



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, NAYAGARH
NEAR DRDA, AT/PO/DIST. - NAYAGARH - 752069
Contact Number - (06753) 254236, Fax - (06753) 253701
E-mail - dpcnayagarhssa.opepa@nic.in

Notice No. 2707

Date 7/11/25

**SHORT TENDER CALL NOTICE FOR PRINTING & SUPPLY OF PM SHRI LOGO
BADGE FOR TEACHERS AND STUDENTS OF PM-SHRI SCHOOLS (2024-25)**

Sealed Tenders are invited in prescribed format from reputed firms / individuals having valid GST Registration No and valid PAN for printing and supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools for the year 2024-25. The Quotation papers containing detailed specification with terms and conditions can only be downloaded from the district website i.e. <https://nayagarh.odisha.gov.in> and OPEPA website <https://osepa.odisha.gov.in>. The Firms/ Bidders are to submit their Bid documents in the prescribed format in the envelope duly superscribed "*Tender for Printing and Supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)*" and must be sent to the District Project Coordinator, Samagra Shiksha, Nayagarh through Regd. Post / Speed Post/Courier on or before 26/11/2025 by 5:30 PM (No tender paper will be received by hand). Any tender received after the stipulated date & time shall not be entertained and the authority will not be held responsible for the postal delay, if any, in the delivery of the documents or non-receipt of the same. The Bid documents will be opened on 27/11/2025 at 11:00 AM in the Office chamber of the District Project Coordinator, Samagra Shiksha, Nayagarh in presence of the members of District Purchase Committee, Bidders or their authorized Agents / Representatives, if they desire, for finalisation of bid. The authority reserves every right to accept/reject/ cancel in full/part, this tender without assigning any reasons thereof.

By order of the Collector-cum-Chairman, Samagra Shiksha, Nayagarh


District Education Officer-cum-DPC,
Samagra Shiksha, Nayagarh

Terms and Conditions for Printing & Supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools (2024-25)

1. Tender Papers must be submitted in sealed, covered and addressed to the District Project Coordinator, Samagra Shiksha, Nayagarh-752069 by Speed Post/Registered Post/Courier only for printing and supply of PM SHRI Logo Badge for Teachers and Students of PM-SHRI Schools. The sealed envelopes containing the quotation should be superscribed with "*Sealed Quotation for printing and supply of PM SHRI Logo Badge for Teachers and Student under PM SHRI Scheme*".
2. Tender papers will be received from ~~07/11/2025~~ to ~~26/11/2025~~ (Up to 5:30 PM) during office hours (except holidays) and will be opened on dated ~~27/11/2025~~ at 11.00 AM in the presence of the District Purchase Committee members and the bidders or their authorized representatives,
3. Specification of PM SHRI Logo Badge to be supplied: The specification of PM SHRI Logo Badge is as follows.

PM SHRI Logo Badge Sample : PM SHRI Logo Badge approved design enclosed as Annexure-A

Size : 2 inch Diameter, in round

A sample of PM SHRI Logo Badge for which the quotation is submitted needs to be enclosed along with the quotation for physical verification by the members of purchase committee at the time of opening the quotation. The quotation will be rejected if submitted without sample.

4. Bank Draft / Demand Draft of Rs. 1,500/- (Rupees One Thousand Five Hundred) only (Non Refundable) is to be submitted by the bidder drawn at any nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Nayagarh towards cost of tender paper.
5. Earnest Money Deposit: EMD of Rs. 15,530/- (Rupees Fifteen Thousand Five Hundred Thirty) only is to be submitted by the bidder in shape of Bank Draft / Demand Draft drawn at any nationalised Bank in favour of District Project Coordinator, Samagra Shiksha, Nayagarh (Refundable). No exemption certificate will be accepted.
6. Performance Security: The successful bidder shall have to deposit 5% of the Bid Value as security deposit in shape of Bank Draft / Demand Draft drawn at any nationalized bank in favour of District Project Coordinator, Samagra Shiksha, Nayagarh payable at Nayagarh at the time of executing agreement with the undersigned. The same will be refunded without interest after completion of contract in all respect. No exemption certificate will be accepted.
7. PM SHRI Logo Badge as per actual requirement for each PM SHRI School needs to be supplied at school point. The proper acknowledgement from school in support of receipt needs to be submitted along with the bill for payment to undersigned.
8. The cost of PM SHRI Logo Badge must be inclusive of all taxes and transportation cost to be supplied at school point. No extra cost to be entertained.
9. As per present requirement status around 7729 PM SHRI Logo Badge needs to be supplied to 13 numbers of PM SHRI Schools located in different block of the



district. The actual requirement may be increase and decrease as per actual requirement at the time giving the order for supply.

10. Others terms and conditions-

- i. Both EMD & Security deposit are refundable after successful delivery of printing materials. In case of any deviation in terms and conditions, the same will be forfeited.
- ii. The successful bidder has to execute an agreement with the undersigned in non-judicial stamp paper for printing and supply of Pamphlets failing which the EMD amount will be forfeited.
- iii. No separate transportation cost to be allowed.
- iv. No Exemption Certificate in respect of EMD and Security Deposit will be accepted.
- v. The bidder must submit the rate in prescribed format enclosed as Annexure-B
- vi. TDS will be charged as per the Income Tax and GST rule.
- vii. The bidder has to submit the copy of Odisha GST registration certificate & updated GST Return Certificate, PAN and latest acknowledgement of income tax returns for financial year 2023-24 & 2024-25. Besides the above document, the tender paper submitted without EMD shall not be entertained.
- viii. The bidder must have Trade License of Odisha.
- ix. The bidder has an experience in ID card & Logo in Odisha.
- x. The bidder must have 1 crore Turnover Certificate with UDIN.
- xi. The bidder must have DIC / Udyoga Adhaars Registration Certificate in Odisha.
- xii. Conditional tender is not acceptable and will be out rightly rejected.
- xiii. Payment will be made in favour of the firm at District point after submission of proof of delivery and after observing formalities of the Tender Call Notice.
- xiv. Printing and supply of PM SHRI Logo Badge must be completed within 20 days of issue of order failing which the EMD and Security Money will be forfeited and necessary steps for penalty under rules will be initiated along with legal action.
- xv. The Collector-cum-Chairman, Samagra Shiksha, Nayagarh reserves every right to accept/reject/cancel in full/part of any tender without assigning any reason thereof.

By order of the Collector-cum-Chairman, Samagra Shiksha, Nayagarh


District Education Officer-cum-DPC,
Samagra Shiksha, Nayagarh

PROPOSED PM SHRI STATE LOGO



(Bidder to submit in his letter Head of Firm)

| Particulars | Rate Quoted in Rs. | Rate Quoted in words | Remarks (if there any) |
|------------------------------------|---------------------------|-----------------------------|-------------------------------|
| Size:-2 inch Diameter, In round | | | |

Place:

Date:

**BIDDER'S OFFICIAL SIGNATORY
Name & Designation with Rubber
Stamp/Official Seal of the Firm**

Memo No 2708 Date 7/11/25
Copy to the District E-Governance Manager, Collectorate, Nayagarh information and necessary action. He is requested to upload the enclosed the Notice Inviting Tender and the Bid Document in the official website of Nayagarh district.

DEO-cum-DPC
Samagra Shiksha, Nayagarh

Memo No 2709 Date 7/11/25
Copy to the Asst Director, MIS OSEPA Bhubaneswar for information with a request to upload the enclosed Notice Inviting Tender and the Bid Document in the official website of OSEPA for information of all concern.

DEO-cum-DPC
Samagra Shiksha, Nayagarh

Memo No 2710 Date 7/11/25
Copy submitted to all Dist. Level Officers of Nayagarh district for information. They are request to display the Short Tender Call Notice in their notice board for wide circulation.

DEO-cum-DPC
Samagra Shiksha, Nayagarh

Memo No 2711 Date 7/11/25
Copy submitted to the State Project Director, OSEPA, Bhubaneswar for favour of kind information and necessary action.

DEO-cum-DPC
Samagra Shiksha, Nayagarh