

DISTRICT RURAL DEVELOPMENT AGENCY
DISTRICT WATER & SANITATION MISSION, NAYAGARH

Quotation Call Notice

No: 259 Dt: 10/12/2021

Sealed quotations are invited from registered suppliers/dealers for providing laptop under SBM(G) programme for DWSM, DRDA Nayagarh as per the specification given below. The evaluation forms & format of quotation completed in all respect should be sent through registered post/ speed post to the office of the Project Director, DRDA, Nayagarh, At/Po - Nabaghanpur, Dist - Nayagarh, Pin - 752070 on or before dated - 21/12/21 by 2.00 PM and shall be opened on dated - 21/12/2021 at 3.00 PM in presence of the bidders or their authorized representatives.

The undersigned reserves the right to accept or reject the quotation assigning any reasons thereof.

Name of the Item:-

Sl. No	Name of the item	Expected Quantity	Specification	Delivery and Installation period
1	Laptop	01	<ul style="list-style-type: none">• Intel core i-5 processor (11th generation)• 16 GB Ram• 500 GB hard disk• 64 Bits Windows 10 Operating System• 35.56 cm (14 inch) display• HD touchscreen display• Laptop bag, wireless mouse & wireless keyboard	Within 5 days of receipt of purchase order

Conditions:

1. Price quoted should be inclusive of all duties, taxes, other levies payable including transportation charges to DRDA Nayagarh office point.
2. Each bidder shall submit only one quotation paper.
3. Quotationer should enclose photocopy of last year Income Tax return & last month GST return.
4. Approved quotationer should supply the above articles within 5 days from the date of approval.
5. The undersigned reserves the right to reject any or all quotations without assigning any reason thereof.
6. Any dispute arises therein shall be settled in the court of Nayagarh jurisdiction.


Project Director
DRDA, Nayagarh

EVALUATION FORM

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3	GST Registration no. with Place (Copy to be attached)	
4	PAN No. issued in favor of firm (with copy of certificate)	
5	Photo copy of last month GST return.	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions, if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name:

Address:

Designation:

FORMAT OF QUOTATION

Sl. No.	Goods Description	Specifications	Qty	Amount
1	Laptop	Updated i-5 version, 16 GB RAM, 500 GB Hard Disk with laptop bag	1	
2	Mouse	Wireless	1	
3	Keyboard	Wireless	1	
	Total			
	C GST__%			
	S GST__%			
	Total including GST			

Total bid price _____ (in words)

Signature of the Bidder

Name of the Firm/Agencies

Address

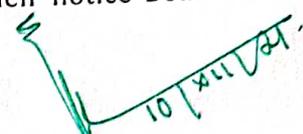
Date

Place

Seal

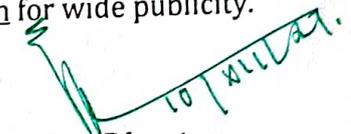
Memo No: 260 Date: 10/12/2021

Copy forwarded to the Addl. District Magistrate, Nayagarh/ Sub-Collector, Nayagarh/All BDOs/All Tahasildar/All Executive Officers of ULBs/All CDPOs/All District Level Officers of Nayagarh District/All Line Deptts. for information and necessary action. They are requested to publish the notice in their notice Boards for wide publicity.


Project Director
DRDA, Nayagarh

Memo No: 261 Date: 10/12/2021

Copy to DIO, NIC Nayagarh for information. She is requested to upload the Quotation Call Notice in District website <http://www.nayagarh.nic.in> for wide publicity.


Project Director
DRDA, Nayagarh