



**OFFICE OF THE ICDS PROJECT ODGAON, NAYAGARH**  
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Letter No. **735** dt. **09.08.2024**

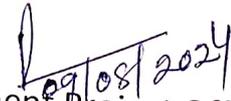
**QUOTATION / TENDER CALL NOTICE**

As per District Office instruction in continuance of this office letter No. 735 dt.09.08.2024 the Sealed Quotation /Tenders are invited from interested reputed travel agencies/Tour Operators /Private Individuals for providing 01 no of AC/Non-AC /Marshal /Mahindra/Max/Bolero/ Tata sumo diesel driven vehicles having sitting capacity not more than seven including Driver which shall confirm to the terms and conditions (Annexure-A) for official use in ICDS office, Odagaon monthly rent basis as prescribed in Finance Department Office Memorandum No.30464/F., Dtd.06.09.2019.

1. The Service Provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Insurance certificate, Fitness certificate Valid contact carriage permit, proof of up-to-date tax payment etc. which are mandatory for Applying of Tender.
3. The Driver of vehicle must have a valid Driving license for Driving light, Transport passenger vehicle and should be sufficiently experienced in Driving transport passenger vehicle.
4. The driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account payee bank draft drawn infavour of CDPO, Odagaon and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge is quoted separately in the general bid information (Excluding Fuel and Lubricants).

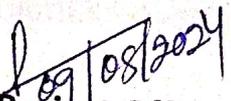
7. The Vehicle, must be achieving fuel efficiency of minimum average 10 KMs per Liter. The hiring charges exceeding Rs.29000/- (Rupees twenty nine thousand only) per month will not be considered.
8. The details of the make and year of manufacture of the vehicle registration number, mileage (KMs Covered per liter and Name of the Driver with Driving license No. and period of validity should be specially provided in the general bid information to be furnished with the Quotation / Tender (Annexure-II).
9. The Quotation completed in all respect should reach the undersigned on or before **23.08.2024** by **4.00PM** and shall be opened on **27.08.2024** at **11.00 AM** before the selection committee at the office of the ICDS, Odagaon presence of the bidders or their authorized representations.
10. The application form of the quotation/tender contacting general bid information & terms condition for hiring of vehicle etc will be available in ICDS Office, Odagaon on Payment of Rs.100/- from Dt.09.08.2024 to Dt.23.08.2024 during office hour.

The undersigned has got all power to cancel the quotation at any time without any reason thereof.

  
Child Development Project Officer  
Child Development  
Project Officer, Odagaon

Memo No- 736 /Dt. 09.08.2024

- Copy to Notice Board, ICDS Office, Odagaon for widely publication.
- Copy to Block Dev. Office Odagaon/ Tahasildar, Odagaon / Executive Officer, Odagaon. / Informatics Officer, NIC for information with a request to affix the notice in their respective office Notice Board for widely publication .
- Copy to the Sub-Collector ,Nayagarh /District Social Welfare Office, Nayagarh for kind information and necessary action .

  
Child Development Project Officer  
Child Development  
Project Officer, Odagaon

### TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire at monthly rent basis.

1. The hired vehicle shall have all necessary valid MV documents such as Valid registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit , Proof of Up to date tax payment etc and DL of the driver available all the times.
2. The Department / office hiring the Vehicle shall not be responsible for any damage /loss caused to hired vehicles or losses of life / injury made to any person of damage to any property on account of use of hired vehicle and any manner what so ever.The hirer shall be responsible for all such litigation.
3. The hired charges to be paid after deduction of income tax if any and other tax as applicable by law for monthly basis but does not include cost of diesel ,which is to be paid separately basing on actual consumption and the list of lubricants as per existing Government norms. All the expenditure of the Vehicle towards repair , Replacement of spare parts, Lubricating oil of engine ,Gear box & Different Coolant , Tyres & Tubes ,battery Etc. Will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of Breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the Vehicle /bidder.
6. In case the Vehicles do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hired. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and Lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider subject to availability of funds and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during period of contract.
11. If the service are found to be unsatisfactory, the client shall give one month notice & terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to submit one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, government shall forfeit the entire amount of security deposit.
14. The application form must be signed by the vehicle owner or bidder and properly sealed and attached all relevant documents including drafts as per the terms & conditions.

  
Child Development Specialist Officer  
Project Officer Odagson

Annexure-II

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No of Vehicle:-
  - 2) Type of Vehicle(A/C or Non A/C):-
  - 3) Year of Manufacture:-
  - 4) Model:-
  - 5) Date of Registration:-
  - 6) Name & complete address of the owner of vehicle :-
  - 7) Fitness Certificate Validity:-
  - 8) Permit Validity :-
  - 9) Insurance Validity :-
  - 10) Name /Adress of the Driver:-
  - 11) D.L. No & Validity of the D.L. of the Driver :-
  - 12) Proposed hire charge of the vehicle per month  
Excluding fuel cost :-
  - 13) Rate of fuel consumption/Mileage per Liter :-
  - 14) Pollution Certificate:-
- Contact Number of the Service Provider(Tender/Quatation)  
Mobile.....Telephone.....
- “ Certified that the information submitted above is true to the best of my  
Knowledge and belief.

Seal & Signature of the Quatationer/ tenderer.