

OFFICE OF THE TAHASILDAR, DASPALLA
(E-Mail id-tahasiloffice.daspalla@gmail.com)
QUOTATION /TENDER CALL NOTICE
Notice No-01/2022-23

No...25/9...

Date...18.07.2022

Sealed quotations/Tenders are invited from interested reputed Travel Agencies/Tour operators or private individual for providing **one No. of A/C diesel driven vehicle having seating capacity not more than seven including Driver**, which shall confirm the terms and conditions(**Annexure-II**) for official user in Tahasil Office,Daspalla under Revenue & Disaster Management Deptt. on monthly rent basis

1-The Vehicle must be in Road worthy condition/shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, insurance certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.

2-The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

3-The Driver should be well behaved, gentle and obedient in nature.

4-A Sum of **Rs5000/-** (Rupees Five thousand) only shall be deposited by the intending bidders in shape of A/C payee Bank Draft/Bankers Cheque drawn in favour of the **Tahasildar,Daspalla payable at Daspalla** and submitted alongwith tender as security deposit. After completion of Tender process, the amount will be refunded to unsuccessful bidders.

5-The monthly rent of hire charges be quoted separately in the General Bid Information (Excluding Fuel & Lubricants)

6-The vehicle must achieve a fuel efficiency of **10K.Ms** per liter.

7-The details of the make and year of manufacturer of the vehicle, Registration No, Mileage (K.Ms covered per Liter) and name of the Driver with driving license number and period of validity should be specifically provided in the General Bid Information to be furnished with the Quotation/Tender (**Annexure-III**)

8-The Bid Holder may apply abide all the conditions where no any complain to have made earlier against him at any other official capacity which is to be emphasized and after all it may entertain his application on proper provisions.

9-The quotation completed in all respect should reach before the undersigned on or before **04/8/2022 at 5.30P.M** during office hours on working days through **Registered Post** failing which the General Bid/Application after the due date will be rejected and the bids received shall be opened at **4.00 P.M on dated 05/8/2022** in the Office of the Tahasildar,Daspalla in presence of the bidders/or their authorized agents who wish to attend.The bidders who participated in the Bid can witness the opening of the bids.

10-If the Office happens to be closed in the last date of the opening of the Bids.as specified the Bids will be opened in the next working day at the same Time and Venue Bid

11-The application form of Quotation/Tender containing General Bid Information and Terms and Conditions of hiring of vehicles etc. will be available in Tahasil Office,Daspalla on payment of **Rs500/-**(Rupees Five Hundred) only from **21/7/2022 To 04/8/2022** or can be downloaded from District Website (**Nayagarh.nic.in**) from date **21/7/2022 to 04/8/2022**. In case the application form is downloaded from District Website, the applicant shall furnish a Demand Draft for an amount of Rs500/- towards the cost of application fees alongwith the application.

12-The authority reserves the right to cancel any or all bids without assigning any reason thereof.

13-Any addendum/Corrigendum/Cancellation can also be seen in the above said Website.


18/07/2022
Tahasildar, DASPALLA


OFFICE OF THE TAHASILDAR, DASPALLA

Letter No. 2596 /Nizarat Date 15/5/22

To,

**The Director,
Information & Public Relations Deptt, Bhubaneswar**

Sub: - Submission of Quotation Call Notice, General Information for Hiring Vehicles with Terms & Conditions for hoisting the same in Daily Local Odia/Vernacular Newspapers

Ref:- Letter No-13724/IPR,BBSR dt-29/11/2019 of the I & P.R Deptt, No-208/Nizarat dated-04/8/2018 of the Collector,Nayagarh and Letter No-1150/Gen & Misc. dated-17/5/2022 of the Addl. Dist.Magistrate,Nayagarh along with latest Guide Line vide No-30464/F dt-06/09/2019 of Finance Deptt.

Sir,

Inviting kind reference to the letters on the captioned subject,I am to submit herewith the documents such as Quotation /Tender Call Notice, General Information for Hiring Vehicles with Terms & Conditions for hoisting the same in **Daily Local Odia/Vernacular Newspapers** in order to facilitate the process of timely publication of advertisements for hiring of a vehicle in respect of **Daspalla Tahasil**

So I would therefore request you to please initiate suitable action for hoisting the above documents at an early date for wide coverage and known of General Public.

This is for favour of kind information and necessary action.

Yours faithfully


18/07/2022
Tahasildar, Daspalla
DASPALLA

Memo No.....Date.....

Copy forwarded to the Block Development Officer, Daspalla Panchayat Samiti/Executive Officer, N.A.C Daspalla for information and necessary action.

Tahasildar,Daspalla

Memo No..... Date.....

Copy submitted to the District Information & Public Relation Officer, Nayagarh/ District Informatics Officer, N.I.C Collectorate, Nayagarh for information and necessary action.You are requested to hoist the Quotation/Tender Call Notice in District website in order to facilitate the process of wide publication.

Tahasildar,Daspalla

Memo No.....date.....

Copy submitted to the Collector & District Magistrate,Nayagarh/Sub Collector,Nayagarh/Project Director,DRDA, Nayagarh for information and necessary action.

Tahasildar,Daspalla

Annexure - IITERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Signature of 18/07/2022
TAKSILDAR
Quotation/Tender Calling Authority

Annexure - III**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of
my knowledge and belief .”

**Seal & Signature of the
Quotationer/Tenderer**