

OFFICE OF THE COLLECTOR, NAYAGARH
(Gram Panchayat Section)

No. 770 /Dt. 26.04.2022

Quotation Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one no. of Celerio/Indigo/Swift Dzire Petrol driven vehicle having sitting capacity not more than 4 including driver, which shall conform to the Terms and Conditions(Annexure-II) for official use in the office of District Panchayat Officer, Nayagarh.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate fitness Certificate, valid Contract Carriage Permit, proof of upto date tax payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft/Banker Cheque drawn in favour of District Panchayat Officer, Nayagarh, payable at Nayagarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge is maximum Rs.20,000/-(Twenty thousand) per month.
6. The Vehicle must achieve fuel efficiency of 17 Kms. Per liter.
7. The details of the make and year of manufacture of the vehicle, registration No. mileage (Kms. Covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).

8. The Quotation completed in all respect should reach the undersigned on or before 18.05.22 and shall be opened on the ^{next} ~~same~~ day at 10.00 A.M in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid Information & Terms and condition for Hiring of Vehicles etc. will be available with District Panchayat Officer, Nayagarh on payment of Rs.100/-from 28.04.22 to 17.05.22 or can be downloaded from District website www.nayagarh.nic.in from dt. 28.04.22 to dt. 17.05.2022, in case the application form is download from District website, the applicant shall furnish a Demand Draft/Banker Cheque in favour of District Panchayat Officer, Nayagarh for an amount Rs. 100/-(Rupees One Hundred) only towards the cost of application alongwith the application.


Collector, Nayagarh

Memo No. 771 dt. 26.04.2022

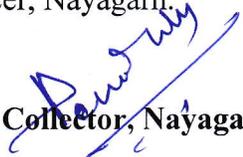
Copy to District Informations Officer, NIC, Nayagarh for information and necessary action. She is requested to hoist the detail Quotation Call Notice in the District Website.


Collector, Nayagarh

Memo No. 772 dt. 26.04.2022

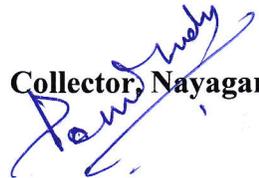
Copy forwarded to Project Director, DRDA, Nayagarh/ Sub-Collector, Nayagarh /all Block Development Officers/ all Tahasildars of Nayagarh District/ Executive Officer, Nayagarh Municipality/Executive Officer, Daspalla/ Khandapada/ Ranpur/ Odagaon NAC for information and necessary action. They are requested to publish the said Quotation Call Notice at their office notice board for wide publication.

Copy to Notice Board of Collector, Nayagarh/ District Panchayat Officer, Nayagarh.


Collector, Nayagarh

Memo No. 773 dt. 26.04.2022

Copy submitted to the Joint Secretary to Government, Panchayati Raj & Drinking Water Department, Odisha, Bhubaneswar with reference to his letter No. 2396/PR & DW dt.08.02.2022.


Collector, Nayagarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and DL of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol. The POL will be supplied by the office and the driver will maintain Log Book on day basis. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes Battery etc. will be borne by the vehicle owner.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as far as possible of hirer. No extra payment shall be demanded.
8. Monthly hire charges will be paid every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the amount of security deposit.


Collector, Nayagarh

Annexure - III**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of
my knowledge and belief.”

**Seal & Signature of the
Quotationer/Tenderer**