

**DISTRICT PLANNING & MONITORING UNIT, NAYAGARH  
(STATISTICAL WING)**

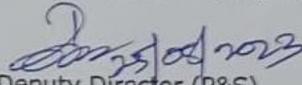
Office Order No 975/Date 25.08.2023

**Quotation Call Notice for hiring of Vehicle**

Ref : This office tender call Notice No 935 dt 8.8.2023

Sealed quotations/Tenders are invited from interested reputed Travel Agencies/ Tour operators or private individual for providing 1 (one) of Non AC Diesel Driven TUV300/Bolero/Sumo Gold/Ertiga vehicles having sitting capacity not more than ten including driver which shall confirm to the 'Terms and conditions' (Annexure-II) laid down in O.M No 34085/F 29.9.2012 for official use in DISTRICT PLANNING AND MONITORING UNIT (Statistical Wing) NAYAGARH on monthly rent basis as per Govt. of Odisha Finance Department, Memorandum No.30464/F, dtd.06.09.2019

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle and well behaved ,gentle, obedient by nature..
3. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of the Deputy Director,(P&S) DPMU, Nayagarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
4. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). The vehicle must achieve a minimum fuel efficiency of 10 KMs per liter.
5. The detail of make and year of manufacture of the vehicle, registration no. mileage (Kms covered per liter) and name of the driver with driving license No. & period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure-III).
6. GST registration is compulsory for any service provider to provide hired vehicles to Government Officers through Gem or through open bidding
7. The quotation completed in all respect covering the norms should reach the undersigned on or before **12.9.2023 by 2P.M.** and shall be opened on **the same day at 4PM** in presence of the bidders or their authorized representatives.
8. The application form of Quotation/Tender containing general bid information & Terms and Condition for hiring of vehicle etc. will be available with Deputy Director (P&S) DPMU ,Nayagarh on payment of Rs. 100/- in cash from **25.8.2023 to 12.9.2023 during Office hour(11AM to 3 PM)** or can be downloaded from the Nayagarh District website [www.nayagarh.nic.in](http://www.nayagarh.nic.in) from **25.8.2023 to 12.9.2023**. In case the application is downloaded from the District website, the applicant shall have to furnish a Demand Draft for an amount of Rs.100/- Rupees (one hundred) only towards the cost of application.
9. Cover of the Tender paper must be properly inscribed as "Tender paper for Vehicle engagement" and same shall be received through **Regd. post/speed post** only in the address of "**District Planning and Monitoring unit ,Nayagarh (Statistical Wing) At-Jaganatha Vihar near Union Bank ,Nayagarh Po/Dist : Nayagarh Pin : 752069** Cont.Mob : **9439223471**
10. The eligible bidder shall commence the service immediately soon after issue of engagement order .
11. The undersigned reserves the right to reject/Cancel any/all tender/tenders without assigning any reasons thereof.

  
Deputy Director (P&S)  
DPMU, Nayagarh