

DISTRICT OFFICE, NAYAGARH

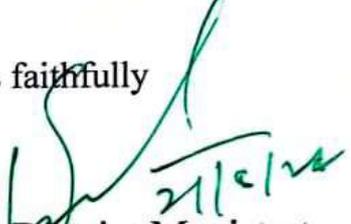
MO SCHOOL ABHIYAN

Letter No. 6923 // Date 21.08.2024

SHORT QUOTATION CALL NOTICE

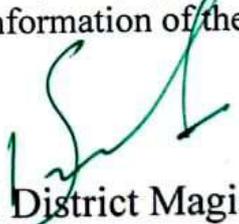
Sealed Quotations are invited from intending firms/agencies having GSTIN for i.e. **Tent, Light, Sound with Event arrangement, Certificates & Mementos for awardees. (Rs. 300/- Unit), Lunch & Refreshment. (Rs. 200/- Unit), Photography, Videography & Live Streaming** for District Level Felicitation Ceremony to be scheduled on **5th September-2024** under Mukhyamantri Shikhya Puraskar. The sealed quotation complete in all respects should reach O/o of DEO, Nayagarh by **27.08.2024, 11 AM** through speed post/ Registered post/courier only. The detail terms and conditions for the above purpose attached the Annexure-A. The incomplete quotation received after the due date and time will be summarily rejected. The quotation will be opened in the office of **Collector & District Magistrate, Nayagarh** on dt.28.08.2024 at 2.00 P.M in the presence of the quotationer or their authorized representatives. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Yours faithfully


Collector & District Magistrate,
Nayagarh

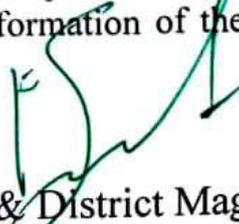
Memo No. 6924 //Date. 21.08.2024

Copy to the Notice boards of Collectorate, Nayagarh & DIC, Nayagarh to publish the website for wide publicity and information of the general public.


Collector & District Magistrate,
Nayagarh

Memo No. 6925 //Date. 21.08.2024

Copy forwarded to the Superintendent of Police, Nayagarh/ Addl. District Magistrate, Nayagarh/ Sub- Collector, Nayagarh/ All BDOs/ All Tahasildar/All Executive Officers of ULBs/ All CDPOs/All District Level Officers of Nayagarh District/ DPM,OLM, Nayagarh/ORMAS, Nayagarh/ Mission Shakti Office, Nayagarh/ All Line Department Officers of Nayagarh District for information and necessary action. They are requested to publish the notice in their notice boards for wide publicity and information of the general public.


Collector & District Magistrate,
Nayagarh

SHORT QUOTATION CALL
For

DISTRICT FELICITATION CEREMONY

- 1. Tent, Light, Sound & Event Arrangement**
- 2. Certificates & Mementos for Awardees**
- 3. Photography , Videography & Live Streaming.**
- 4. Lunch & Refreshment for participants.**

Under

**MUKHYAMANTRI
SHIKHYA PURASKAR**

To be organized by

District Office, Nayagarh

Quotation Details

QUOTATION CALL FOR TENTAGE & ALLIED WORKS FOR MSP DISTRICT FELICITATION CEREMONY.

Sl.No.	Particulars	Details
1	Name of the Client	Collector & District Magistrate, Nayagarh
2	Date of issue of Tender Call Notice	21.08.2024 at http://nayagarh.odisha.gov.in/
3	Last date and time for submission of Quotation.	27.08.2024 up to 11 A.M. by Speed post / Registered post / Courier only.
4	Date, Time and Place for opening of Quotation	28.08.2024 at 2.00 PM, Collectorate, Nayagarh, Dist.- Nayagarh
5	Address for Submission of Quotation	District Education Office, Nayagarh, At/Po- Nabaghanapur, Dist.- Nayagarh, Pin-752070
6	Court Matter	If there is any dispute in contract period shall be settled in Court of Nayagarh Jurisdiction.
7	Power of the Committee	The Quotation Committee reserves right to cancel the Quotation Call Partly or Fully without assigning any reason thereof.

TERMS AND CONDITIONS OF
QUOTATION CALL FOR TENT ,LIGHT,SOUND ,EVENT ARRANGEMENT, CERTIFICATE WITH MEMENTOS,
PHOTOGRAPHY VIDEOGRAPHY WITH LIVE STREAMING, LUNCH WITH REFRESHMENT
FOR MSP DISTRICT FELICITATION CEREMONY

1. Sealed Quotations are invited from the registered firms, decorators and tent houses having the work experience of Exhibitions / Events/ Mela's in Nayagarh District for a total contract amount of Rs.2,91,900/-.
2. Sealed Quotations are invited from the registered firms/ Press having the work experience of Certificates & Mementos for a total contract amount of Rs.2,66,100/-.
3. Sealed Quotations are invited from the registered firms, decorators having the work experience of Photography, Videography & Live Streaming in Nayagarh District for a total contract amount of Rs.1,50,000/-.
4. Sealed Quotations are invited from the registered Agencies, Hotels having the work experience of Lunch & Refreshment in different ceremony/function for a total contract amount of Rs.1,94,600/-.
5. The Quotationer should have registered firm / Proprietorship under GST (GSTIN) income Tax (PAN/TAN).
6. The work will be assigned to a firm/Agencies for MSP District Felicitation Ceremony. So, the rate quoted should be inclusive of all taxes offered by the tent houses / firms/Press/ Hotels and should be valid for a period of one year.
7. The duration of the event will be for one day. All the tent, Photography, Videography & live streaming & Certificate works should be completed at least before time of the scheduled Felicitation Ceremony and should hand over all the works as per the specification, to the in-charge of event.
8. On completion of the event, the contractor shall have to take away all the materials next day and vacate the site with the same condition while occupying the ground.
9. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the quotation.
10. The final payment will be made on the basis of the actual work. In case of any additional requirement, the contractor has to take the prior written permission which should be submitted with the bill.
11. The Quotationer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the event. The undersign will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable step for insurance of his goods used in the event for the above purpose.
12. No part of the contract will be sub-let without the prior written permission of the authority.
13. For convenience and effective delivery, the quotationer is to be treated as a package of services. Hence, the firm quoting the lowest quotes and submitted required documents will be considered.
14. It shall be the responsibility of the successful quotationer / contractors to obtain requisite permission for electricity connection / fire services for the event period from statutory bodies. The quotationer has to supply the fire protection equipment like extinguisher as per the requirement from the Fire Officer of the concerned area and adhere to the fire safety norms.
15. In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician / contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.

Name & Address of the firm

Signature with seal


Collector & District Magistrate,
Nayagarh

DECLARATION

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my quotationer is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by Collector & District Magistrate, Nayagarh. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:
Date :

Signature of the tenderer with seal

Bidder Information

QUOTATION APPLICATION FORM FOR TENTAGE , SOUND WITH EVENT ARRANGEMENT, CERTIFICATES & MEMENTOS,
PHOTOGRAPHY WITH VIDEOGRAPHY & LIVE STREAMING AND LUNCH WITH REFRESHMENT
UNDER

MSP DISTRICT FELICITATION CEREMONY OF NAYAGARH DISTRICT.
(Last date for submission of quotation form by 27.08.2024, 11 am)

Sl.No.	Description	Full Details
1	Name of the Quotationer	
2	Address for communication Tel: Email id:	
3	Name of the authorized person signing & submitting the Quotation : Mobile No.: Email id:	
4	Registration Details: Registration No. Date & Year	
5	PAN Number	
6	Goods and Services Tax identification Number (GSTIN)	
7	The Income Tax Return of last Year	
8	GST Return copy	
9	Food License	

Authorized Signatory (In full and initials):-.....

Name and Designation with Date and Seal:

Signature of the tenderer
With seal

Bid Statement

QUOTATION APPLICATION FORM FOR TENTAGE , SOUND WITH EVENT ARRANGEMENT,
UNDER
MSP DISTRICT FELICITATION CEREMONY OF NAYAGARH DISTRICT.
(Last date for submission of quotation form by 27.08.2024, 11 am)

To

Sl. No	Item Particulars	Unit	Rate per unit in Rs.	Qty	Total Amount including all Taxes and Duties (In Rs.)
A	Tent Work (160 Ft. * 100 Ft.) with proper selling for rainy season & Cloth calling, Chairs, Sofa and Net Matting				
B	Stage and Raiser (40 ft. * 16 ft) with matting Podium Branding.				
C	Lights- Tent, stage & Outdoor sides				
D	25 K.V. Generator with Oil				
E	2 nos. of 1 KVA UPS				
F	Flower Decorations of Stage, Podium & Infront of Stage with original flowers.				
G	Sound System 1-Six numbers of Top'2-Two nos. of Base Pin 3-Two numbers of Floor Monitor 4-Two Numbers of Feedback, 5-Podium Phone 6-Hand Mike ;7-Color Mike				
	G Total				

**Signature of the Quotationer
With seal**

Bid Statement

QUOTATION APPLICATION FORM FOR LUNCH & REFRESHMENT OF MSP DISTRICT FELICITATION CEREMONY OF
NAYAGARH DISTRICT

(Last date for submission of quotation form by 27.08.2024, 11 am)

To

Sl. No	Item Particulars	Unit (As per participant)	Rate per unit in Rs.	Qty	Total Amount including all Taxes and Duties (In Rs.)
A	Tiffin (Min Rs.25/- (including all Taxes)				
B	Water Bottle (Minimum 2)				
C	Mills (Rice,Dal. Curry Mix (Non veg & Veg), Tamato Khata, Chips				
D	Special Curry for 50 Persons (Non Veg & Veg)				
E	Special Snacks for 20 persons				
	G Total				

Signature of the Quotationer
With seal

Bid Statement

QUOTATION APPLICATION FORM FOR CERTIFICATES & MEMENTOS OF MSP DISTRICT FELICITATION CEREMONY OF NAYAGARH DISTRICT

(Last date for submission of quotation form by 27.08.2024, 11 am)

To

Sl. No	Item Particulars	Unit	Rate per unit in Rs.	Qty	Total Amount including all Taxes and Duties (In Rs.)
A	School Academic District level				
B	School Academic Block level				
C	School (Secondary) Award				
D	School (Elementary) Award				
E	Block/SMC Level Award				
F	Alumni Committee Award				
G	Block Level G.P Award				
H	Block Level Teachers (Elementary) Award & Others				
I	Leadership Award				
	(Other Information collected from DEo, Nayagarh)				

**Signature of the Quotationer
With seal**

Bid Statement

**QUOTATION APPLICATION FORM FOR PHOTOGRAPHY, VIDEOGRAPHY & LIVE STREAMING,
UNDER**

**MSP DISTRICT FELICITATION CEREMONY OF NAYAGARH DISTRICT.
(Last date for submission of quotation form by 27.08.2024, 11 am)**

To

Sl. No	Item Particulars	Unit	Rate per unit in Rs.	Qty	Total Amount including all Taxes and Duties (In Rs.)
A	Video Shutting- I. Four numbers of Video camera with camera Tripod stand and HDMI cable as required (20m, 15m,10m,5m) II. Drone with HDMI output port III. Switcher (4 HDMI port IN, one OUT) with view facility of all 4 IN cameras. Switcher should work smoothly at switching time without blue screen. IV. Compatible Audio system with Audio Cable (Four numbers of 3.5 mm Audio jack RCA male to Stereo Male cable. V. HDMI to Fiber optic converter and Fiber optic to HDMI converter with 150 Meters of Fiber optic Cable. VI. Video Capture Card (HDMI to USB port-2 nos. VII. High Definition 2 LCD Panel of 98" for live streaming with Internet facility				
B	Sound System 1-Six numbers of Top'2-Two nos. of Base Pin 3-Two numbers of Floor Monitor 4-Two Numbers of Feedback, 5-Podium Phone 6-Hand Mike ;7-Color Mike				
	G Total				

**Signature of the Quotationer
With seal**