



ORMAS

Odisha Rural Development and Marketing Society
Panchayati Raj and Drinking Water Department

OFFICE OF THE ZILLA PARISHAD, NAYAGARH, ODISHA-752070,
Phone No. 06753-252512, Email: dsmsnayagarh@gmail.com, www.ormas.org

Letter No.: _____/DSMS

Date: ____/____/____

No...377

Dated:-09/11/2023

TENDER CALL NOTICE

Tender call notice is invited from interested reputed registered suppliers / Dealers for providing Machinery with Equipments for Siali Leaf Producer Enterprises as per the specification at the www.nayagarh.nic.in. The evaluation forms & format of Tender completed in all respect should be sent through **Registered post / Speed Post only** to the Office of ORMAS, Zilla Parishad, Nayagarh, At/Po-Nabaghanpur, Dist-Nayagarh, Pin-752070 on or before dated- 21.11.2023 by 12:00 PM and shall be opened on the next day i.e. 22.11.2023 at 04:00 PM in presence of the bidders / their authorized representatives and the Committee Members.

The details of the terms and conditions and other tender clauses annexed at Annexure -1 & 2.


CDO-cum-EO,

Zilla Parishad, Nayagarh

Memo No: 378 / Date: 09/11/2023 /

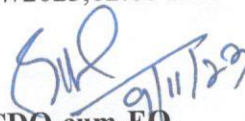
Copy furnished to the notice board of DY.CEO,ORMAS / CDO-cum-EO, ZP, Nayagarh, DI&PRO, Nayagarh, Collectorate, Nayagarh, Sub-Collector, Nayagarh, District Employment Officer, Nayagarh, ITI, Nayagarh to display the tender call notice in the office Notice Board for wide publicity.


CDO-cum-EO,

Zilla Parishad, Nayagarh

Memo No: 379 / Date: 09/11/2023 /

Copy furnished to the DIO, NIC Nayagarh to publish the above notice in District web site <http://www.nayagarh.nic.in> w.e.f. Dtd. 30/06/2023 till 13/07/2023, 12:00 PM.


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Annexure -1

INSTRUCTIONS TO TENDERERS

SI	Particulars
1	Cost of Tender Paper is Rs. 2000/- (<i>Rupees Two thousand</i>) only.
2	The Technical Bids/ Financial Bids shall be submitted separately, Technical Bid should be covered in a separate sealed cover super scribing the word "TECHNICAL BID" (Schedule – A) and Financial Bid "FINANCIAL BID" (Schedule – B) . Both the Bids must be enclosed in a properly sealed envelope super scribed "Tender for Purchase of Machinery & Equipments" as called for in the Newspaper advertisement and District web site of Nayagarh. The Tender must reach in addressed to the ORMAS, Zilla Parishad, Nayagarh by Speed post/Registered Post only, on / before Dtd.-21.11.2023 by 12.00 PM.
3	The tender shall be submitted with EMD of Rs. 22,500/- (Rupees Twenty Two Thousand Five Hundred) only, by way of account payee Bank draft of any schedule bank in favor of IMPLEMENTATION SUPPORT TO ORMAS , payable at Nayagarh. An affidavit clearly stating that he has gone through all the terms and conditions of the tender and they are acceptable to him. The affidavit should be duly attested by Notary/ Oath Commissioner. After owning bid, 5% of total cost of machinery and equipment shall be deducted as performance security from the total payment and it held at the office till the warranty period and all the statutory dues will be deducted at the time of payment.
4	Tender shall be submitted in official tender form only if submitted in any other form the same shall be summarily rejected.
5	The tenderer must sign Tender Document and no paper shall be detached from the tender document.
6	The name and address of the tenderer shall be clearly written in the space provided and no overwriting, correction, insertion shall be permitted in any part of the tender. The tender should be filled in and submitted strictly in accordance with the instructions laid down herein; otherwise the tender is liable to be ignored.
7	The tender is liable to be ignored if complete information is not given therein, or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.
8	The tender must be addressed to ORMAS, Zilla Parishad, Nayagarh, District-Nayagarh, Pin-752070 and be deposited through Speed Post / Registered Post only on or before 12:00 pm on 21.11.2023 . The bids will be opened on Dtd.-22/11/2023 at 04.00 PM in Office of CDO-cum-EO, Zilla Parishad, Nayagarh in the presence of tenderer who may wish to be present, either by themselves or through their authorized representatives.
9	The bidders who qualified in the technical bid should be eligible for Financial bids.


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Annexure -2

Terms and Conditions

1	Offers received without earnest money or with earnest money less than the amount Specified above, the cost of tender document shall be summarily rejected.
2	The Supplier will supply nothing but genuine articles. The Supplier will be responsible for the damage or loss in transit. He will replace goods broken or lost within 10 days from the date of notice thereof.
3	Any person duly authorized by the District Administration, Nayagarh shall have the power to inspect the stores before, during or after manufacture, collection, dispatch, transit or arrival and to reject the same or and part or portion. If he is not satisfied that the same is meeting the specifications. The supplier shall not charge or be paid for supplies rejected as above and such supplies shall be removed by the contractor at once and at his expense. He shall neither claim not to be entitled to payment for any damage that rejected supplies may suffer from may harm what so ever incidental to a full and proper examination and test of such supplies. ORMAS, Zilla Parishad, Nayagarh shall be under no liability whatever for rejected supplies and the same will be at the supplier's risk, rejected supplies shall be removed by the supplier within 10 days after notice has been issued to him of such rejection, and failing such removal of rejected goods will be at supplier's risk and ORMAS, Zilla Parishad, Nayagarh may charge the supplier rent for the space occupied by such rejected goods.
4	The payment will be made after dully verification by authorized technical exports, installation and commissioning of the supplied goods at the premises of the consignee. The supplier shall provide without any extra charge all materials, tools, labour and assistance of every kind which the aforesaid officer may consider necessary for any test or examination, which he may required to be made on the supplier's premises and shall pay all cost attendant thereon. In the case of stores inspected at makers premises the maker shall provide all facilities including testing appliances for making necessary test other than special tests or independent tests. Failing these facilities at his own premises for making the tests the supplier shall bear the cost of carrying out tests elsewhere.
5	Unless otherwise specified in a requisition, bills for the whole of the goods referred to in each indent, in triplicate, will be prepared and submitted by the supplier to ORMAS, Zilla Parishad, Nayagarh. The full amount will be paid on receipt of stores in good condition after their verification as regards specifications, etc.

Sup



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6	The supplier acknowledges that he has made himself fully acquainted with all the conditions and circumstances under which the supplier required under the contract will have to made or furnished and with all the terms, clauses, conditions, specifications and other details of the contract and the supplier shall not plead ignorance of any of those as excuse in case of complaint against or on rejection of supplies tendered by him or with a view either to asking for enhancement of any rates agreed to in the contract or to evading any of his obligations under the contract.
7	Zilla Parishad (ZP), Nayagarh reserves the right to accept or reject/cancel any or all the offers either fully or partly without assigning any reasons and is not bound to accept the lowest bid since due weight age shall be given to several factors besides the commercial bid.
8	The items required as per Schedule-A and the evaluation of bid will be on the basis of total bid value. The rates quoted should be inclusive of all taxes, duties including GST as applicable. The rates quoted should be on the basis of free delivery to the consignee at the premises i.e. Multipurpose Community Center, Buguda Colony, Daspalla Block, Nayagarh, 752084.
9	The Technical Bid/Financial Bid Documents must be signed by proprietor or Director or Partner/Managing Director of firm. The offer should also accompany with valid authorization letter/resolution. Any offer, if found signed by another person or employee other than above shall not be considered.
10	Financial Bid will only be opened in case of those parties who meet all the Technical specifications/requirements and terms and conditions of the DNIT for Technical Offer.
11	If the date of opening of tenders happens to be holiday, the same shall be received and opened at the same time on the next working day.
12	The bid document issued to the bidder is non-transferable.
13	The tendered should be registered for GST and Income Tax and should enclosed copies of relevant certificates and past performance certificates.
14	Posted Telefax/Telegraphic offers and offers sent through e-mail shall not be considered.
15	Bid received after the due date and time and any change in quotation after the specified date shall be straightway rejected by Zilla Parishad, Nayagarh will not be responsible for the loss of bid document or for the delay in postal transit.
16	The conditional Tender will not be accepted.
17	Rate quoted in the tenders shall be both in figures and words. There should not be any cutting in the Tender Document as regards quoted rates etc.
18	The offer/tender should be typed or written in Ink. Offer/Tender written in Pencil may be ignored.
19	The Tenderer should certify unequivocally that the stores offered conform strictly to the advertised specification to this office.
20	Tenderer will have to pay the testing charges of samples to be sent to any laboratory in India at



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	the discretion to this office.
21	All Taxes/Statutory Levies as applicable shall be paid by the contractor/supplier as per rule.
22	No payment will be made in advance for any supplies under this contract. The supplier shall not assign or sublet the contract without written approval of the officer sanctioning the contract.
23	For all items mentioned above, the bidders must ensure the required quality material, dimensions & other parameters and quote accordingly. In case items are not the same as quoted and are non functional they shall not be accepted. No payment/claims for such items shall be entertained.
24	Delivery time shall be 20 days after the issue of work order.
25	Organization has to Specify the warranty and Guarantee period of machinery which is going to install and during the warranty and Guarantee period the service charge will not be charged by the organization.
26	The equipment / Machinery & accessorises should be delivered, installed and commissioned at the address specified in the order. Service / operation / instruction / Calibration manuals (In English) tool kit must also be supplied along with the machinery and accessories.
27	The time and date of delivery or dispatch stipulated in a supply order shall be deemed to be the essence of the contract and should the supplier fail to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch stipulated in the supply order, the delayed consignment will be subject to 2% penalty per consignment per month or a part of the month recoverable on the value of recovery will be made from his bills or security deposited with the ORMAS, Zilla Parishad, Nayagarh provided also that "No recovery of penalty will be made if the delayed supplies are accepted by extending the delivery period by the ORMAS, Zilla Parishad, ZP, Nayagarh.
28	Dispute, if any, arising out of the supply of items shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by the CDO-cum-EO, ZP, Nayagarh. as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the Rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts, or amounts payable to either party.
29	Any non-fulfilment of the above noted terms will make the bid invalid.


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Schedule – A

Technical Specifications:

Sl. No.	Description of Product	Required Specification (Aprrox)	Qty	Remark
1	Double die hydraulic automatic mahine for leaf, paper plate, buffet plate and Dona making machine	Power Supply: 220V/ 50Hz (Single Phase) Weight: more than 200 KG	2	
2	Manual sewing machines	Sewing Speed: 2000-3000 stitch/ min Max stitch width-5mm Machine type: Manual	10	



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Other Technical Bid Documents:

1. The tender shall be submitted with earnest money of **Rs. 22,500/- (Rupees Twenty Two Thousand Five Hundred)** only by way of account payee bank draft of any national bank in favor of **IMPLEMENTATION SUPPORT TO ORMAS**, payable at Nayagarh. Nayagarh. (An affidavit clearly stating that he has gone through all the terms and conditions of the tender and they are acceptable to him. The affidavit should be duly attested by Notary/ Oath Commissioner).
2. The quotationer should quote the rate of machinery inclusive labour, transport & other charges.
3. The quotationer has to quote the rate of each item per unit inclusive tax.
4. The quotationer should be registered from CGST & SGST authority and should furnish GST, PAN & valid licence.
5. The quotationer should be submit Copy of PAN with IT Return for Last year and turnover should not be less than 50 Lakhs..
6. The supplier of Machinery / Equipments should provide both theoretical and practical training after commissioning the machinery or at appropriate stage.
7. Complete Tender Document, Form i.e. printed conditions of DNIT duly stamped & signed on each page must be put in Technical Bid without quoting rates / taxes and duties.
8. The quotationer has to submit valid Authorization certificate from the manufacturer / Dealer / distributor for the item quoted. Also Manufacturer having CE certificate, IP-54 grade certificate, ISO and having 3-4 installation same type machine across odisha.
9. Specify the warranty and Guarantee period of machineries.
10. Manufacturing Proof i.e. SSI Registration, Certificate. Large Medium Registration Certificate or any other proof in case of original manufacturer.
11. The tenderer must certify/supply the certificate that the price quoted by them is not higher than those quoted to DGS &D and other Govt. Department.
12. Two years past performance certificate.

Signature: _____

Name : _____

Address : _____



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Schedule – B

Financial Bid:

Sl. No.	Description of Goods	Specifications	Quantity	Rate per unit	Amount
1	Double die hydraulic automatic machine for leaf, paper plate, buffet plate and Dona making machine	Power Supply: 220V/ 50Hz (Single Phase) Weight: more than 200 KG	2		
2	Manual sewing machines	Sewing Speed: 2000-3000 stitch/min Max stitch width- 5mm Machine type: Manual	10		
	TOTAL				

Grand Total (Including all Taxes and Duties) Rs.) _____

All rates for delivery are F.O.R., Destination, Dated the _____ day of _____,

.....-2023.

Signature _____

Name _____

Address _____

☐ Note :

Financial Bid shall contain only Schedule 'B' as above. Rest of the document must be in the Technical Bid Envelop.