

612

Letter No 612 dated 19.03.25

SHORT QUOTATIONS CALL NOTICEFORAWARENESSPROGRAMMEUNDER SHIKSHA SACHETANATA RATHA-
2025.

Sealed quotations under two bid systems are invited from registered firm/Organizations having experience in different awareness programme for campaigning of Shiksha Sachetanata Ratha in Nayagarh District. The quotation **papers** containing detail specification with term and conditions ,application of Technical and Financial Bid can **be obtained by** downloading from the Nayagarh District Web Site i.e. www.nayagarh.odisha.gov.in and www.osepa.odisha.gov.in .The last **date** and time for received of quotation papers is dated 26.03.2025 at DPO.SS.NAYAGARH & will be opened on 27.03.2025 at 11.30 A.M.at DistrictProjectOffice,SS,Nayagarh..

The authority reserve the right to reject any or all the quotations without assigning any reasons thereof.

By the order of Collector-Cum-Chairman,
Samagra Shiksha, Nayagarh


District Education Officer-Cum-DPC
SamagraShiksha,Nayagarh.



ଓଡ଼ିଶା ବିଜ୍ଞାନ
ସମାଜା ଶିକ୍ଷା
Samagra Shiksha



DISTRICTPROJECTO0FFICE, SAMAGRASIKSHYA, NAYAGARH

Email: dpcnayagarh.opepa@nic.in, Ph.: 06753-253701/ 06753-254236

TERMSANDCONDITIONSFORPREPARATIONOF SHIKSHASACHETANATARATHA-2025

1. Quotation Papers should be submitted in sealed cover addressed to District Project Coordinator, SS,Nayagarh by **speed post/ registered post /Courier service**.only duly super scribed as "**SHIKSHASACHETANATARATHA-2025**".Submission of quotation by other means shall not be accepted.
2. The tender will be in a two bid system. Each bidder should submit both Technical & Financial bid In separate sealed envelopes should enclosed in another big envelope.
3. The tender paper may be downloaded from the District websitei.www.nayagarh.odisha.gov.in
4. The date and time schedule relating to "tender for preparation of **SHIKSHASACHETANATA RATHA,2025** are cited as under.

SI.No	Activity	Date and Time
1	Last Date for Submission of Quotation Papers	26.03.2025(5PM)
2	Opening of Technical Bid	27.03.2025 11.30 am
3	Opening of Financial Bid	27.03.2025 12.30 am

5. Quotation must be accompanied with the following documents failing which the bids shall be out rightly rejected
 - Tender paper Cost of Rs.500/-in shape of DD drawn on any nationalized bank in favour of the DPC,SSA,Nayagarh payable at Nayagarh(Non-Refundable)
 - Registration Certificate of the firm.
 - GST Registration Certificate.
 - Valid PAN.TAN & GSTcertificate.
 - IT return filed for the last three financial years(2021-22,2022-23,2023-24).
 - **EMD of Rs.24,000/- (refundable without interest)**in shape of DD drawn on any nationalized bank infavour of DistrictProjectCoordinator,SSA,Nayagarh payable at Nayagarh.
 - Affidavit at notary that the firm is not black listed or defaulted for similar type of order.
 - Experience certificate if any as regards to similar type of work.
6. The rate quoted by the firm will be inclusive of all **taxes**.
7. The successful bidder will have to deposit security money upto 5% of the bid price at the time of Execution of agreement in shape of DD drawn on any nationalized bank in favour of the District Project Coordinator,SSA, Nayagarh payable at Nayagarh.


District Project Coordinator
SSA, Nayagarh

18. Exemption certificate in respect of EMD and security deposit will not be accepted
19. All entries in the Quotation form 1 should be legible and filled clearly & duly signed by the bidder
No overwriting or cutting is permitted in the financial bid form.
10. Additional Quotation shall not be considered
11. The organization must have to complete the work in time if selected. Deviation from this terms & Conditions in his or her quotation paper will be rejected without assigning any reason thereof
12. The organization must have done the work valuing of Rs 03(three) crore and above for the Financial Year 2023-24
13. The organization must have experience for IEC van arrangement.
14. GST return file updated upto January 2025 is to be submitted.
15. The organization must have its own infrastructure, fabrication, sound system and skilled staff
16. The Proprietor himself or any authorized representative of the organization must have to be present on tender opening date with original paper/ documents which are submitted in the tender.
17. The organization must have experience of being selected for this kind of work.
18. Refund of security money will be made within one month of the successful completion of work without interest.
19. Previous experience, quality of work and skill in the field shall be the prioritized for selection, instead of rate quoted by the bidder.
20. Work order w.r.t this kind of work in 2025 if any.
21. In case of any dispute in the process of contract it would be subject to the court jurisdiction at District Head quarter at Nayagarh only.


19.3.25
District Project Coordinator,
SS, Nayagarh

Application for Technical Bid

(To be submitted in separately sealed envelope)

Name of the firm and Address:

Documents Enclosed:

1. Photo copy of Registration Certificate.
2. Photo copy of GST registration Certificate.
3. Photo copy of **PAN**.
4. IT returns of last three financial years (2021-22,2022-23,2023-24).
5. Audited Balancesheet and P/LAccount insupport of turnover in the financial year 2023-24
6. Updated GST return document.
7. Tender Paper Cost.
8. Affidavit by the bidder with regard to the fact that the organization is not **blacklisted**.
9. Experience certificate with regard to the similar type of work done before.
10. Work order w.r.t this kind of work in 2025 if any.
11. EMD Details: Amount:

D.D No/Date:

Bank/Branch

Amount:

Date

Seal & Signature of Bidder


District Project Coordinator
SSA, Nayagarh

Application for Financial Bid

Annexure-B

(To be submitted in separately sealed envelope)

Name of the firm and Address:

(Amounting RS)

SI No	Particulars	Rate per Day	Rate for four days (2.4.2025 to 5.4.2025)
1.	Charge of hiring of vehicles (Tata AC (@/per Block/URC)		
2.	Light & Sound System with power supply at vehicle including battery back up .		
3.	<u>Decoration of vehicles</u> <ul style="list-style-type: none">• Size- As per actual.• Front- Vinyl Pasting.• 02 doors (outside)- Vinyl Pasting.• Wall-(All sides)- Iron frame with good quality flex.• Top ceiling-) - Iron frame with good quality flex.• Light & Sound System with power supply.• Awareness through audio.• Design-Softcopy (Printable file).		
4	Contingency		

Each vehicle must move 60-70KM (Minimum) Per day inside the block.

N.B: Rate should be quoted inclusive of all cost, taxes and duties if any.

Date:

Seal and Signature of the Bidder


District Project Coordinator
SSP, Nayagarh