

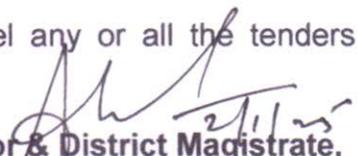
DISTRICT EDUCATION OFFICE, NAYAGARH

No. 63 /Date 04.01.2025

SHORT TENDER CALL NOTICE

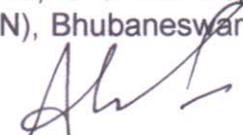
Sealed tender in prescribed forms are invited from the intending registered Firms/ Individuals/ Company/ Corporations/ Contractors/ Agents having Common Carrier License for engagement of Transport Agent under PM POSHAN (MDM) Programme for transportation of food grains (Rice) from O.S.C.S.C Ltd. Godown to School/ WSHG points of Nayagarh District for the year 2025. The tender paper containing detail Terms and Condition, Cost of Tender Paper, EMD and statutory requirement, which can be downloaded from the district website: www.nayagarh.odisha.gov.in. The Tender Papers complete in all respect along with required documents in sealed cover superscribed as "**TENDER FOR UNDERTAKING TRANSPORTATION WORK UNDER MDM FEEDING PROGRAMME-2025 OF NAYAGARH DISTRICT**" addressed to the District Nodal Officer (PM POSHAN) - cum- District Education Officer, Nayagarh, At/ Po.- Nabaghanapur, Dist.- Nayagarh, PIN-752070 should be sent by **Speed Post or Registered Post only** so as to reach on or before **Dt. 27.01.2025 by 3.00 PM**. The tender paper received beyond scheduled time and date even due to postal delay shall not be taken in to consideration.

The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reasons thereof.


Collector & District Magistrate,
Nayagarh

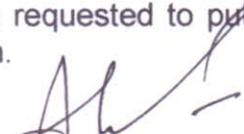
Memo No. 64 /Date 04.01.2025

Copy submitted to the Commissioner-cum-Secretary to Govt., S & ME Deptt., Odisha, Bhubaneswar/ the State Nodal Officer, SPMU (PM POSHAN), Bhubaneswar for favour of kind information and necessary action.


Collector & District Magistrate,
Nayagarh

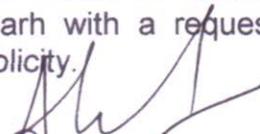
Memo No. 65 /Date 04.01.2025

Copy to all the members of the District Tender Committee/ the Sub-Collector, Nayagarh/ ADM, Nayagarh/ Collectorate, Nayagarh/ all B.D.Os of Nayagarh District/ all DEOs & DPCs of Odisha/ all BEOs of Nayagarh District/ all District Level Officers of Nayagarh District for information and necessary action. They are requested to publish the tender call notice in their office notice board for wide publication.


Collector & District Magistrate,
Nayagarh

Memo No. 66 /Date 04.01.2025

Copy along with the copy of Tender Schedule, detail terms & conditions forwarded to the Manager, e-governance, Collectorate, Nayagarh with a request to upload the tender call notice in the District Website for its wide publicity.


Collector & District Magistrate,
Nayagarh

DISTRICT EDUCATION OFFICE, NAYAGARH
DISTRICT PROJECT MANAGEMENT UNIT (PM POSHAN), NAYAGARH



प्रधानमंत्री पोषण शक्ति निर्माण
Pradhan Mantri Poshan Shakti Nirman
(PM POSHAN)

TENDER PAPER

**FOR UNDERTAKING TRANSPORTATION OF RICE UNDER
PM POSHAN (MDM) PROGRAMME OF NAYAGARH DISTRICT
FOR THE YEAR 2025**

TENDER DOCUMENTS

For engagement of transporting agent under PM POSHAN (MDM) Programme

- A) Date and time for submission of Tender Document:- By 27.01.2025 up to 03.00
~~AM~~ PM by Speed Post/ Regd. Post
- B) Date, time and venue for opening of:-
(i) Technical Bids:- It will be intimated later.
_____ at _____ AM/ PM
- (ii) Financial Bids of eligible Bidders:- As per the decision of the Tender Committee
- (iii) Venue Conference Hall, Collectorate, Nayagarh
- C) Cost of Tender Paper Venue:- Rs.5, 000 /-(Rupees Five Thousand) Only
- D) Likely date for commencement of transportation:-
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Content of Tender Documents

SL.	DESCRIPTION OF CONENTS	PAGE NO. FOR REFERENCE
1	TERMS AND CONDITIONS- GENERAL , NATURE OF WORK OF TENDER	Page 03 to 08
2	DOCUMENTS TO BE PROVIDED WITH TECHNICAL BID	Page 04
3	TENDER APPLICATION- TECHNICAL BID	Page 09
4	TENDER APPLICATION- FINANCIAL BID	Page 10

TERMS & CONDITIONS OF THE TENDER FOR TRANSPORT OF PM POSHAN (MDM) FOOD STUFF UNDER NAYAGARH DISTRICT

1. Sealed tenders are invited from the intending registered Transport Contractors/ Agents having valid Agent License/ Common Carrier License for engagement of Transporting Agents under PM POSHAN (MDM) Programme for transportation of rice from RRC-cum DSC of OSCSC Ltd. point to school points in Nayagarh District for the year, 2025 along with terms and conditions, E.M.D. and statutory requirement downloading from the district website: <https://nayagarh.odisha.gov.in>. The tender paper complete in all respect along with required documents in sealed cover superscribed as **"TENDER FOR UNDERTAKING TRANSPORTATION WORK UNDER MDM FEEDING PROGRAMME- 2025 OF NAYAGARH DISTRICT"** addressed to the District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh shall be sent by Registered Post/ Speed Post only so as to reach on or before **3.00 P.M.** of Dt. 27.01.2025. The tender received beyond the date and time shall not be taken into consideration.
2. The tender will be opened on Dt. _____ at _____ **AM/ PM** at the Collectorate, Nayagarh in the presence of the members of the Tender Committee and the tenderer or their authorized representatives (Valid authorization must be produced).
3. The tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender papers correctly and in complete form separately. The tender paper should be filled in correctly and legibly without any correction/ overwriting. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny.
4. "No individual, company, firm, corporation shall participate in the tender process unless it possess valid Agent's License under Carriage by Road Act 2007 and Carriage by Road Rules 2011.
5. The approximate quantity of food stuff to be handled under PM POSHAN (MDM) programme in a quarter is approximately 6500 quintals.
6. The tenderer should have minimum five trucks owned / leased in his own name or in the name of the bidding registered firm or family members and having state permit for each truck and two years' experience in this field. **The Tenderer should not be a Rice Miller or Transporting Agent of Civil Supplies Corporation.**
7. List of trucks owned/ leased by the tenderer with up to date documents (Xerox copy duly attested) have to be furnished along with the Tender. The vehicle should have National/ State Permit for transportation. The vehicle has to be registered in the name of the Tenderer till the end of the agreement. In case the vehicle is required to be disposed of in between the agreement period, the same shall be made on prior intimation to the Collector & District Magistrate, Nayagarh / District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh with a substitute vehicle in the name of the tenderer along with its documentary evidence.
8. Maximum workable rate for transportation is as prescribed by Government per **quintal irrespective of distance** across the district. The rate to be quoted is inclusive of loading/ unloading charges and inclusive of all charges, rates, taxes etc. The lowest quoted rate of the eligible Tenderer may be accepted after necessary approval by the Committee. The rate should be written both in figure and words in **Financial Bid**.

9. Technical bid

The tenderers shall submit the following documents along with the Technical Bid. In absence of any document/ paper in the tender form, it will be rejected.

- i. Original tender paper duly signed by the tenderer at the bottom of each page as token of acceptance of the terms & condition of the tender.
- ii. Self-attested copy of the valid address proof of the tenderer/ firm/ company.
- iii. DD of Rs. 5,000/- (Rupees five thousand) only towards the cost of Tender Paper.
- iv. Attested copy of valid Agent License issued to the tenderer under the "Carriage by Road Act 2007" and "Carriage by Road Rules 2011" by State Transport Authority.
- v. Attested copy for last three financial year (2021-22, 2022-23 & 2023-24) Income Tax return and copy of PAN Card.
- vi. Attested copy of GST registration & up to date clearance certificate.
- vii. The tenderer shall file an affidavit mentioning that he/she is not blacklisted by any Govt. organization; undertake that no criminal or vigilance case is pending against him/ her, no Govt. dues pending against him/ her, he/ she is not convicted under Prevention of Food Adulteration Act or Prevention of Black Marketing Act and he/ she is not a Rice Miller or Transporting Agent of Civil Supplies Corporation.
- viii. Attested copy of recent Solvency Certificate for Rs.10.00 lakhs (Rupees Ten lakhs) from the competent authority should be furnished along with the tender paper failing which the tender will be liable for rejection.
- ix. Certificate from any Govt. organization about past 02 years' experience and performance if any of the Tenderer in transportation of rice or any food materials. The accepting authority shall have the right not to accept tender (s) / contractors whose performance was not satisfactory in preceding years under any programme.
- x. ***Earnest Money of Rs. 5,00,000/- (Rupees five lakh) only*** in shape of NSC/ Term Deposit/ Bank Guarantee duly pledged in favour of District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh shall be furnished along with the tender. Tender without Earnest Money will be liable for rejection. Cash/ Cheque and Bank Draft shall not be accepted. Any deviation to the above stipulation will entail complete rejections of the tender paper. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalized. In case the successful tenderer refused to be the Transporting Agent after acceptance of his tender the Earnest Money Deposited by him will be liable for forfeiture. The EMD of the unsuccessful tenderer shall be refunded after finalization of the tender; whereas the EMD of the successful tenderer will be kept as Security Deposit and will be released after successful completion of contract period, settlement of payment thereof and audit of such account and after obtaining the audit report the Collector & District Magistrate, Nayagarh/ District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh is not liable for payment of any interest on the Security Deposit or any depreciation thereof. The breach of any terms and conditions as per agreement and failure/ unwillingness to undertake transportation work by the selected tenderer within the time limit after acceptance of his tender may lead to forfeiture of EMD.
- xi. List of Trucks owned/ leased by the Tenderer with documents (Xerox copy duly attested)
- xii. Labour License as per the Contract Labour (Regulation-Abolition) Act, 1970.
- xiii. EPF Certificate of last 3 years with challan copy.

Nature of work (lifting/ distribution of PM POSHAN (MDM) rice:-

10. The successful tenderer shall be required to lift Rice from OSCSC Depot, and carry the stock to school points directly without transit en-route.
11. It is the responsibility of the Transporting Agent to lift the rice from OSCSC Depot and deliver the same to the Schools points on proper weightment in the presence of the Headmaster and in no case short supply or delivery shall be made by the agent to the school. The agent will be held responsible for shortage and damage noticed, if any, during transit. The quality and quantity of the food stuff being transported can be inspected by the Govt. officials authorized by the Collector & District Magistrate, Nayagarh during transit, storage point and at the delivery point.
12. The active e-mail ID and the active Mobile Number submitted by the tenderer are not allowed to be changed. In case of any problems or changing of the mobile number occurs due to unavoidable circumstances the same should be intimated to the Block Education Officers and District Education Officer in writing. All intimation/ instructions/ notice/ communication after tender is finalized, shall be through e-mail only and the tenderer shall be responsible to follow this.
13. The representative of the Collector & District Magistrate, Nayagarh designated as Lifting Officer will remain present at the time of lifting of rice from OSCSC Godown.
14. The transporting agents/ tenderer must intimate the lifting of rice by his vehicle (on the spot of OSCSC Godown/ loading point at the time of lifting and loading) to the Block Education Officer/ District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh with RO No. of OSCSC along with the Godown point and the registration no. of vehicles with name of the representative/ driver and his mobile number. In case of non-intimation, the matter will be viewed seriously.
15. The rice lifted and distributed and balance quantity of rice for each time will be intimated to the BEO and District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh in time. The difference in between lifting and distribution shall be explained by the tenderer after scheduled time of distribution of PM POSHAN rice of each quarter. Deviation and illegal possession of PM POSHAN Foodstuff shall be considered illegal and the BEO shall file FIR for that against the tenderer in local police station.
16. The report regarding lifting and distribution of rice each time (different phases of lifting in a quarter) should be intimated to the Block Education Officer concerned by the transport agent within 10 days of lifting in the requisite format along with the copies of ROs and distribution list signed by the HM/ HMs or his authorized staff with extending a copy of the District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh. Non-intimation/ non-submission of report to the BEO within scheduled time will invite deviations of the terms and conditions of the tender.
17. The successful tenderer shall deliver the stock through challans to be maintained in triplicate, first and second meant for school and block copy to be handed to the School, (2nd copy to be retained at Block Education Officer level) and the 3rd copy to be retained by the Transporter for his record.

18. After completion of distribution of rice the successful transporter shall submit school wise distribution list indicating Challan No. and date of supply and quantity supplied. The Block Education Officer shall compile the distribution list with the delivery challans received through CRCC.
19. The tenderer shall carry certified and sealed digital weighing machine while delivering the rice so as to ensure checking of quantity of rice at school point. The transportation bill shall be passed subject to verification of acknowledgement slips on actual weighment at delivery point. The digital weighing machine shall be checked certified and duly sealed by legal metrology officials.
20. The receiving officer shall write the quantity of PM POSHAN (MDM) rice in number and words, put the number of bags in the delivery challan and acknowledge in writing giving full name, designation and date of receipt in the challan.

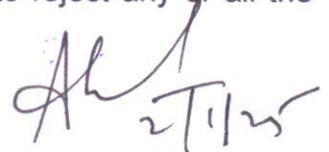
CLAIM OF TRANSPORTING CHARGES & PAYMENT:

21. Payment shall be made as per the approved rate incorporated in the Agreement.
22. The tenderer will submit his claims of transportation charges with the original diversion list and acknowledgement sheet of receiving rice by the HM to the Block Education Officer concerned. The Block Education Officer concerned will verify and to forward the same to the District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh.
23. The tenderer shall submit the claim of transporting charges of distribution of rice for each quarter within two months of quarter. He must submit the information in proper format along with the details of rice lifting from Godown point with the copies of the ROs, rice distributed to the schools with the copies of the diversion sheet duly acknowledged by the HM/ HMs in support of the claims towards transporting charges of PM POSHAN (MDM) rice. Non submission of bill within two months of the quarter shall be construed as violation of terms of agreement.
24. Any amount in shape of due to Government, outstanding against the Contractor/ Tenderer at the time of termination of contract, if exceeds the EMD, shall be recovered under the provision of OPDR Act, 1962.
25. The transporting agent will be liable to pay demurrage in case of failure to lift / transport the stock of rice from OSCSC Depot within the stipulated time.
26. The District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh/ authorized officer shall have right to deduct and adjust any amount found recoverable towards loss or damage or both.
27. Income Tax deduction at source at the time of payment of Bill will be made as per rule.

GENERAL

28. The agreement may be terminated for violation of terms and conditions as laid down in the agreement. The Collector & District Magistrate, Nayagarh shall be the Appellate Authority for adjudication of any dispute.
29. In case of any ambiguity raised by the tenderer which is not in the tender paper, the Collector & District Magistrate, Nayagarh is the final authority and his decision will be binding on the tenderer.
30. Good conduct in dealing with officials shall be an implied condition for continuance as Transporting Agent.
31. The successful tenderer shall have to enter into agreement with the Collector & District Magistrate, Nayagarh as per the terms and conditions mentioned in the specified agreement format within (seven) days of intimation of acceptance of his tender.
32. The Collector & District Magistrate, Nayagarh may terminate the contract for violation of terms and conditions of agreement as well as any change of policy in the Government or for any reasons to be recorded in writing.
33. The right of acceptance of the tender rests with the Collector & District Magistrate, Nayagarh who is not bound to accept the lowest tender.
34. While transporting rice in the truck, the agent shall display a placard pasted on the windshield in the following format :
Name of the feeding Programme: PM POSHAN (MDM)
Name of the Transporting Agent:
Contact No. of the Transporting Agent:
Place of Destination:
35. The Agent shall give prior intimation about transporting date, time and other details in writing to the DEO and BEOs concerned.
36. The tenderer have to deposit technical bid and financial bid separately. The technical bid & financial bid will be kept in a separate sealed cover and both bids sealed packets will be sealed in a big cover.
37. Envelope containing documents/ technical bid will be opened first and will be scrutinized on the scheduled date and time.
38. The price bid of the tenderer who qualified in the technical bid shall be considered only and will be opened thereafter on the scheduled date and time.

39. Original documents as per the technical bid shall be produced by the tenderer on the date of opening of the tender paper and technical bid for verification by the District Tender Committee.
40. The selected transporting agent will be blacklisted for any other Govt. tender if he fails to perform the duties as per the terms of the agreement about timely delivery and quantity and quality of PM POSHAN (MDM) rice lifted from the OSCSC depot.
41. The Collector & District Magistrate, Nayagarh reserves the right to reject any or all the tenders without assigning any reason thereof.



**Collector & District Magistrate,
Nayagarh**

I agree to abide by the above terms and conditions

**Signature of the tenderer with
Date & Seal:**

**DOCUMENTS/ TECHNICAL BID DETAILS FOR TRANSPORTATION OF RICE
UNDER PM POSHAN (MDM) FEEDING PROGRAMME OF NAYAGARH DISTRICT
DURING 2025
TENDER SCHEDULE**

1	Name of the Tenderer/ Company/ Firm (IN CAPITAL LETTERS)		
2	Detail address for communication with Fax/ Phone with STD code (copy of the valid address proof of the tenderer/ firm / company to be attached)	Plot No.	
		At	
		Post	
		PS	
		Dist.	
		PIN	
		FAX	
	Land Line		
3	Original Tender Paper		Page No.:
4	E-mail ID(s) & Mobile Number(s)		Page No.
5	Voter ID Card		Page No.
6	Valid /active Income Tax PAN Card No./ GST No. (enclose self-attested copy) & clearance		Page No.
7	Details of DD No., date and Bank name towards cost of tender (To be submitted in separate envelope)		Page No.
8	Details of Valid Agents License/ Common License Issued from competent authority. (copy to be attached)		Page No.
9	Vehicle details: Owner name, Vehicle No. & relationship with the tenderer (copy of the RC Book to be attached)		Page No.
10	Details of Solvency Certificate (copy to be attached)		Page No.
11	Experience Certificates regarding transporting of foodstuff under any scheme if any from competent authority		Page No.
12	Affidavit either from the Executive Magistrate or Notary mentioning that he/she is not blacklisted by any Govt. organization; undertake that no criminal or vigilance case is pending against him/ her, no Govt. dues is pending against him/ her, he/ she is not convicted under Prevention of Food Adulteration Act or Prevention of Black Marketing Act and he/ she is not a Rice Miller or Transporting Agent of Civil Supplies Corporation.		Page No.
13	Details of EMD duly pledged in favor of District Nodal Officer (PM POSHAN)-cum-District Education Officer, Nayagarh (copy to be attached)		Page No.
14	Other supporting documents as mentioned under Sl. No. 9 (Technical bid)		Page No.

I, Sri _____ Proprietor _____
do hereby undertake that I have gone through the details of the terms and conditions of
the tender and agree to abide by the same for transporting PM POSHAN (MDM) rice from
OSCSC point to school point of Nayagarh District under PM POSHAN (MDM) feeding
programme as per the specification laid down in the paper complete in all respect. The
above information submitted by me is true and correct.

Signature of the tenderer with date & seal
Page-9

PRICE BID

TENDER SCHEDULE FOR TRANSPORTATION OF FOOD GRAINS UNDER PM POSHAN (MDM) PROGRAMME FROM FCI/ O.S.C.S.C LTD. GODOWN TO DIFFERENT SCHOOL/ WSHG POINTS OF NAYAGARH DISTRICT

I do hereby tender my single quoted rate for lifting and transporting charges of food stuffs from FCI/ O.S.C.S.C Ltd. Godown to School/ WSHG points at a flat rate per quintal (including of loading, unloading and other incidental charges) irrespective of KMs and agreed to abide by the terms and conditions mentioned in the Tender Paper.

SINGLE QUOTED RATE PER QUINTAL

Name of the District	Rate Quoted for Transportation per Quintal (in Rupees)	
	In Figure	In Words
Nayagarh		

Full Signature of Tenderer with date & seal