

Notice No. 243 Date: 13/06/2022

Tender Call Notice for Hiring of Vehicle

Sealed Tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing one no. of AC Diesel / Petrol driven Indigo, swift desire or any comparable model Vehicles having sitting capacity not more than five including the Driver, which shall confirm to the terms & conditions (**Annexure-II**) for official use in ICDS Project ,Khandapada, Dist Nayagarh on monthly Rent basis.

The Tender paper containing detailed terms & conditions & other statutory requirement can be downloaded from the District web site www.nayagarh.nic.in. Tender papers completed in all respect along with the required documents should reach in sealed cover to CDPO Khandapada on or before **28/06/2022 up to 4.00 P.M.** by registered /speed post only. The Tenders shall be opened on **29/06/2022 at 11.00 A.M** by the Sub-Collector , Nayagarh in presence of all the Tenderers or their authorised representatives in the office chamber of the Sub-Collector, Nayagarh. The Tenders received beyond the scheduled date & time shall not be taken in to consideration.

The CDPO, Khandapada reserves the right to reject any or all the Tenders without assigning any reason thereof & shall bear no liability what so ever consequent upon such decision.


Child Development Project Officer
Khandapada

Child Development Project Officer
Khandapada

Memo No. 244

Date- 13 /06/2022

Copy submitted to DIO, NIC, District Unit, Collectorate , Nayagarh for favour of kind information with a request to get the Tender Call Notice & Tender documents web hoisted immediately in the official website of NIC, Nayagarh for wide publicity.


13/06/22
Child Development Project Officer
Khandapada
Child Development Project Officer
Khandapada

Memo No. 245

Date- 13 /06/2022

Copy submitted to the District Collector, Nayagarh / Sub-Collector, Nayagarh / DSWO, Collectorate ,Nayagarh/ all BDOs / all Tahasildars / all CDPOs (except CDPO, Khandapada) of Nayagarh District for favour of kind information & necessary action with a request to display the Tender Call Notice in their office Notice Boards for wide publicity.


13/06/22
Child Development Project Officer
Khandapada
Child Development Project Officer
Khandapada

Memo No. 246

Date- 13 /06/2022

Copy submitted to the Under Secretary to Govt. W & CD Deptt. ,Odisha, Bhubaneswar for favour of kind information with reference to Govt. Order No. 5367/W&CD, dated 25/03/2022


13/06/22
Child Development Project Officer
Khandapada
Child Development Project Officer
Khandapada

Terms & conditions of Tender Call Notice for Hiring of Vehicle in
respect of ICDS Project office, Khandapada

The following terms & conditions must be fulfilled by the successful bidders for providing a Vehicle on hire on monthly rent basis as laid down in FDOM No.34085/F dtd.29.09.2012 read with OM No. 27037/F dtd. 08.10.2015.

- 1- The Vehicle must be in Road Worthy condition, shall not be **more than 03 years old from the date of initial registration** and must have valid registration certificate, insurance Certificate & proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2- The Hired Vehicles during period of contract shall have all necessary valid MV documents such as: **Valid Registration Certificate, Insurance Certificate, Fitness Certificate, proof of up to date tax payment etc and D.L of the driver** available all the times. The Deptt. / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hire vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- 3- The Vehicle must achieve a **fuel efficiency of 15 kms per litter for AC Indigo, 14 kms for AC swift Desire (petrol) & 17 kms for AC swift Desire (Diesel).**
- 4- The details of the make and year of manufacture of the vehicle, registration No. Mileage (Kms covered per litre) and name of the Driver with driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation /Tender (Annexure-III).
- 5- The hired charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption & lubricants as per existing Govt. Norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres, Tubes & Battery etc. will be borne by the bidder.
- 6- Monthly hire charges & reimbursement towards cost of diesel (as per actual) and Lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bills by the service provider & no advance payment will be made.

7- A sum of **Rs. 5000/-** shall be deposited by the intending bidders in shape of **Account Payee Cheque/Bank Draft drawn in favour of the CDPO, Khandapada** & submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

8- The application form of Tender containing General Bid information & terms and conditions for hiring of Vehicles etc. will be available in the office of the CDPO, Khandapada on payment of **Rs.100/-** from 16/06/2022 to 28/06/2022 or can be downloaded from District website, www.nayagarh.nic.in. The applicant shall furnish demand draft for an amount of **Rs.100/- (Rupees one hundred)** only towards the cost of the application form along with the application in case the application form is downloaded from District web site.

9- The monthly rate of hire charge be quoted separately in the general Information (excluding fuel and lubricants) & should not exceed the monthly price of **Rs. 15,000/-per month**.

10- The lowest rate offered by the bidder shall be accepted & approved by the Collector Nayagarh.

11- After Completion of Tender process, an agreement will be executed with the lowest bidder as per the terms & conditions laid down in **FDOM No.34085/F dtd.29.09.2012 read with OM No. 27037/F dtd. 08.10.2015** before use of the hire vehicle.

12- In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

13- It shall be the responsibility of the Bidder to provide a good driver & the salary of the driver shall be borne by the owner.

14- The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

15- The Driver should be well behaved, gentle and obedient in nature.

16- The Vehicles shall report for duty for minimum of **26** days in a month.

17- In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

18- The Mobile number of the driver so engaged by the successful bidder should be available & open all times. So that, he can be informed for duty during emergency times as & when required by the authority including Govt. Holidays being nominated as child marriage prohibition officer by Govt. in WCD department, Odisha, Bhubaneswar.

19- The vehicle will be stationed inside the Block Campus all the days, so that the same can be utilized as & when required by the authority.

20- The vehicle once engaged in Govt. Office should not be used hire purpose of public.

21- In case of the Vehicle do not report regularly the authority will be at liberty to reject the agreement & may engage Vehicle from other source.

22- If the services are found to be unsatisfactory, the client shall give one-month notice & terminate the agreement.

23- In case the service provider intends to withdraw the service of his vehicle & terminate the agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service and termination of agreement.

24- If the bidder violates any of the terms of contract Govt. Shall forfeit the entire amount of security deposit.

25- The Quotation completed in all respect should reach the undersigned on or before **28/06/2022 by 4.00 P.M** and shall be opened on **29 /06/2022 at 11 .00 A.M** in presence of the bidders or their authorized representatives in the office chamber of the Sub-Collector ,Nayagarh.

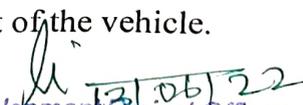
26- Individual Owner & Owner cum-driver can participated in the Tender process.

27- The Tender paper containing details terms & conditions can be downloaded from District website www.nayagarh.nic.in.

28- The sealed Tender covers containing the Tender paper should be super scribed as **“Tender Paper for Hiring of Vehicle”**.

29- On the date of engagement of the vehicle, two-passport size photograph of driver, Copy of driving licence/ Mobile Number/ Copy of RC book be submitted to the CDPO, Khandapada positively.

30- A Plate showing **“On Govt. Duty, WCD & MS Deptt.”** Be fitted in the front side & back side of the vehicle from the date of engagement of the vehicle.


Child Development Project Officer
Khandapada

GENERAL BID INFORMATION FOR HIRING OF VEHICLES

- 1) Registration No. of Vehicle:-**
- 2) Type of vehicle (AC/Non-AC):-**
- 3) Year of Manufacture:-**
- 4) Model:-**
- 5) Date of Registration:-**
- 6) Name & complete address of the owner of vehicle:-**

- 7) Fitness certificate validity:-**
- 8) Permit validity:-**
- 9) Insurance validity:-**
- 10) Name /Address of the Driver:-**
- 11) Qualification of the Driver:-**
- 12) D.L No. & Validity of the D.L of the Driver:-**
- 13) Proposed hire charge of the vehicle per month
Excluding fuel cost:-**
- 14) Rate of fuel consumption / Mileage per litre:-**
- 15) Contact Number of the service provider (Tenderer / Quotationer)**
Mobile.....Aadhaar No.....

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature of the Tenderer