initially will be borne by the party and reimbursed from authority through bill.

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- The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the Vehicle but excludes the cost of fuel & oil. Only oil and fuel cost will borne by the office by reimbursement @ 12km per litre for BPMU/MHT vehicle and 1 litre lubricant per 1000 kms.
- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective communication, the driver of the vehicle has to be provided with a mobile phone by the Vehicle owner. The mobile number must be shared with the concerned authority and it should be kept open 24 X 7
- The Driver should have a clean track record without any history of conviction in the court of law.
- Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
- In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- If during the course of engagement of the vehicle any accidents etc. occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
- The hiring charges will be deducted per day basis if the service is not provided in any day by the party.
- No advance payment is payable by the authority to the party. The billing will be done on a monthly basis (Monthly hiring charge + Reimbursement of fuel cost + Lubricants) and it should be submitted by the party within first week of the following month. The payment will be made only those log books and duty slips which have been signed by the authority or any authorized officer. It will be responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
- **The vehicle (MHT) will be designed / branded by the authority as per NHM norms and connected with GPRS by the Health department.**
- No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behaviour etc. of the driver.
- **The successful bidder shall execute an agreement with the Superintendent CHc Madhyakhanda for engagement of BPMU/MHT vehicle.**
- There will be an agreement between concerned authority and bidder that in the event of discontinuation of service, either party will be required to give 1 month prior notice intimation to the other party.
- The contract shall be initially for one year. It may be extended for another one year subject to satisfactory performance.
- If the services are found to be unsatisfactory, the authority shall give one month notice and terminate the agreement. The Contract will also be terminated in case of following reasons;

If the behaviour of the Driver is not proper;
Any attempt to tamper the log book/GPRS device;

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In case of the vehicle do not report regularly;
In case the driver of the vehicle is found to be convicted.

Location & Operational area:

- Each Mobile Health Team (MHT) will be allotted with a specific operational area under the Block CHC for visit of targeted villages/Institutions. The vehicle will be attached to the Block CHC at the disposal of Superintendent. The hired vehicle will start from the respective health institution. In case the Block CHC isn't located centrally, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage as desired by the authority.
- The BPMU Vehicle will be located at CHC Madhyakhanda at the disposal of Superintendent, CHC Madhyakhanda.
- The vehicles with driver will report for duty daily as per the need of concerned authority and will leave with due permission.

Tender Fees and EMD/Security Deposits:

Tender must be accompanied by Rs.1,000/- Only (Non-refundable) as processing fees & EMD of Rs.10,000/- by way of Demand Draft (Must be submitted), drawn on any Nationalized Bank in favour of **RKS CHC Madhyakhanda, Nayagarh**. Tenders if not accompanied by Processing fees or EMD will not be considered. **In any case tenders received without EMD will not be entertained / considered at all and will be rejected summarily.** No interest would be paid on the EMD.

- The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- EMD will be refunded to the unsuccessful tender within 30 days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/Security deposit.
- Security Deposit will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.
- Contract period may be extended for another one (1) year after completion of 1st contract of (12 months) if the performance of the service provider is satisfactory.

Other Features:

- The income tax as applicable will be charged on prevailing rate.
- The selection will be made basing on monthly hiring charges. In case of MHT/BPMU vehicle, the agreement will be executed between Superintendent CHC Madhyakhanda & approved L1 bidder.
- The application in the prescribed format i.e. Technical bid in Annexure-I & Financial bid in Annexure-II along with all relevant documents should reach to the office of the undersigned on or before **15.12.2021 within 03.00 P.M** through Regd. Post / Speed Post / Courier only. Tenders should come during office working hours, which should be super scribed as “Tender for hiring of vehicles as BPMU vehicle for Daspalla Block” for BPMU vehicle and “Tender for hiring of vehicles as MHT vehicle for Daspalla Block” for MHT vehicle.
- The undersigned reserves the right to reject all or any offers without assigning the reason thereof.

Note: The bidders can apply for Daspalla blocks of Nayagarh district as mentioned and get them empanelled through this tender.

Documents to be submitted with the tender:

1. Copy of registration for the vehicle.
2. Copy of driver's driving license.
3. Copy of up to date road tax payment receipts.
4. Copy of vehicle insurance.
5. Copy of Pollution Certificate.
6. Copy of PAN card.
7. Copy of GST certificate if any
8. Affidavit for declaration of not blacklisted by any Organization.

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Annexure-I
"HIRING OF VEHICLE ON MONTHLY BASIS"
TECHNICAL BID

MOBILE HEALTH TEAM (MHT) BPMU

(Mark ✓ where provide)

Applied for Block(In case of MHT/BPMU): _____

The details in respect of the Agency / Individual are as given below:

1	Name of the Bidder	
2	Status of the Bidder (Local Travel Agency/Individual)	
3	Detail Address with Phone no. of bidder	
4	Registration Certificate in case of (Local Travel Agency) (Proof to be attached)	
5	GST Registration no.(Proof to be attached)	
6	PAN Detail (Proof to be attached)	
7	Detail of E.M.D of Rs.10,000/-in favour of "RKS ,CHC - Madhyakhanda, Nayagarh"	
8	No. of Vehicle available other than bid vehicle	
9	No. of drivers employed by the organisation. (Proof of Driving License to be attached)	
10	Vehicle Details (All proof to be attached and originals to be produced at the time of bid opening)	Name of Owner
		Model of the vehicle
		Date of Registration
		Registration No.
		Commercial License
		Fitness Certificate
		Road tax Clearance up to
		Validity of Insurance up to
11	Declaration - I/We are not blacklisted by any Central/State Government/Public Sector Undertaking in India. (To be furnished in non-judicial stamp paper of worth Rs.10/- duly certified by Notary)	

Date:
Place:

(Signature of the Authorized Signatory)
Name:
Designation:
Seal:

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Annexure-II
FINANCIAL BID

Rates quoted for hiring of Vehicle (4 wheeler Passenger Vehicle) on a monthly basis

For MOBILE HEALTH TEAM (MHT) BPMU

(Mark \checkmark where provide)

Applied for Block(In case of BPMU/MHT): _____

Particulars	Monthly Hiring charges in Rs. including all charges of the Driver (Exclusive of Fuel Cost & Service Tax)
Type of Vehicle	
Monthly hiring charges of the Passenger Vehicle(without fuel) with Driver	
Provision of AC (YES / NO)	

- Fuel (Diesel) shall be reimbursed @ 12 Km / Liter basis (for MHT)

DECLARATION

1. We are not involvement in any major litigation that may have an impact of affecting or comprising the delivery of services as required under this tender.
2. We are not black listed by any Central / State Government / Public sector undertaking in India.

Yours faithfully,

(Signature)

Date:
Place:

Name:
Designation:
Seal:

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