



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, NAYAGARH
NATIONAL VECTOR BORNE DISEASE CONTROL PROGRAMME

E- mail: adphovbdnayarh@gmail.com



ZILLA SWASTHYA SAMITI, NAYAGARH
OFFICE OF THE CDM & PHO-Cum-DISTRICT MISSION DIRECTOR, NAYAGARH



TENDER CALL NOTICE

Bid No:01/MMDP-NGR/2025-26 Date: 20/01/2026

Sealed tenders are invited from interested & eligible Firm/Agency/ Individuals for supply of MMDP Kits (Kits included, Tub, Mug, Soap & cotton Towel) for Morbidity Management of Lymphodema Patients in the District Nayagarh under NVBDCP. The eligible bidders are requested to submit their bid documents to the office of the undersigned in the prescribed formats on or before 17.02.2026 at 05.30 PM through Regd. Post/ Speed post / Courier only. The technical bid of bidders applied for Supply of MMD Kits will be opened on dated. 18/02/2026 at 11.00 A.M in the DTU-I, O/o. the CDM & PHO, Nayagarh. The details regarding the tender advertisement are available & downloaded from the district website site i.e. <http://nayagarh.odisha.gov.in>. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Sd./-

CDM & PHO-cum-District Mission Director, Nayagarh

20/01/2026
C.D.M. & P.H.O.
Nayagarh

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER: NAYAGARH
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

TENDER CALL NOTICE

E-mail id - ngrnhm@gmail.com / Tel / Fax: 06753-252189

TENDER DOCUMENT

Bid No: 01/249/MMDP-NGR/2025-26 Dated:20/01/2026

DATE OF COMMENCEMENT & DOWNLOADING OF THE BID DOCUMENT: Date. 20.01.2026

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS: Date. 17.02.2026 at 05.30 PM

DATE & TIME OF PRE BID MEETING: Date. 29.01.2026 at 11.00 A.M

DATE & TIME OF OPENING OF TECHNICAL BID: Date. 18.02.2026 at 11.00 AM

DATE & TIME OF OPENING OF FINANCIAL BID: The Date, Time & Venue of Opening of financial bids will be communicated to qualified bidders those are qualified in technical bid.

PLACE OF PRE BID MEETING & OPENING OF TECHNICAL BIDS: DTU-I, O/O THE CDM & PHO, NAYAGARH

ADDRESS FOR COMMUNICATION
AND
RECEIPT OF BID DOCUMENTS



O/o. the C.D.M & P.H.O, NAYAGARH
DISTRICT HEADQUARTER HOSPITAL
NAYAGARH - 752069

20/01/2026
20/01/2026
C.D.M. & P.H.O.
Nayagarh

TERMS AND CONDITIONS FOR SUPPLY OF MMDP KITS (Tub, Mug, Soap & Cotton Towel) FOR MORBIDITY MANAGEMENT OF LYMPHOEDEMA PATIENTS UNDER NVBDCP, O/O - THE CDM & PHO, NAYAGARH

1. The bidders may download the tender documents directly from the district website <http://nayagarh.odisha.gov.in> . The bidders are required to submit tender document fee of Rs.1000/- (Rupees One Thousand) non-refundable, in shape of Demand Draft in favour of ZSS Non-NRHM Fund, Nayagarh, payable at Nayagarh with tender documents.

2. The bidder shall have to furnish Earnest Money Deposit (EMD) amounting to Rs.1,50,000/- (Refundable) along with technical bid in shape of Demand Draft from any Nationalized / Schedule Bank of India in favour of ZSS, Non- NRHM Fund Nayagarh and Payable at Nayagarh.

In the absence of the EMD, technical proposal of the bidder shall be rejected. However, as per the finance department, Govt. of Odisha Office Memorandum No. 21926 dated. 12.08.2015 / relevant provisions of Odisha MSME Development Policy 2016 & Odisha Procurement Preference Policy 2015, the local MSEs registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC and NSIC are exempted from submission of EMD while participating Tender. The above exemption is applicable to Local MSEs registered in Odisha Only. The EMD shall be returned to the unsuccessful bidders after finalisation of tender.

The EMD shall be forfeited if the bidder withdraws its proposal during the interval between the proposal due date & expiration of the proposal validity period or incase of successful bidder, if does not execute order.

3. The tender paper will liable to be rejected if the bidder changes any clause of the terms and condition bid documents.

4. Sealed bids documents should reached to the office of the CDM & PHO, Nayagarh on or before **Dtd. 17/02/2026 up to 05.30 PM** for the purchase of MMDP Kits (Tub, Mug, Soap & Cotton Towel). Any tender paper received after the due date and time will be rejected/returned to the sender unopened. The tender paper will be received through **Speed Post/ Regd. Post/Courier Only**.

5. The CDM & PHO shall have no responsibility for any delay / Omission on part of the bidder and reserves the right to reject any or all bid documents without assigning any reason thereof.

6. The bidder(s) have to submit their bid documents in separate sealed covered envelopes for Technical Bid and Price Bid by superscribing **Cover 'A' (Technical Bid)** and **Cover 'B' (Price Bid)** & both the sealed covers should be put into a third outer cover which should be superscribed as **"Tender for Supply of MMDP Kits for NVBDCP Programme, Nayagarh"** and Tender Reference Number: **(Bid No.01/249/MMDP-NGR/2025-26 Dated: 20/01/2026)**

7. The sealed bid documents will be opened in presence of the members of Purchase committee and the bidders or their duly authorized representatives.

8. The bidder should quoted rate per MMDP kit **inclusive of all Charges (freight, insurance etc.) But exclusive of GST if any, that should not exceed maximum retail price.**

9. Conditional bids are liable to be rejected. The decision of Purchase Committee will be final. The bids which are not as per our specifications will not be considered.

10. If the successful bidder/ bidders fails to supply within the stipulated period i.e. 30 (Thirty) days without any satisfactory reasons from date of issue of order from CDM & PHO, Nayagarh, the order stands cancelled automatically and offer should go to L2 & L3 bidder accordingly and EMD will be forfeited of L1 Bidder.

11. The authority will not make any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.

12. Supplier has to supply the items immediately as per the order placed and in the rate approved to the Superintendent of Block CHCs of Nayagarh during office hour i.e. from 10.00 AM to 02.00 PM and supplier shall submit the bill & receiving challan for release of payment at the approved rate in respect to quantity of items supplied. The transportation of items is sole responsibility of the supplier and must deliver the item on door delivery basis. No transportation cost will be borne by this office. The breakage / defective items if any should be replaced by the bidder immediately.

13. In case of failure on the part of the approved supplier to supply of the above mentioned items as per supply order within stipulated period, the CDM & PHO, Nayagarh shall be at liberty to purchase desired items from other bidders and EMD of L1 bidder will be forfeited.

14. If the organization has violated any term and conditions of the tender, than the contract shall be liable to be rejected immediately without any notice and EMD shall be forfeited

15. Rates quoted shall remain valid for a period of one year from the date of finalization of the tender.

16. Product Samples of each items supplied by bidder qualified in technical bid will be verified /scrutinized by the tender committee members on or before opening of financial bids. In the sample scrutiny/ verification if any one of the sample item not fulfill the specifications as mentioned in the Annexure-I (List of Items & Specifications), the bidder will be technically disqualified and the financial bids of same bidders will not be entertained for price competition.

17. Price/Rate should be quoted for a MMDP kit which included One tub, One Mug, Two Nos of Soap & Six Number of Cotton towel as per specifications mentioned in Annexure -I. In price bid format "Part-II" the Rate will be finalized per MMDP Kit basis, considering the genuine quality / Branded product of individual items comes under a MMDP kit. The offer product should be verified during the sample verifications. The lowest bidder will award the contract. In case of if the price bid of two or more bidders found equal, the contract will be awarded to the bidder having highest annual average turnover in the three consecutive financial years i.e. 2022-23, 2023-24 & 2024-25.

18. The intending bidder should submit as affidavit that his/her firm has not been blacklisted by Any Govt. Organization i.e. any central, state or UT Govt. bodies, affidavit in Rs. 100/- non-judicial stamp paper duly certified by public notary to be submitted and the affidavit should be made within the bid period.

19. If there is any discrepancy found in quoted price (Word & Numeric) the figure mentioned in the word is taken in to consideration.

20. Jurisdiction: All disputes are subject to the jurisdiction of Nayagarh courts only.

Eligibility Criteria:-

SL No.	Terms & Conditions	Documents to be submitted
1	The organization should be a registered corporate body/partnership firm/sole proprietor firm.	Photo copy of Registration certificate
2	The organization should have PAN and Registration under Odisha Goods and Service Tax (GST) Act.	Photo copy of PAN/ GST
3	GSTR 3B of Last month/ quarter as per frequency of the GST return filling with Income tax acknowledgement of three consecutive FY 2022-23,2023-24 & 2024-25	Photo copy of GSTR 3B & Income tax acknowledgement of three consecutive FY 2022-23,2023-24 & 2024-25
4	Average Annual turnover of the bidder must be 1 Crore per annum or more in the last three consecutive financial years i.e. from FY 2022-23,2023-24 & 2024-25 as per format annexure-IV	Annual average turnover certificate duly signed by chartered accountant submitted for last 3 consecutive Financial years 2022-23, 2023-24 & 2024-25/ Audit reports with Valid UDIN No. (Annexure-IV)
5	Tender paper cost Rs.1000/- non-refundable in shape of DD from any nationalized bank in favour of ZSS Non NRHM Fund, Nayagarh	
6	Tender document must be accompanied with EMD of Rs.1,50,000/-(Rupees One Lakh Fifty Thousand Only) by way of Demand Draft, from any nationalized bank in favour of ZSS Non NRHM Fund, Nayagarh. Tenders if not accompanied with EMD will not be considered. EMD of unsuccessful bidders will be returned without interest on finalization of bid. EMD of successful bidder will be retained & will be refunded without interest on successful completion of the job.	
7	The bidder should have supplied all the items during the last three financial years (i.e. FY 2022-23, 2023-24 & 2024-25) to any Central/ State Govt. Organization / PSU / Public Listed Company. Copies of Supply order/ Contract Order from the buyer to be submitted along with technical bid.	Photo copy of Supply orders
8	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory.	Authorization regarding specimen signature of authorized signatory.
9	Undertaking of the organization agrees to abide by all terms & conditions of tender. Annexure-II	Declaration of Affidavit in Rs.20/- Non-judicial stamp paper duly certified by the notary to be submitted.
10	The tenderer should not have been blacklisted. Affidavit in Rs. 100/- non-judicial stamp paper duly certified by public notary to be submitted. The affidavit should be made within the bid period	Declaration of Affidavit in Rs.100/- Non-judicial stamp paper duly certified by the notary to be submitted.

(Part- I)
Technical Bid

Sl No.	CRITERIA	PARTICULARS	SUBMITTED OR NOT (Y/N)	PAGE NO.	
				From	To
1	Name of the Organization				
2	Address of the organization				
3	Name of authorized signatory (in capital Letter)				
4	Tender paper cost Rs.1000/- non-refundable in shape of DD from any nationalized bank in favour of ZSS Non NRHM, Nayagarh	DD No./Dt.			
5	Draft Number and date of the EMD of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) in shape of DD/BG from any nationalized bank in favour of ZSS Non NRHM Fund, Nayagarh	DD No./Dt.			
6	Telephone number of authorized signatory and proprietor of organization.				
7	OGST certificate (Photo copy to be attached) & Photocopies of Income Tax Return acknowledgement of each financial year i.e. 2022-23 , 2023-24 & 2024-25				
8	PAN (Photo copy to be attached) & Copy of last Month /Last Quarter GSTR 3B as per the frequency of GST return filling.				
9	Annual Average turnover of 1 Core or more, certificate duly signed by chartered accountant submitted for last 3 consecutive Financial years 2022-23 , 2023-24 & 2024-25 with Valid UDIN No. As per format Annexure- IV/ Audit report for FY 2022-23 , 2023-24 & 2024-25 with valid UDIN.				
10	Supply order copies / Contract copies from buyer for supply of all the items during the last three financial year (i.e. FY-2022-23,2023-24 & 2024-25)				
11	Undertaking of the organization agrees to abide by all terms & conditions of tender. Annexure-II of Rs.20/- in non judicial Stamp paper				
12	Whether Declaration in affidavit for Non- Blacklisted his/her firm of Rs.100/- in non judicial Stamp paper				
13	Product details as per Annexure-III				
14	Whether all documents submitted signed by the authorized signatory of the organization in the prescribed format (Yes/No)				

NOTE: Without numbering of documents or not mentioning the page nos. in the Technical Bid/Check list, Tender shall be liable to be rejected.

Part -II

PRICE BID

PRICE BID FORMAT

Rates for single items for each brand should be mentioned without modifying the Serial Number.

Sl. No	Name of the Items	Specification	No. of Qty per kit.	Unit of measure	Rate quoted for per Qty inclusive all other charges but exclusive of GST*	Rate quoted for a Kit inclusive of, transportation & other charges if any excluding GST.**
(1)	(2)	(3)	(4)	(5)	(6)	7= (4 x 6)
1	Tub		1	Kit		
2	Mug		1			
3	Soap		2			
4	Cotton Towel		6			
5	***Total (Row No.1+2+3+4) of Col. No. 7					
	(In Word Rupees_____ only)					

Note: -

*.The price should be quoted per qty of each item excluding GST but including transpiration, loading , unloading & other charges etc. if any, in Col. No.6.

**The price per kit (i.e. 1 No of Tub, 1 No of Mug, 2 Nos of Soap & 6 Nos of Cotton Towel) including transportation, Loading, Unloading & other Charges etc. if any but excluding GST.

***The total cost per kit should not exceed Rs.500/- in Row No. 5 of Col.No.7.

Signature of the Bidder with date & seal

List of the Items & Specifications - Annexure-I

Technical Specification of the items required for Morbidity management and Disability Prevention (MMDP) kits.

Sl. No.	Name of item	Item Specification
1	Tub	Minimum 30Ltr Volume and one feet height.
2	Mug	Minimum 1Ltr Capacity
3	Soap	Minimum 125 gm
4	Cotton Towel	Minimum 1.5ft x 1.5ft

N.B: The offer product of the bidder must be same specification or more than the specifications mentioned above otherwise bid not entertained.

Annexure-II

Format for undertaking:-

(To be submitted with the bid in a non-judicial stamp paper worth Rs.20/-)

To

The C.D.M. & P.H.O.,
Nayagarh, Odisha.

Madam/Sir,

- 1) The undersigned certify that I have gone through the terms and conditions mentioned in the instruction supplement and undertake to comply with them the rates quoted by me/us are valid and binding on me/us are valid and binding on me/ us for acceptance for the period from the date of contract order.
- 2) It is certified that rates quoted are the lowest quoted for any Hospital in India and not exceed the MRP.
- 3) I/ We give the rights to C.D.M. & P.H.O, Nayagarh to forfeit the earnest money deposited by me/ us on any breach of the terms and conditions of the tender.
- 4) I undertake that, the person working under NHM, Odisha has no relations with the organization.
- 5) There is no vigilance/ CBI case or court case pending against the firm/ supplier. I/We have not been blacklisted by any organization at any point of time in the past
- 5) Should the said officer deem it necessary to change any article, if being found not as per supply orders, it shall be replaced by me/ us in time to prevent any inconvenience.
- 6) I/We hereby undertake to supply / delivered the items at different CHCs as per directions given in supply order within the stipulated period.
- 7) I undertake to abide by all of the tender terms and conditions without any fail.
- 8) I understand that the C.D.M.& P.H.O, Nayagarh has the right to accept or reject any or all the tenders without assigning any reason(s) thereof.
- 9) I / We hereby certify that, the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my/our knowledge. I /We understand that in case of any deviation in the above statement at any state, our Firm/ Agency will be blacklisted and will not have any dealing with your organization in future.

Signature of the Bidder with date & seal

ANNEXURE-III

To

The CDM & PHO, Nayagarh

Sub:- Submission of technical specifications & other details of bid items .

Respected Sir,

With reference to the above subject, the technical specifications & other details of each items under MMDP kit with reference to the tender Ref No Date: _____ are given below for your kind reference. The offered products are genuine and good quality.

Sl. No	Item Name	Name of the manufacture	Brand name if any	Product Specifications
1	Tub			
2	Mug			
3	Soap			
4	Cotton Towel			

Yours faithfully

Signature of bidder & Seal

ANNEXURE-IV

(To be furnished in the technical proposal)

ANNUAL AVERAGE TURNOVER STATEMENT

(To be furnished in the letter head of the Chartered Accountant)

The Annual Turnover of M/s. _____ for the last 3 financial years are given below and certified that the statement is true and correct.

Sl.	Financial Year	Turnover in Rs.
1	2022-23	
2	2023-24	
3	2024-25	
Average Annual Turnover in Rs.		

Date:

Signature of Chartered Accountant

Place:

(Name in Capital)

Seal

Membership No.

UDIN No:

Note:

1. To be issued in the **letter head** of the Chartered Accountant with membership No & UDIN No.