

DISTRICT OFFICE, NAYAGARH
(District Child Protection Unit)

Quotation No: 1133 /Dated 18-09-2024

NOTICE INVITING QUOTATION

District Child Protection Unit (DCPU), Nayagarh invites sealed Quotations from professional organizations/Manufacturer/Supplier/Trader/Seller having experience selling of Baby Cradle. The Quotation papers are available in the website i.e. <http://nayagarh.odisha.gov.in> which can be downloaded for use and submit the Quotation accordingly. Interested parties may submit their Quotation super-scribing as "Quotation for Supply of 2 no's of Baby Cradle to DCPU, Nayagarh" to The District Child Protection Officer, District Child Protection Unit, Room No- 5, Collectorate, Nayagarh-752069, through speed post/ Registered Post only which should be reach on or before **26th September 2024** Positively. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof. The matters are as per description below:-.

Item No	Item	Description / Specification of items
01	Baby Cradle	(As per Annexure-II)

1. Quotation document :

Quotation documents could be downloaded from the website <http://nayagarh.odisha.gov.in>

2. Time & Last Date of submission of Bid

The bid must be reach below mentioned address by 4 PM of dt. 26.09.2024 by speed post/ Registered Post only in the office of **The District Child Protection Officer, District Child Protection Unit, Room No- 5, Old Block, Collectorate, Nayagarh-752069**. In case any doubt arises regarding the specification of the Baby Cradle please be free to contact the DCPO, Nayagarh (ph-06753-252191 or 9348705085)

3. Time of Bid opening :

At 5 PM of dt. 26.09.2024 in the chamber of the Additional District Magistrate, Nayagarh.

4. Attested Copies of the following documents must be submitted with the Quotation:-

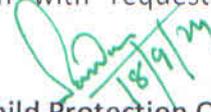
1. Attested copy of PAN No.
2. Attested copy of Service Tax Registration / GST registration.

Quotation will not be accepted / received after expiry date and time. District Magistrate & Collector, Nayagarh, reserves the rights to reject any or all Tenders without assigning any reason what so ever.

Memo 1134 /Dt. 18-09-2024

Copy to District e-Governance Manager, Nayagarh with request to display the quotation call notice in District Portal for wide publicity.


District Child Protection Officer
District Child Protection Officer
Nayagarh


District Child Protection Officer
District Child Protection Officer
Nayagarh

QUOTATION FORM

To,

The District Child Protection Officer
Nayagarh

Sub:-QUOTATION FOR SUPPLY OF 2 NO'S OF BABY CRADLE TO THE DISTRICT CHILD PROTECTION UNIT, NAYAGARH.

With reference to your Quotation Notice No _____, Dt. _____ for quotation on the above subject. I/ we hereby offer my / our quotation on the terms and conditions (annexed hereto) and the rates specified in the schedule attached.

Should this quotation be accepted either fully or in parts I/ We hereby agree to abide by and fulfill all the terms and conditions of the contract hereafter as applicable.

"I _____ S/o _____ r/o _____ hereby certifies that none of my relative (s) as defined in the quotation document is/are employed in DCPU, Nayagarh as per details given in quotation document. In case at any stage, it is found that the information given by me is false / incorrect, DCPU, Nayagarh shall have the absolute right to take any action as deemed fit/ without any prior intimation to me."

Thanking you,

Yours faithfully

Signature

Place

Date:

Name :

Address

Telephone No.

ANNEXURE -I
INTRODUCTION:

1. DEFINITIONS

- a) "The Bidder" means the individual or firm who participates in the Quotation and submits its bid.

INSTRUCTIONS

1. The Quotation should be written in English only.
2. No responsibility for postal delay will be accepted and no extension of time will be granted.
3. The rates should be clearly quoted in words and figures without any correction.
4. Quotation of such of the firm which do not confirm exactly according to the specifications will be rejected.
5. Quotation should be submitted in sealed envelope, and should be addressed to the **District Child Protection Officer, Room-5, Collctorate, Nayagarh**. The bidder has to write his name / or name of Firm on all envelops at the bottom. All envelopes must be address to the District Child Protection Officer, Collctorate, Room-5, Nayagarh.
6. The bidder will have to sign all documents.
7. The Quotation is liable to be rejected if.
 - i) The rates not quoted in words (The contractor is required to quote the rate in word and figures. If there is difference between rate quoted in words and figures, the rates quoted in words will be taken as correct.)
 - ii) The correction is not initialed (All the corrections are to be attested by the contractor.
8. The **Technical bid** should contain the Certificates related to:
 - i. Quotation form duly signed on each page (The Quotation is required to sign all the pages of the quotation document & quotation published papers.)
 - ii. Attested copy of "partnership deed" in case of partnership firms.
 - iv. Attested copy of PAN No.
 - v. Attested copy of Service Tax Registration / GST registration
09. The **Financial Bid** should contain only the rates (As per Annexure-III).
10. The District Magistrate & Collector, Nayagarh reserves the right to reject any or all the tender without assigning any reason whatsoever.
11. If rates quoted in words and figures are different the rates quoted on words will be considered.
12. The District Magistrate & Collector, Nayagarh reserves the right to postpone the date of opening of the quotation or to cancel the quotation notice without assigning any reasons. Any request from bidder to postpone or to change quotation date of opening of the quotation due to any reason whatsoever shall not be considered.
13. The Quotation forms and documents are not transferable.
14. Conditional Quotation will not be accepted.

2. BID PRICES

The bidder shall give the total composite price inclusive of all Levies and Taxes, packing, forwarding, freight including unloading & handling charges etc, if any at consignee premises. The basic unit price and corresponding prices of all the components need to be individually indicated against the goods it proposes to supply under the contract. The offer shall be firm in Indian Rupees.

3. PERIOD OF VALIDITY OF BIDS:

3.1. Bid shall remain valid for **one year** after the date of signing the agreement by the bidder.

4. DELIVERY AND DOCUMENT

The successful bidder will deliver the items (Baby Cradle) within 15 days from receiving the purchase order from DCPU, Nayagarh, at the time of Delivery of items the original GST bill will be submitted along with the items.

5. LEGAL JURISDICTION

All disputes will be Nayagarh Jurisdiction only.

6. PAYMENT TERMS

6.1 100 % payment shall be made after delivery and submission of items (Baby Cradle) /. The following documents are to be submitted along with bill to the paying authority.

- i) Copy of the original printing order.
- ii) Submission of Original GST Bill.
- iii) Bank Account details.

6.2 Bidder will supply the information i.e. Bank Name with full address, Bank Code, Bank A/c no. in the same place from where the payment is made by DCPU, Nayagarh. Name in whose favour payment is to be transferred.

7. INSTALLATION OF CRADEL AT PLACE/ADDRESS:

1. CHC MEDICAL CAMPUS, MADHYAKHAND (40 km far from Nayagarh approx.)
2. CHC MEDICAL CAMPUS, KHANDAPADA (20 Km far from Nayagarh approx..)

ANNEXURE – II

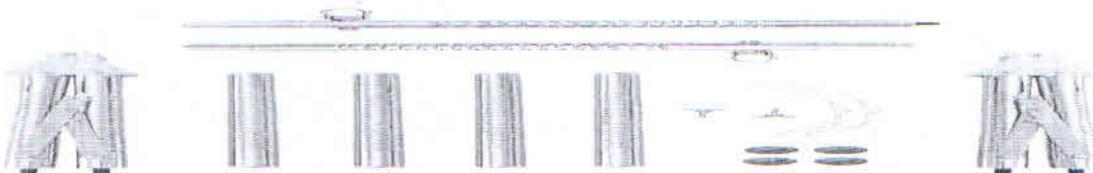
Specification and Schedule of Requirement

The followings are the specification of Baby Cradle of the office of DCPU, Nayagarh.

1. Quantity : 02(two no's)
2. Item Description:
 - Baby cradle should be Easy to Assemble/Disassemble. No tool required. Kit contains(Frame Kit + Basket)
 - Baby weight capacity up to 20 Kg(45lbs) & Hight limit up to 89 cm(35 inch)
 - Stainless Steel pipe frames which has resistance to corrosion and rust sturdy and lifetime durable structure.
 - Vibrant colour themes. Captivating appearance and smooth finish.
 - Stainless Steel basket with mattress appropriate size.
 - for protection and a cloth wrap over inner of the basket.
3. Technical Details:
 - Target Gender – Unisex
 - Material- Stainless Steel
 - Best Use- Common Purposes
 - Item Weight- Minimum 25 Kg
 - Item Height- 6 ft.
 - Item width- 4 ft.
 - Basket height-1 ft
 - Basket length-2.5 ft
 - Basket bredth-1.5 ft
 - Upper shade must as per width
 - Shade must not less than1.5 ft.
 - One calling bell with required wire (10 mtr) must be installed in the Cradle.
4. Item sample Picture/image



(Sample image)



ANNEXURE – III
(Note: Kindly fill Financial Bid as per tender)

FINANCIAL BID For Baby Cradle

Quotation No: _____ dated _____

To,
District Magistrate & Collector
Nayagarh

Subject:- Offered rates for the Quotation called Baby cradle of DCPU, Nayagarh

Sir,

With reference to the subject cited above, I have read the quotation document and scope of work carefully, and is quoting the rates as under. The rates are inclusive of all Taxes, Duties, Labour, material, Artwork charges, travelling and transportation charges, and all related jobs

Item no	Description of items	Unit	Rate per cradle *	
			In Figures	In Words
1	Baby Cradle	02 no's (two)		

Rate will be calculated based on lowest rate quoted above.

Signature of bidder
and Full address
Tele No.-