



ZILLA PARISHAD, NAYAGARH  
(MGNREGS Section)  
SHORT QUOTATION CALL NOTICE

No. 5285 Dated 7.10.23

Sealed quotations are invited from interested Travel Agencies/ Tour Operator or Individuals for providing one number of AC Tiago/ Bolt/ Celerio (Petrol) vehicles which shall conform to the terms and conditions for official use in MGNREGS Scheme, Zilla Parishad, Nayagarh on monthly basis.

The detailed quotation shall be received by the Office of the CDO-cum-EO, Zilla Parishad, Nayagarh from Dated. 07.10.2023 to 17.10.2023 (till 05.30 PM). The Sealed Quotation should be sent only through Indian Speed Post or Registered Post up to 17.10.2023 by 05.30 PM & the sealed quotations will be opened at 11.00 AM. on 18.10.2023 at the O/o- CDO-cum-EO, Zilla Parishad, Nayagarh.

The quotation received beyond the scheduled date & time shall be rejected. The undersigned reserved all the rights to receive or reject any or all quotations without assigning any reasons thereof.

CDO-cum-EO  
Zilla Parishad, Nayagarh

Memo No- 5286 Date- 7.10.23

Copy forwarded to the Addl. District Magistrate, Nayagarh/ Sub-Collector, Nayagarh/All BDOs/All Tahasildar/All Executive Officers of ULBs/All CDPOs/All District Level Officers of Nayagarh District/All Line Deptts. for information. They are requested to publish the notice in their notice Boards for wide publicity.

CDO-cum-EO  
Zilla Parishad, Nayagarh

# Standard Bidding Document

ZILLA PARISHAD, NAYAGARH

## Short Quotation Call Notice

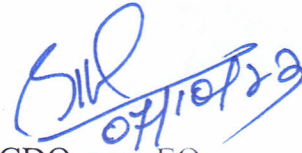
Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operator or Individuals for providing Tiago/ Bolt/ Celerio (Petrol) vehicles which shall conform to the terms and conditions for official use in MGNREGS Scheme, Zilla Parishad, Nayagarh on monthly basis.

The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc, which are mandatory.

1. The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The Salary and other expenses of driver should be borne by owner of the vehicle.
2. The Driver should be well behaved, gentle and obedient in nature.
3. The monthly hiring charges should be limited to Rs. 20,000/- (Rupees Twenty Thousand Only).
4. The vehicle must achieve a fuel efficiency of 17 K.M per litre.
5. TDS calculation as per the govt. norms will be calculated from the hiring charges of the vehicle.
6. The fuel will be supplied by the owner of the vehicle and after submitting bills in original the fuel bill will be disbursed to the owner of the vehicle in monthly basis along with the hiring charges.
7. The details of the make and Manufacture of the vehicle, Registration Number, Mileage (Kms. Covered per litter) and Name of the Driver with Driving Licence Number and period of validity should be specifically provided in the general Bid information to be furnished with the quotation.



8. The quotation completed in all respect should be sent only through Indian Speed Post/Regd. Post to O/o CDO-cum-EO, Zilla Parishad, Nayagarh on or before Dt.17.10.2023 by 05.30 PM and shall be opened on Dt.18.10.2023 at 11.00 AM in presence of the Bidders or their authorised representatives at O/o- CDO-cum-EO, Zilla Parishad Nayagarh.
  
9. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with O/o- Zilla Parishad, Nayagarh on payment of Rs.1000/- from to or can be downloaded from Nayagarh District Official Website <http://nayagarh.nic.in>.  
from Dt. 07.10.2023 to Dt. 17.10.2023. In case the application form is downloaded from District website, the applicant shall furnish a Demand Draft for an amount Rs. 1000/- (Rupees One Hundred) only towards the cost of application along with the application.
  
10. The application form of quotation containing general Bid information & Terms and Conditions for hiring vehicles etc. will be available on Nayagarh District Official Website <http://nayagarh.nic.in>.



CDO-cum-EO

Zilla Parishad, Nayagarh

Application for Quotation Call Notice

From:

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To

The CDO-cum-EO  
Zilla Parishad, Nayagarh

Sir,

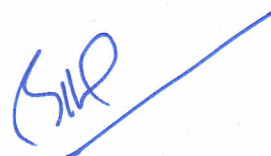
I am submitting the quotation for the providing the following vehicle for engagement in MGNEGS Section on monthly basis. The details about the terms and condition, vehicle details and driver details are attached in Annexure-I, Annexure-II and Annexure-III (after readings carefully and singed in annexure).

Format for Quotation for Hiring Of Vehicle

Sl. No.	Name and Registration Number of Vehicle	Proposed Hiring Charge (excluding Fuel) per Month in Rupees

Date:

Seal and Signature of  
Quotationer



TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the bidder for providing a vehicle on hire on monthly rent basis:

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment and DL of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charges to be paid on monthly basis in final but will not include cost of diesel/petrol, which is to be paid separately on actual consumption & actual bill. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear Box & different coolant, Tyres & Tubes, Battery will be borne by owner of the vehicle.
3. It shall be the responsibility of the owner of the vehicle to provide a good driver and salary to the driver shall be borne by the owner of the vehicle. In case of breakdown for reason whatsoever the replacement of a vehicle shall be provided by the owner of the vehicle.
4. In case of vehicle don't report regularly, the authority will be at liberty to cancel/terminate the agreement and may engage vehicle from other sources.
5. In case of emergency, the driver will have to report for duty as per the requirement.
6. Monthly hire charges, reimbursements towards cost of diesel (as per actual) will be paid in every succeeding month, as per as possible within 30 days from submission of bills by the the owner of the vehicle and no advance payment will be made.

I have read all terms and condition carefully and agreed to all terms and conditions stipulated above unanimously without any hesitation.

Dt.

Seal and Signature of Quotationer



GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of the Vehicle :
2. Year of Manufacture :
3. Model :
4. Date of Registration :
5. Name /Address of :  
the Owner of the Vehicle
6. Fitness Certificate Validity :
7. Permit Validity :
8. Insurance Validity :
9. Name /Address of the Driver :
10. D.L. No. & Validity of  
the Driver :
11. Proposed Hire Charges :  
(Excluding Fuel)
12. Mileage per litre :
13. Contact No.  
Owner of the Vehicle :  
Driver of the Vehicle :

This is to certify that the information submitted above is true to the best of my knowledge and belief.

Dt.

Seal and Signature of Quotationer



GENERAL INFORMATION OF DRIVER

1. Name /Address of the Driver :
  
2. Driving Licence No:
  
3. Validity of Driving Licence:
  
4. Personal Mobile No.
  
5. Contact No (in case of Emergency):

This is to certify that the information submitted above is true to the best of my knowledge and belief.

Dt.

Seal and Signature of Quotationer

